

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, timebound and efficient

Response:

The details have been in 2.5.1. about the system of assessment of the college students advancement in learning and the level of their performance in internal as well as external examination. The teachers give back the answer sheets to the students after marking those and preparing the final award lists. These award lists are submitted to the concerned clerk in the administrative office.

The above procedure has been followed for many years. Since the marked answer sheets are distributed among the students in the presence of the subject teacher, the students are asked to review the correctness of evaluation and contact the teacher at the earliest in case of dissatisfaction, doubt or unclarity regarding the evaluation. In case of any doubt, the students bring their answer sheets to their teacher and discuss their grievance, if any, with the teacher there and then. The teacher clarifies and explains the point .

Though the college has a dynamic grievances related committee, till date no grievance has been reported to this committee about the internal examination of the college. This conveys that the internal examination process of the institution is transparent, time bound and efficient.