Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**B.L.M GIRLS COLLEGE NAWANSHAHR**
Name of the head of the Institution	**Taranpreet Kaur**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01823-220026**
Mobile no.	**9815336633**
Registered Email	**principalblmgirlscollege@gmail.com**
Alternate Email	**blmgirlscollege@gmail.com**
Address	**Rahon Road**
City/Town	**Nawanshahr**
State/UT	**Punjab**
Pincode	**144514**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr Gauri**
Phone no/Alternate Phone no.	**01823220026**
Mobile no.	**9417380188**
Registered Email	**principalblmgirlscollege@gmail.com**
Alternate Email	**drgauriblm@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://blmgirlscollege.ac.in

4. Whether Academic Calendar prepared during the year

Yes

if yes,whether it is uploaded in the institutional website: Weblink :	https://blmgirlscollege.ac.in/wp-content/uploads/2020/02/Academic-Cal.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.26**	**2021**	**15-Feb-2021**	**15-Feb-2026**

6. Date of Establishment of IQAC

29-Aug-2019

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Formation of IQAC	**29-Aug-2019** **1**	**15**
IQAC Meetings	**29-Aug-2019** **1**	**11**

IQAC Meetings	30-Aug-2019 1	7
IQAC Meetings	02-Sep-2019 1	23
IQAC Meetings	03-Sep-2019 1	23
IQAC Meetings	12-Sep-2019 1	10
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nill	Nill	Nill	2020 Nill	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**7**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Applied different courses under NSQF

Online Seminar/Workshop

Motivated the faculty to undergo training relating to ICT Tools

Constructive E-learning during Covid-19

SSR Preparation for NAAC Accreditation	

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Online Seminar/Workshop	A yoga workshop was conducted in collaboration with Department of Cosmetology and Buddy Group on 27/09/2019. Yoga expert Smt. Namrata Khanna taught the students various postures to keep them fit and stay healthy. She highlighted the feticide evil in the society and explained how it is making a difference in gender equality. She said that a woman can fight against this evil only if her health and morale is completely healthy and this strength can be improved only with yoga. A oneday workshop on Keratin Straightening Hair Treatment was conducted by the Department of Cosmetology. The workshop was supervised by Mrs. Ranjit Kaur and Paramjit Kaur. College Principal Mrs. Taranpreet Kaur Walia said that the hair technician Nitish Kumar told the students about hair care and the techniques to keep the hair beautiful. Hair technician Nitish Kumar explained about the different ways to take care of students hair with different textures. Career Counseling Seminar was conducted in collaboration with Vision Way Nawanshahr under the supervision of Career Counseling Cell. College Principal Mrs. Taranpreet Kaur explained that by learning soft skills, students can improve their career prospects in varied fields. Mr. Pradeep Singh, Manager, Vision Way, explained to the college students how English language can help them to learn communication skills to shape their careers.
Motivated the faculty to undergo training relating to ICT Tools	A seven-day online workshop was conducted by the Department of Educational Technology, SNDT Women's University, Mumbai. Principal Mrs. Taranpreet Kaur Walia said that this workshop was conducted on ICT Tools in which six staff members including

	Principal Madam participated.
Constructive E-learning during Covid-19	The teachers and students were motivated to take up tools relating to ICT teaching and learning.
SSR Preparation for NAAC Accreditation	SSR submitted on 12/02/2020 and NAAC accredited on 09/02/2021 and 10/02/2021
Applied the courses under NSQF	Applied/ started community college under NSFQ
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	10-Feb-2021
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	06-Feb-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

In order to ensure effective implementation of the curriculum, the college takes up many initiatives for effective curriculum delivery through a well planned and documented process in the following ways: - • Adhering to the Academic Calendar issued by the affiliating University, semester wise plans are chalked out in consultation • The students are made aware of the academic plans through the Prospectus as well as in the classrooms by their respective teachers. • Syllabus, books and suggested readings are discussed in the classrooms by the respective teachers. • The assessment of the students is awarded on the basis of their performance in class tests, house tests and practicals, projects, presentations, assignments and discussions. • Mid semester exams are conducted to prepare the students for university examinations. • In the Semester System, the course content is bifurcated according to the University Semester Examinations; it is split into two terms i.e. July-Dec, Jan-May. • The Teachers plan their courses keeping in view the abilities of the slow learners, the average students and the advanced learners. • The attendance and the score in the Mid Semester Examinations are considered

for eligibility for the final University Examinations. • Incentives and scholarships are given for encouraging the deserving and meritorious students. • The IQAC monitors the regular feedback regarding curriculum delivery from the stakeholders which helps in incorporating remedial measures. • Regular Departmental meetings are held to discuss the teaching schedule, books and activities to be organised. • The faculty is also encouraged to attend the Seminars, Short Term Workshops and Faculty Development Programs. • The faculty is motivated to publish research articles in Journals of national and international repute. • For effective deliverance of curriculum, the college provides e-learning facilities to the faculty through the rich E-Granthalaya supported library. • Educational tours and trips are organized by the departments from time to time to supplement classroom experience with hands-on-knowledge. • Collaborations with institutions and organisations of repute in order to provide the best of facilities and resources available to the students. • Various extension activities are organised to cater to the holistic development of the students. • The college adopts interdisciplinary approach for the cohesive working of all the departments. • Various activities are organised to involve the participation of students of all the departments. The conferences and seminars are organised to entail the participation of diverse disciplines. • Almost all the courses have computers as a part of the curriculum. • Value Added Courses / Certificate Courses are offered to the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepren eurship	Skill Development
Beads Sequence Work	Nil	03/02/2020	20	Employabil ity	Skill Development
Yoga Meditation	Nil	01/08/2019	20	Employabil ity / entrep reneurship	Skill Development
Devotional Music Spirituality	Nil	01/09/2019	30	Employabil ity	Skill Development
Phonetics	Nil	16/08/2019	20	Employabil ity	Skill Development
Hair Treatment	Nil	01/08/2019	30	Employabil ity	Skill Development
Photoshop	Nil	01/08/2019	30	Employabil ity	Skill Development
Best Out Of Waste	Nil	03/02/2020	24	Entreprene urship	Skill Development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NA	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	na	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	147	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Banking Financial Services	01/09/2019	12
Skin Treatment	01/09/2019	26
Yoga Meditation	01/06/2020	21
MS-Excel	01/03/2020	12
	[View File]()	

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Commerce	12
	[View File]()	

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The college has several formal mechanisms to obtain feedback from different stakeholders.The college has designed a student feedback form to be duly filled by the student as an assessment ofteaching program and college infrastructure. The online facility of filling the data is provided to the students. Days are earmarked to take the feedback from the students. Feedback received from the students is evaluated by individual teachers and department committee and is evaluated on a serious note to enrich and improve the curriculum. There is a suggestion box in the library of college to be used by the students to give their valuable advice and propositions. The suggestion box is opened weekly via concerned authorities under supervision of Principal. Various complaints on part of students are communicated to the Grievance cell via applications. The applications are read and worked upon without any delay by the head and concernedGrievance committee. Teacher feedback on curriculum and college infrastructure is also received from the Teachers feedbackform. The staff

council meeting on the opening day summarizes the decision for implementation of new strategy and various programs. The students, teachers, parents and alumni feedback is comprehensively considered. The Principal monitors and reviews academic progression and implementation through the Feedback Committee which receives feedback. Various Feedback Forms are received from the different stakeholders. These practices have been appreciated by the Parents and have helped to create a bond of trust between the parents and the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PGDCA	Nill	40	13	13
MA	Nill	200	36	36
BCA	Nill	180	94	94
BSc	Nill	180	14	14
BCom	Nill	225	83	83
BA	Nill	750	162	162
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	420	64	26	0	10

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
0	0	0	0	0	0
View File of ICT Tools and resources					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring means to become a guiding torch for a group of students. The purpose of organizing such meetings between a mentor and his/her wards is to discuss significant matters in an atmosphere where the students will love to come ahead and talk about the ideas which otherwise are difficult for them to present in front of the whole class. Our college has a robust mentoring system. Each teacher is allotted twenty students for mentoring. On the last Monday of each month at 2P.M mentoring sessions begin .A notice regarding the Room Number for each group is put on the college Notice Board for the mentors and the mentees at the beginning of the session. During the mentor-ship of the session 2019-20, the mentors did their best to satisfy all the queries of the mentees and clarify their doubts which were disturbing the latter. The issues raised during these sessions are as follows: 1.

Mentees asked various questions regarding the courses which they could pursue in the near future after their diplomas, graduation and post- graduation. The mentors suggested the various career opportunities and courses which would prove beneficial to them. For example, the mentors advised the students of Elective languages to do M.A or B.E.d after graduation .They were guided to do the courses as per their interest also. 2. Some mentees shared their personal problems like poor economical background, and the disputes between the parents. They got all the emotional and economical support from the mentors. Principal called such parents to her office and advised them politely to resolve their differences amicably for the emotional well being of their child if nothing else. The poor students were given scholarship to solve their financial problems. The mentees helped the poor students in the best possible way they could. 3. Some mentees discussed their bus and transport problems with their mentors. Some asked for five minutes early exit from their last lecture and the concerned mentors discussed this problem with the principal and she did the needful. Principal also requested the DTO on phone to slightly change the timings for leaving of buses to distant villages from the Nawanshahr bus stand in the afternoon. 4. Many mentees requested the mentors for books which the former required for preparing for semester exams. The mentors talked to their colleagues and provided the needed books to the needy students. 5. The mentors talked about sexual harassment at the hands of male relatives and close neighbours to the students and suggested practical ways to handle the problems. 6. The college has frequent meetings of Tutorial Groups, Buddy group, Central Association (Student Council), N.S.S. and Youth Club in which teachers in charge and student – participants are informally discussing the issues considered worth discussing and solving. All such meeting are another forms of teachers mentoring their students and the students developing trust and regard for their mentors. 7. Mentors discuss with the students in detail not only the academic problems but also girls personal issues.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
484	36	1:13

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
36	10	7	3	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NA	Nill	NA
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	Bachelor of Commerce	VI	03/10/2020	11/11/2020
BCom	Bachelor of Commerce	V	06/01/2020	03/03/2020
BCom	Bachelor of Commerce	IV	13/05/2020	16/07/2020

BCom	Bachelor of Commerce	III	17/12/2019	06/03/2020
BCom	Bachelor of Commerce	II	13/05/2020	15/07/2020
BCom	Bachelor of Commerce	I	20/12/2019	25/02/2020
BA	Bachelor of Arts	I	06/01/2020	03/03/2020
BA	Bachelor of Arts	II	13/05/2020	14/07/2020
BA	Bachelor of Arts	IV	19/03/2020	17/07/2020
BA	Bachelor of Arts	VI	08/10/2020	17/11/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows the guidelines of Guru Nanak Dev University Amritsar for evaluation and assessment procedure .As a part of sound educational strategy, the institution adopts CIE to assess all the aspects of a student's development on a continuous basis throughout the year. Formative/Summative Approaches This Assessment approaches are adopted by the college to develop the various skills of the students. Faculty prepare the question papers , examination committee get those printed and sorted , the terminal tests are held, teachers marks the answer sheets , prepare award list , distribute answer sheets to the students , resolve any dissatisfaction in the matters of marking and scores in the class, submit award lists to the clerk concerned with the examination in the administrative office for the records to be maintained. Re- Examination: Retests are conducted for the students who have missed the term exams. Due to a genuine problems or an emergency. Presentation and Evaluation Seminars The seminar topic is approved by the concerned teachers and the project file is examined and approved by the seminar co-coordinator . Project works: BCA sixth semester students are guided to choose a topic for their project under the guidance of project supervisor . Once their projects are evaluated and approved by their guide teacher, these are ready for presentation before the university examiner. Benefits of CIE • CIE system places teachers at the centre of all performance- assessment activities and the students are the beneficiaries at each stages of the procedure.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar of Session :2019-2020 • The Institution adheres to the calendar designed and planned in accordance with the Guru Nanak Dev University schedule. At the beginning of each academic session, an academic calendar is prepared and displayed at the notice boards of the college for the convenience of all the stakeholders. • The college ensures timely completion of syllabi by every department. Mid semester exams are held for the evaluation of the academic performance of the students. • Results of these exams are discussed with students as well as parents and remedial classes are held for those students who have not performed well. • Regular meetings among Staff members and Principal are held so as to ensure the proper adherence to the calendar. Activities Dates Dates of Admission UP TO 25.07.2019 Admission WITH LATE FEE of Rs.100/- (with the approval of the Principal) 26.07.2019 TO 01.08.2019 Admission WITH LATE FEE of Rs.200/- (with the approval of Dean, Academic

Affairs, GNDU) 02.08.2019 TO 13.08.2019 Admission WITH LATE FEE of Rs.1000/-(with the approval of VC, GNDU) 14. 08.2019 TO 20.08.2019 Admission WITH LATE FEE of Rs.5000/-(with the approval of Syndicate) 21-08-19 TO 30-08-19 Classes Commence/ Induction Programme 12.07.2019 (for under graduate and post graduate classes) House Test 27.09.2019 TO 09-10-19 Remedial classes In September University exams November- December Winter break 24-12-19 TO 10-01-2020 New semester commencement 11-01- 2020 House Test In the beginning of April PTM On the last Saturday of April Summer vacations 15-05-2020 TO 15-06-2020 University exams As per declaration of dates by University

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://blmgirlscollege.ac.in/wp-content/uploads/2020/02/Program_Outcomes.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.Com-VI	BCom	Bachelor of Commerce	31	30	96.774
BA-VI	BA	Bachelor of Arts	55	47	85.455
PGDCA II	PGDCA	Post Graduate Diploma in Comp. Application	11	11	100
P/G COSMETOLOGY II	PG Diploma	Post Graduate Diploma in Cosmetology	5	5	100
MA HINDI-IV	MA	Master of Arts in Hindi	12	11	91.667
MA Pol. Sc.-IV	MA	Master of Arts in Pol. Sci.	9	9	100
P.G FASHION DESINING II	PG Diploma	P G Diploma in Garments Construction & Fashion Designing	7	7	100
B.Sc. (ECO)-VI	BSc	Bachelor of Science	6	1	16.66
BCA-VI	BCA	Bachelor of Computer Applications	25	23	92
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

 https://blmgirlscollege.ac.in/feedback/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	0	Nill	Nill

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Filing Procedure of Patent	Computer Science Dept. IPR Cell	12/08/2019
Awareness of IPR	Computer Science Dept. IPR Cell	05/02/2020
Leadership and Personal Effectiveness	Computer Science Dept. IPR Cell	10/10/2020
IPR concept and need	Computer Science Dept.	16/06/2020
Patent Filing, Publications Commercialization	Computer Science Dept.	02/06/2020
Online webinar on career guidance	Computer Science Dept.	20/07/2020
National slogan writing competition on voter awareness	PG department of political science	27/07/2020
Declamation competition on teachings of Guru Tegh Bahadurji	PG department of political science	30/07/2020
Exam/competition guidance	Career guidance cell ,B.L.M girls college in collaboration with EDOSPHEARE	18/01/2020
Seminar on English speaking and interview skill	Career guidance cell ,B.L.M girls collegein Collaboration with VISION WAY	17/02/2020
Communication skill and employment	Career guidance cell ,B.L.M girls in Collaboration with DBEE,S.B.S Nagar	24/04/2020
Online counseling on PGRKAN	Career guidance cell ,B.L.M girls in	18/05/2020

	Collaboration with DBEE,S.B.S Nagar		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nill	0

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Computer Science	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Computer Science	1	0.1
International	Computer Science	1	1.3

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Computer Science	2
History	6
Sanskrit	2
Hindi	2
Sociology	2

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Wireless sensor network :	Dr. BRAHM PRAKASH	INTERNATIONAL JOURNAL OF	2019	2	B.L.M GIRLS COLLEGE	0

| A study of energy opt imization techniques | DAHIYA | ADVANCE SCIENCE AND TECHNOLOGY | | | GURU NANAK DEV UNIVERSITY | |
| Hybrid Artificial Bee colony and GLOW WARM ALGORITHM FOR ENERGY EFFICIENT CLUSTER HEAD SELECTION IN WIRELESS SENSOR NETWORK | Dr. BRAHM PRAKASH DAHIYA | WORLD JOURNAL OF ENGINEERIN G | 2019 | 0 | B.L.M GIRLS COLLEGE GURU NANAK DEV UNIVERSITY | 0 |

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Hybrid Artificial Bee colony and GLOW WARM ALGORITHM FOR ENERGY EFFICIENT CLUSTER HEAD SELECTION IN WIRELESS SENSOR NETWORK	Dr. BRAHM PRAKASH DAHIYA	World journal of engineerin g	2019	3	10	B.L.M Girls college
Wireless sensor network : A study of energy opt imization techniques	Dr. BRAHM PRAKASH DAHIYA	INTERNAT IONAL JOURNAL OF ADVANCE SCIENCE AND TECHNOLOGY	2019	3	12	B.L.M Girls college

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	37	152	0	0

Presented papers	0	14	0	0
Resource persons	0	2	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
One day medical camp by NSS Unit	NSS Unit of the College	10	50
Tree plantation by NSS Unit	NSS Unit of the College	20	50
Free medical checkup camp by NSS Unit	NSS Unit of the College	32	50
Cleanliness Drive by NSS Unit	NSS Unit of the College	24	50
Drugs Awareness Camp by NSS Unit	NSS Unit of the College	28	50
Extension lecture and Poster making competition on the occasion of Human rights day	PG department of Political science in collaboration with upkar society and District legal authorities	25	40
Essay writing competition on the theme Women Empowerment	PG department of Political science	3	25
Declamation competition on the theme Electoral Literacy for Stronger democracy	PG department of Political science	20	15
Poster making competition on the theme of stubble burning	NSS Unit of the College	4	50
Celebration of Independence day	NSS /Social Science forum	32	26
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS Social Science forum	BLM Girls College	Celebration of Independence day	10	26
Poster making competition on the theme of stubble burning	BLM Girls College	Poster making competition on the theme of stubble burning	4	50
Declamation competition	PG department of Political science	Declamation competition on the theme Electoral Literacy for Stronger democracy	20	15
Women Empowerment	PG department of Political science	Essay writing competition on the theme Women Empowerment	3	25
Competition on the occasion of Human rights day	PG department of Political science in collaboration with upkar society and District legal authorities	Extension lecture and Poster making competition on the occasion of Human rights day	3	40
NSS Unit	BLM Girls College	Drugs Awareness by NSS Unit	28	50
NSS Unit	BLM Girls College	Cleanliness Drive by NSS Unit	24	50
NSS Unit	BLM Girls College	Free medical checkup camp by NSS Unit	32	50
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	NA	NA	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Seminar	Seminar regarding prepration of GOVT JOBS UNDER Ghar Ghar rozgar yojna	Mrs. Navneet kaur Mr. NIPUN , Director of Edusphere,Ch andigarh	27/02/2020	27/02/2020	40
SEMINAR	Career COUNSELLING	Mr. Pardeep Singh,Vision Way,Nawansha hr	17/02/2020	17/02/2020	80
Extension lecture	Strategies to prepare for IAS Pcs	Sh. Arun Joshi,head krishna institute ,jalandhar	15/02/2020	15/02/2020	30
Seminar	Enhancing problem solving skill	Harminder suri,Kendriy a Vidhalya ,Mohali	01/03/2020	01/03/2020	35
Seminar	Registration on PGRKAM.com	Harmandeep Singh Career Counceller Nawanshah	05/05/2020	05/05/2020	150
Seminar	Various servises provided by employement dept. Punjab	Harmandeep Singh Career Counceller Nawanshahr	04/02/2020	04/02/2020	100
Webinar	Job apport unities in Defence	Harmandeep Singh Career Counceller Nawanshahr	06/05/2020	06/05/2020	90

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Seven SlidersServices, Karnal, Haryana	06/06/2020	The purpose of this MOU is to clearly identify the role and responsibility of each party for the	22

		implementation of the Community College Six Months Program on Information Technology Office Management.		
Seven SlidersServices, Karnal, Haryana	06/06/2020	The purpose of this MOU is to clearly identify the role and responsibility of each party for the implementation of the Community College Six Months Program on Graphic Designing at BLM Girls College.	17
Aditya Creations, Ludihana, Punjab	11/11/2020	The purpose of this MOU is to clear identify the role and responsibility of each party as they relate to the implementation of the Community College Six Months Program in Fashion and StylingatBLM Girls College.	22
Sunsoft Erp Solutions pvt Ltd, Chandigarh	18/06/2020	The purpose of this MOU is to clear identify the role and responsibility of each party as they relate to the implementation of the two years program on Masterof Vocation (M. Voc.) in Web Technology and Multimediaat BLM Girls College.	19
APP Machanic Mohali, Punjab	19/06/2020	The purpose of this MOU is to clear identify the role and responsibility of each party as they relate to the implementation of the two years program on Masterof	19

| | | Vocation (M. Voc.) in Web Technology and Multimediaat BLM Girls College. | |

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
350000	339501

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Newly Added
Seminar halls with ICT facilities	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
E-Granthalaya	Partially	3.0	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	16699	1283547	65	0	16764	1283547
Reference Books	486	143552	Nill	Nill	486	143552
Library Automation	0	0	0	0	0	0
Weeding (hard & soft)	3677	0	Nill	0	3677	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module	Date of launching e-

| NA | NA | NA | Nill |

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	56	3	30	2	1	1	6	5	0
Added	0	0	5	0	0	0	0	0	0
Total	56	3	35	2	1	1	6	5	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
00	[00](00)

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
5000000	4545976	100000	72700

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Various Staff Committees have been constituted for maintenance of infrastructure facilities and equipments, which include Advisory Committee, Purchase Committee, Library Committee, Canteen Committee and Building Committee. Music lab- Sophisticated instruments and equipments are cleaned, calibrated and maintained on regular basis. Also the instruments and equipments are serviced by the suppliers. Qualified Techicians are available for the services like repairing , restringing and other needs. Home Science Lab- Facilities in laboratories such as water taps, gas pipelines and electrical fixtures are regularly checked by the respective laboratory incharge and maintenance of the same is done with the help of a technical person. Facilities like fire extinguishers and first aid kits are checked regularly and their refilling is done before their expiry date. Computers- IT Department is responsible for maintenance of computers and network facility of the institution. Computer technician is available for maintenance of computers and other IT facilities on phone call.Fashion Designing Lab - The Department is well equipped with labs and dedicated staff members. The various subjects taught under Fashion Designing are Garment Designing, Fashion illustration, Pattern Making etc. This diploma helps to encourage students to start their own entrepreneurship. The lab contains more than 20 good quality sewing machines.

These machines and other equipments are cleaned and maintained on regular basis. Cosmetology Lab- The primary purpose of Cosmetology is to train students in the theory and practical experience in hair design, cutting, coloring, nail art, skin care, make up that will prepare them for salon employment opportunities. During one year duration of course, student are trained on the norms of Professional Skills, Professional knowledge and Employ ability Skills. Library: The Library of the College has started the process of library automation through e-granthalaya 3.0. The hardware related support and maintenance is looked after by the Hardware Engineers appointed by our college. Peon staff appointed in the college looks after the sweeping, moping and other work related with cleanliness. The Library has subscribed e-journals and e-books through N-LIST to provide remote access to e-resources and facilitate teaching-learning and research. Also library staff aware other college staff about other open-access initiatives like SWAYAM, SWAYAM -Prabha, NDL, etc. Links for the easy access of the subscribed and open access data bases is made available on institutional website i.e. https://blmgirlscollege.ac.in/. Also e-section and Wi-Fi facility is available in library to access E-resources and for other browsing purposes. During COVID-19, Library Committee extended the issue date and waved off fine during lockdown. Classrooms- The study environment of students plays a vital role in their performance. It becomes extremely necessary to provide them with a surrounding that is peaceful, comfortable and spacious. Furniture is maintained and windows are cleaned and mopping of the class rooms is done every day. In case of any damage to the projector, internet, the class mentor brings it to the notice of the Administration. The necessary follow up is done by the Administration and steps are taken to fix whatever is broken.

https://blmgirlscollege.ac.in/cellcommittee/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b)International	Nill	Nill	Nill
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skill	17/02/2020	50	Career Counselling Cell, Resource Person, Mr.Pardeep Singh(Vision Way, SBS Nagar)
Remedial Coaching	02/09/2019	23	Department of English(Prof.Nivedita)

Bridge course	01/08/2019	37	Department of English(Prof.Nivedita)
Yoga and Meditation Course	15/08/2019	27	Department of Physical Education, Resource Person Mr. Chaman Kumar
Yoga and Meditation	27/09/2019	116	Department of Social Science Forum, Resource Person Mr. Manoj Kumar)AOL

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Competitive exam/Career counselling	80	675	8	21

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NA	0	0	NA	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
Nill	55	09	09	Included in Excel File	Included in Excel File

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
Any Other	2
Any Other	5

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
1st Position in Classical Music Vocal (North Indian), ZONAL Youth Festival, Session 2019-2020	University Level	1
1st Position in Collage Making, ZONAL Youth Festival, Session 2019-2020	University Level	1
2nd Position in Folk Song, ZONAL Youth Festival, Session 2019-2020.	University Level	1

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NA	Nill	Nill	Nill	00	NA

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There is a presence of an active Student Counselling Representations of Students on Academic and Administrative Bodies/ Committees of the Institution. One of the most important Bodies of any institution is College Central Association. It includes Class Representatives of the various classes and Office Bearers of different Committees and Societies the members of the Societies are elected every year for the efficient functioning of the various programs organized in the college. Selection Criteria: The students can nominate the names for the post of Class Representatives. Committees and Societies are nominated by their Faculty Members. Office bearers are as follows:- • Head Girl PG Classes • Head Girl UG Classes • CRs for Graduate Classes • CRs for Postgraduate Classes. • CRs of DCA and PGDCA • President of English Literary Society • President of Punjabi Literary Society • President of Hindi Literary Society • President of Cultural Society • President of Music • President of Sports Club • President of Youth club • President of Red Ribbon Club • President of NSS Contribution of the C.A to the institution:- In the progress and development of the institution, the College Council contributes

actively. The above is list of activities and contributions done by the College Council in session 2019- 2020:- • The council works enthusiastically towards the betterment of the college. Independence Day celebrated by the Social Science Forum with the help of Student Council. • The Council celebrated the Teej function in the college campus. A cultural programme was also organised by the Punjabi Sahit Sabha. The student council helped to bring festive and excitement and distributed sweets and refreshment among the students. • The Council along with NSS Unit and Buddy Groups made arrangement for the Fit India Movement lecture broadcast-ed online in the College Auditorium. The Council listened the online speech given by the Honorable Prime Minister Sh. Narinder Modi ji . • The Student Council played important role in Yoga classes and Sports activities of the Physical Education Department. Discipline duty was performed by the Students Council in the morning along with checking of student ID cards. • A rally was organised under the Swachh Bharat Abhiyan along with Buddy Groups and Student Council. They propagated the importance of cleanliness in our daily lives and gave message to the town to save water and environment though placards. People were also made aware of the evils of drug abuse. • Discipline duty was performed by the Students Council for the Cosmetology Department and Fashion Designing Department during exhibition and sale of hand made decorated diyas and candles etc. • On the former's 550th birth anniversary of 1st Guru of Sikhs 'Guru Nanak Dev ji' a rally was organised by the College's C.A. The Student Council conveyed the message to stop dowry and female infanticide in the town. They preached equality for women.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

29

5.4.3 – Alumni contribution during the year (in Rupees) :

14500

5.4.4 – Meetings/activities organized by Alumni Association :

3

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The decentralized governance model is evident in every sphere. All staff members play significant roles and participate in the decision making system in the college. There are different clubs and committees in which students and teachers participate and conduct various activities. The heads of departments prepare departmental plans regarding academic activities in consultation with the members of staff under the guidance of Principal. Various committees like IQAC, Admission cell, Central Association, Youth Welfare, Examination Cell, Placement Cell, Anti-Ragging Cell, Counseling Cell, Legal Literacy Cell, Grievances Redressal Cell, Academic Committee, Canteen Committee, Committee Against Sexual Harassment, Fee Committee, Library Committee, Research Committee, SC/ST Committee, Sports Committee, NSS Club, Red Ribbon Club, Purchase and Building Committees are constituted at the commencement of the session. Admission Committee ensures that admission should be done according to

the norms framed by Guru Nanak Dev University, Amritsar. Further, information regarding courses available in the college, eligibility and duration of the courses is provided through Prospectus, college website and social media. The Admission Committee provides free career counseling, information related to courses and their fee structure to the parents for better selection of courses and streams. The Principal of the institute conducts meeting with respective HODs to decide about the plan of action for the enhancement of the college in all perspectives. The departmental heads were delegated with powers for conducting their tasks. At the departmental level, Heads are given a free hand in carrying out the administrative and academic work. Departmental Meetings are held at regular intervals in order to discuss various matters, the minutes of which are conveyed to the Principal. The Principal also holds meetings with the departments in order to gauge their functioning and gives his valuable suggestions. Regular meetings and feedback of different stakeholders is also an indication of the participative management. The departments have constituted their clubs, associations and societies of which students are an integral part and efficiently manage these clubs. The societies, associations and clubs constituted evince a plethora of ideas from the students and give them a platform to hone their skills and present their views on socially relevant issues. Extension lectures, seminars, national conferences, workshops are organized by the department in which the administration, IQAC department and other departments participate wholeheartedly and render full support. The college administration makes sure that every faculty is involved in at least two or three committees of the college and representation from the student community from all departments is also ensured.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	• At the beginning the IQAC decide the no. of faculty members to be recruited for the session on the basis of workload provided by the head of the departments. Similarly recruitment procedure is also followed for filling non-teaching posts. • The Managing Committee conducts the interview as per the university/UGC/DPI rules. • Eligible and suitable candidates are recruited in the college. • Welfare schemes, like EPF facility, medical, maternity leave etc. are available to the teaching and the non- teaching staff. • Awards are given to students excelling in academics, sports and extra- curricular activities. • The distinguished dignitaries visit the college to impart and share valuable knowledge among the students. • Career guidance is provided to the students by Placement and Career Counseling Cell. • Fee concessions and scholarships are granted to deserving and needy students .

Admission of Students	• The institution follows the admission policy systematically which is published in the college prospectus and admission of the students is done according to the norms of Guru Nanak Dev University, Amritsar. • Admission Committee is constituted every year for the smooth functioning of admission process. • Pre-admission counseling of students is done to identify their area of interest and to guide them to choose their subjects.
Industry Interaction / Collaboration	• College has signed MOUs with various institutions for college industry interaction and collaboration. These are done for curriculum design and training of the students especially for courses under Community College and skill based courses. Similarly the students of Computer Science, Commerce also interacts with such institutions through workshops, seminars and visits. • Educational tours are organized by respective Departments . Experts from industry,educational and research institutions are invited for interactive collaboration. The emphasis is on building and strengthening personal and professional networks through workshops, internship fellowships and pre-placement talks to develop productivity and exposure .
Library, ICT and Physical Infrastructure / Instrumentation	• The college has a well-stocked library. Its collection is augmented on regular basis. • The institute, especially the Dept. of Computers, facilitates the use of ICT resources. • The library is partially automated with e-granthalya software. • The library has an institutional membership with N-LIST programs. Various E-Journals , E-Books are subscribed by the Institution. • College has three computer labs and classrooms equipped with ICT. • Auditorium and Seminar Hall are also equipped with Digital Projectors and high class sound system. • College has installed CCTV Cameras to ensure safety and security of girl students. • All other Labs such as Home Science, Music (Instrumental), cosmetology lab, Fashion Designing lab etc. are well equipped with modern facilities to cater to the needs of the students.
Research and Development	• Institute motivates the faculty member to undertake research related

		activities for their Academic growth. • Duty Leaves are given by the institution to the respective faculty members to attend/participate in seminars/conferences. • The College has research committee to monitor research activities and also organizes workshops/seminars to encourage faculty members to write research papers.
	Examination and Evaluation	• The rules and regulations formulated by Guru Nanak Dev University, Amritsar are followed by the institution as far as examination and evaluation are concerned. • The Examination Committee conducts mid semester test in each semester to prepare students for final examination. These tests are mandatory for all students. • It ensures the effective and timely preparation of results. • The proper procedure is followed to handle grievances regarding examination within the stipulated time. • Internal assessment is awarded as per the guidelines of Gndu. Performance of students is also evaluated regularly through house tests and class tests. • The learning outcomes of all programmes are available on the college website and are also communicated to the students in their class in the beginning of each semester.
	Teaching and Learning	• Teaching is planned as per college Academic Calendar. • The teacher prepares a plan month-wise, semester-wise as per the syllabus which is communicated to the students and Dean Academics for the effective implementation. • The teacher-learning process is made interactive through presentation, group discussion, seminars, quiz competition etc. • The teachers are using latest teaching aids in the class rooms. • There is continuous evaluation of the students through house test, assignments and tutorials. • The faculty members are sent for FDPs/Orientation Courses/ Refresher Courses to get themselves updated. • The entire campus is Wi-Fi enabled. • The Institute has subscribed to a large number of e-resources. • College faculty participate in the meeting of board of studies for the development of curriculum as per GNDU norms.
	Curriculum Development	• The college offers various courses

that follow the respective syllabi specified by Guru Nanak Dev University, Amritsar. • Subject allocation to faculty members is done on the basis of their specialization as well as experience level. • Flexibility is given to the students to choose elective subjects of their choice. • Workshops related to curriculum are organized by Department of Fashion Designing and Cosmetology. • The prescribed curriculum is enriched to develop personality of the students by organizing various co- curricular activities.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	• The college has its own e-mail Id and all the important correspondence is carried out via official e-mail Ids.
Administration	• The Administration of the College functions with E-governance system. • The college is secured with the help of IP enabled CCTV cameras at vantage points. • Most of the communication with Guru Nanak Dev University, Amritsar is done by using email and their official portals. • College has a whatsaap group of staff members which helps to provide the brief notice of every event. • All official notices are shared through this group. • College has an official face book page which reports all events of the college to students and general public. • The college campus is equipped with CCTV Cameras at very place of need. • AISHE data on MHRD portal is also uploaded through E-Governance Online RTI Return Filing
Student Admission and Support	• Student admission processes such as registration, admission, students' information, classes, time table, library, examination, performance, reports etc. are managed under e-governance. • College provides access to scholarship portals of state and the central government to students through its browsing centre. • The students can take advantage of various online resources. 1. Scholarship schemes for SC, ST students. 2. N-LIST and other online study material in the library. 3. Free internet availability. • Electronic Student Feedback.

Examination	• The information regarding various examination schedules of the university are uploaded on GNDU website and the students are informed by the college through notice board. • The house Exam is held once in a Semester. The College strictly adheres to University rules and regulations for the conduct of University Examination. • Awards of practical exams are submitted to University online. • The College organize online practical examination during COVID-19 pandemic and lock-down.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NA	NA	NA	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Training Programmes on "Community Health for Employees"	Training Programmes on "Community Health for Employees"	14/10/2019	Nill	11	5
2020	Webinar on "Teaching Learning interaction with students through ICT tools"	---	30/03/2020	Nill	20	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development	Number of teachers who attended	From Date	To date	Duration

programme				
Included in excel file	14	Nill	Nill	Nill

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Maternity leave with pay for 180 days up to two living children as per rules of Punjab Government. Health facilities, medical aids, medical checkups, health awareness and Yoga camps are organized for support staff.	• Provident Fund, • Uniforms • Medical aids	• Fee Concessions, • Flexible Fee Installments, , • Rewards • Book Bank, • NSS and NCC Volunteers

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has two systems of auditing, internal and external. The internal auditor audits the income and expenditure of the college. The B.L.M Girls College Managing Committee has a CA on its panel. He audits the yearly accounts of the college. The CA audits the annual income and expenditure statement along with balance sheet of the college which is duly signed by him. External auditing is carried out by the audit teams from the office of the DPI colleges, Punjab. • Internal: In the college there is an internal Financial Committee constituted which would examine the budget proposals, receipts, bills and vouchers and supporting documents for the current year. The financial committee after the scrutiny, they may advice concerned departments for any possible improvement. • External: The College submitted the budget proposals and income and expenditure statements to the Audit Committee for the necessary audit. The Accounts were audited by External Auditor under the Income tax Act.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Individuals	145614	Donation

No file uploaded.

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal

	Yes/No	Agency	Yes/No	Authority
Academic	No	NO	Yes	Principal
Administrative	Yes	CA	Yes	Principal and Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

* PTMs are organized twice a session which helps in obtaining feedback from parents for better functioning of college. • Parents are guided about their wards performance in academics, co curricular activities and class behavior. • Constructive suggestions are invited from parents.

6.5.3 – Development programmes for support staff (at least three)

* Health facilities, medical aids, medical checkups, health awareness and Yoga camps are organized for supporting staff. • EPF facilities are provided to teaching and non-teaching staff. • Free uniforms are given to non-teaching staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

* Separate departments are established with every facility • Seminar Hall • E-Corner • Initiated NSQF scheme for improving skill based education among students

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nill	Included in excel sheet	Nill	Nill	Nill	Nill

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Save Educate daughters in NSS camp	05/07/2019	11/07/2019	55	0
Teej festival	22/08/2019	22/08/2019	165	0
Lohri festival (celebrated	13/01/2020	13/01/2020	350	0

Lohri to enhanced the status of women in India)					

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Percentage of power requirement of the University met by the renewable energy sources Our college has imposed LED lights to reduce the power consumption. Tree plantation has been conducted by youth club and buddies group on 03.09.2019. Poster making competition was conducted under the direction of swachhta hi sewa club, Municipal Committee, Nawanshahr in collaboration with Red Ribbon club, NSS Unit, Buddy group of our college on 23.09.2019. Poster making and slogan writing competition on stubble burning, environmental pollution and drug abuse were conducted by Social Sciences Forum on 24.09.2019. The NSS unit organized awareness campaign (Rallies) with college students in different villages to prevent burning of stubble and save the environment on 05.10.2019. Buddy day was celebrated by buddy group under the banner of healthy Punjab and drug free Punjab on 14.11.2019. It was started on November 13, 2019 by first holding a rally in the entire city Nawanshahr to spread the teachings of Guru Nanak Dev Ji. Constitution day was observed on 26.11.2019 by NSS unit. College Principal informed that on this occasion, college staff members, students, members from different states of Swachh Abhyan, the President of Municipal Committee of the city and nodal officer(our college Principal Mrs. Taranpreet Kaur Walia) of Swachh abhiyan of S.B.S Nagar took oath to uphold the ideals of constitution of India. Municipal Councillor briefed the visiting team of Swachh Abhiyan about the cleanliness of the city. He said that a huge amount of work was being done for the sanitation in the city and the people of the city have been well explained about the segregation of dry and wet garbage. Sports were organized under Healthy Punjab Drug Free Punjab campaign by buddy group and Physical Education department on 11.02.2020. During this the students were divided into different groups and sports competitions were conducted. During lock-down, under the influence of covid-19, the students of Fashion Designing department made masks at home under the direction of college staff members. They distributed around 60 masks in the surrounding areas.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	0
Ramp/Rails	No	0
Rest Rooms	Yes	1
Scribes for examination	Yes	0
Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

2019	1	Nill	23/10/2019	1	Mutual fund lecture	Mutual fund investment and fixed deposit	90
2019	1	Nill	01/11/2019	2	Hair Treatment	Keratin Hair Treatment	35
2019	Nill	1	05/11/2019	2	nter college School slogan writing and painting competition	Jallian wala Bagh	45
2019	1	Nill	07/11/2019	1	World Aid Day	Symptoms, Causes precaution of AIDS	65
2020	1	Nill	13/02/2020	1	Career Counselling	Ghar ghar Rozgar Yojna (Punjab Govt.)	40
2020	1	Nill	17/02/2020	1	Career Counselling	Soft skill and Career Prospects	70

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Duties and Code of Conduct for teachers	01/05/2019	The code of conduct discusses responsibilities of teacher. Academic duties consisting of teaching, exam/assessment and coordination in carrying out various extracurricular and cocurricular activities. Teacher shall not discriminate students/colleagues adversely on political, race, caste, religion, language or for other reason of an arbitrary or personal nature.

7.1.6 – Activities conducted for promotion of universal Values and Ethics			
Activity	Duration From	Duration To	Number of participants
included in Excel Sheet	Nil	Nil	Nil
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Consistent use of compost pit (Zero waste campus) 2. Rain water Harvesting System. 3. The students of our college cleaned the Gurudwara sahib and entire village and made them aware about the cleanliness of toilets and a campaign was launched to plant 500 saplings on the 550th birth anniversary of Guru Nanak dev Ji. 4. The speech delivered by PM Sh. Narendra Modi on the "Fit India Movement" was broadcasted live by the NSS unit and buddy group in college auditorium on 30.08.2019. 5.Poster making competition was conducted under the direction of swachhta hi sewa club, Municipal Committee, Nawanshahr in collaboration with Red Ribbon club, NSS Unit, Buddy group and Swachhta club of our college on 23.09.2019. 6. Poster making and slogan writing competition on stubble burning, environmental pollution and drug abuse were conducted by Social Sciences Forum on 24.09.2019. 7.The NSS unit organized awareness campaign (Rallies) with college students in different villages to prevent burning of stubble and save the environment on 05.10.2019.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice: Job Oriented and Vocation Based Education for Women A job oriented or vocation based education is one that prepares a student for a particular vocation. The institution believes that the education being imparted to the students should not be just theoretical but also practical and it should enable them to earn their livelihoods. 2. Objectives of the Practice: • To provide employment oriented education for women students • To provide them theoretical as well practical skills related to their respective areas of studies • To inculcate entrepreneurial skill in them • To make them economically self dependent Context: The college is a women education institution and it believes that true woman empowerment comes only when the woman is educated and intellectually and financially independent. It was established with an aim to promote education for women in the region. With this aim the college has planned and courses aiming at job oriented education for women The Practice: The institution offers diploma level academic programmes for students seeking vocation based education. These progranmmes are: 1. Diploma in Fashion Designing 2. Diploma in Cosmetology Each of the programmes is of one year duration and is divided in two semesters. These programmes aim at training students for particular professions or employment. Students opting for these programmes are provided not just theoretical knowledge but also practical exposure to things. For this purpose, programme specific labs have been established. In these labs updated required infrastructure has been provided for carrying out effective teaching- learning activities. Besides, experts of the field are invited to interact with the students and provided them information on latest trends. Tours and trips of students to the respective industry and market are planned to provide them first hand exposure to the things. The institution has also signed MoUs with local concerns to provide training to the students. The entrepreneurship cell of the college helps and guides students in establishing start-ups of their own, so that they may become self employed and economically independent , have a feeling of self confidence in them, thus leading to women empowerment in its real sense. Outcomes: The outcome of this effective teaching learning programme is the high

success rate of the students as start-ups in the respective areas. This is evident from alumni feedback. 1. Title of the Practice : Environment Consciousness Activities Environmental pollution is a major threat that animal and plant life across the globe is facing today. Sensitization of diverse sections of the society needs to be done to control this threat to life on the planet. 2. Objectives: • To ensure pollution free campus to act as a model for the community • To promote community awareness about environment pollution • To sensitize students towards environment sustainability 3. Context : Overpopulation and industrial growth have led to environmental pollution which includes water pollution, air pollution and noise pollution. Besides, waste management has also become a challenge. The college understands is responsibility towards the society at large and it tries to work in this direction with above-mentioned objectives. 4. The Practice: The institution tries to minimize environmental pollution to establish itself as a model for the neighborhood community. It tries to maintain a pollution free campus which is achieved through different measures. Solid and liquid wastes are safely disposed off through the municipality of the town. For safe and easy disposal, segregation of waste is done by installing separate bins and by displaying instructions in the campus. Water conservation is ensured by preventing water wastage in different mechanical ways and also by educating students about water conservation. The institution is under the process of installing rain water harvesting system Composting pits have been inside the campus for composting plants remains and such bio-waste. Burning of plant remains such as leaves is strictly banned in the campus. Use of plastic and polythene is discouraged in the campus. To sensitize students towards Environment Conservation poster making, slogan writing and debate and declamation contests are organized on the related themes. To promote community awareness about environment pollution, plantation drives, rallies and marches, nukkad natak and community interaction programmes are organized through institutional bodies such as youth club and NSS. Planning regarding these activities is done in the beginning of the session. Outcome: The campus of the college is clean and green. It has a variety of flowering and fruiting plants and trees. The clean campus stands as an example for neighbouring institution and local community.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://blmgirlscollege.ac.in/rain-water-harvesting/ , https://blmgirlscollege.ac.in/waste-management/ , https://blmgirlscollege.ac.in/ugc-community-college/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1. The performance of the institution in one area distinctive to its vision: We are driven by the ideals of Swami Dayanand and our founder member, Late Smt Bhagwanti Laroyia, a visionary who believed in imparting holistic education with emphasis on character building to create good citizens who can contribute effectively towards nation building. The Management has proactively lent its support to ensure that the quality of teaching learning process is sustained while there is a vertical and horizontal growth in the college. Since, this college is a Girls' college and situated near the rural areas. There are running 19 departments through various programmes (B.A./B.Sc, B.Com, BCA, MA Hindi, Political Science, UG, PG diplomas in Fashion designing and Cosmetology, PGDCA, DCA) and 4 community college courses.Every year large number of rural students take admission in different courses of the college. The college provides free-ship to all girls whose got 95 and above marks in Senior secondary, SC and ST students as per the direction of the University and the

Punjab Government. College also helps girl students to get different type to scholarship (Nishkam Scholarship, MangalSen Scholarship) provided by the college. A gender sensitization programmes are also seen in the different programmes such as lectures/seminars, sports competition, Youth Club, Red Ribbon Club and NSS units of this college. Students participate with full enthusiasm in each and every unit (academic as well as extracurricular activities) of the college. Additionally, local people also use college campus playground for running, walking, and for sports every day for their development. Therefore, we can say the college provides quality education and opportunities for intellectual and emotional growth through different programmes which are relevant and responsive to the needs of the rural and educationally backward society of this region of the state. 2. The performance of the institution in one area distinctive to its priority: College gives priority to promote education for financially weak students of rural background. The rural background students can't afford their education in the urban colleges. College provides academic environment and also encourage them to participate in extracurricular activities (NSS, Red Ribbon Club, Youth Club and sports) also. College endeavors to inculcate a strong sense of Discipline in its functioning to ensure students build high levels of commitments. Discipline is implemented by Principal, Anti Ragging Cell and Discipline committees with emphasis on maintaining attendance and abiding by dress code. 3. The performance of the institution in one area distinctive to its thrust: The college has well qualified faculty members in different departments. The students from rural background are very much benefited from our faculty members. Being the main stakeholders, students are allowed to participate at various levels to groom them to become future leaders. There are many committees set up for the academic and administrative purpose where students'representatives are co-opted e.g. IQAC and Library etc. These activities enhance their leadership qualities, communication skills and personality.This is our thrust area which makes us distinctive in performance of the institution.

Provide the weblink of the institution
https://blmgirlscollege.ac.in/

8.Future Plans of Actions for Next Academic Year

Future Plans of action for next academic year: 1. Encourage to write minor research project 2. Collaboration with nearby institutions with respect to research work 3. Annual college magazine 4. Awareness programmes based on the intellectual property rights 5. Digitization and e-learning of library 6. Work on ICT facilities 7. Regarding facilities of differently Abled students. 8. Regarding availability of more facilities of Indoor games. 9. Regarding more improvement instudent progression report. 10. Plantation and beautification of the college. 11. Improvement in ICT enabled infrastructure. 12. Conduct of Seminars 13. Strengthening the support for students for cultural and sports activities. 14. Improvement in the placement opportunities for students. 15. Continuation of efforts towards ecofriendly practices.