YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	B.L.M. Girls College Nawanshar
• Name of the Head of the institution	Mrs. Taranpreet Kaur Walia
• Designation	Officiating Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01823220026
• Mobile no	9815336633
• Registered e-mail	blmgirlscollege@gmail.com
• Alternate e-mail	principalblmgrilscollege@gmail.com
• Address	Rahon Road Nawanshahr
• City/Town	Nawanshahr
• State/UT	Punjab
• Pin Code	144514
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Semi-Urban

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**Guru Nanak Dev University, Amritsae**
• Name of the IQAC Coordinator	**Dr. Gauri**
• Phone No.	**9417380188**
• Alternate phone No.	**01823220026**
• Mobile	**9417380188**
• IQAC e-mail address	**drgauriblm@gmail.com**
• Alternate Email address	**principalblmgirlscollege@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://blmgirlscollege.ac.in/
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://blmgirlscollege.ac.in/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.26**	**2021**	**15/02/2021**	**14/02/2026**

6.Date of Establishment of IQAC	**29/08/2019**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Regarding updating the existing website of the college.

Regarding submission of plan of Co-curricular activities by each department to IQAC coordinator

Regarding AQAR 2021-22, Best Practice

Regarding seminar on career guidance, Civil Services, District legal services authority and Healthy Punjab.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Plan of Co-curricular activities by each department	**To convene the meeting with each department for the plan of Co-curricular activities to finalize the draft regulation. Mrs. Surinder Kaur, Associate Prof. in Punjabi (Dean Cultural activities), who was entrusted with framing the plan of Co-curricular activities. Every department shall also be entrusted to submit the plan of Co-curricular activities to Dean Cultural.**
Best Practices	**The Principal merged the IQAC Sub Committee constituted for AQAR best practices for session 2021-2022 and decided that sub-committee shall ensure that to prepare two best practices for AQAR 2021-22 and also ensure that to upload these on portal.**
Organised seminars/ Webinars on Career guidance, Civil Services, District legal services authority and Healthy Punjab.	**A seminar on the essence of freedom was organized at BLM Girls College under the supervision of District Legal Service Authority, Child Welfare Committee, District Child Protection Unit and Social Sciences Forum. a career counseling seminar on choosing a career after graduation was conducted by the "Career Counseling Committee" in the college. Career counselor Harmandeep Singh from District Employment Office gave information in the seminar .On 27/04/2022, seminar was conducted by career counseling cell in the college. This seminar was organized by I.B.T. Director Pardeep and Gurcharan Singh, told the students about**

	competitive exam. He also said that the students can participate in the competitive exam of various jobs after the 10th and 12th exams. The political science department of the college organized a national webinar on topic "Civil Services in India". The resource person of this webinar was Dr. Manwinder Singh associate professor, department of general public administration Lovely Professional University. He told the students about the rules to pass the civil services exam like-IAS,IPS,PCS, along with the choosing the right subject for the civil services exam. 93 students were participated in this webinar.
Workshops on Cosmetology	A two days workshop on "Advance Technology On Hair treatment" was conducted by the cosmetology Department of the college under the supervision of Head of the Department. In this workshop, Hair Technician and expert Nitish Kumar, Muskan and Harman gave information about Rebonding, coloring .They gave practical information about different hair style and use of chemicals.

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	13/12/2022

15.Multidisciplinary / interdisciplinary

Multidisciplinary or interdisciplinary learning is a "whole" or "comprehensive" method that covers an idea, topic, or text by integrating multiple knowledge domains. Our college has BA, BCA, B.Com, M.A (Political Science), M.A(Hindi) , UG & PG diploma in Cometology, UG Diploma in Stitching & tailoring, PG diploma in Garment Construction, PGDCA, DCA courses under multidisciplinary learning.

B.Sc (Economics) course is running under interdisciplinary learning which has inter arts subjects i.e. Economics, Computer Science and Mathematics.

16.Academic bank of credits (ABC):

Academic bank of credits (ABC) is a platform created by the national e-governance division of the ministry of electronics and information technology that provides a platform for students and higher education institutions to open academic accounts based on the DigiLocker framework. By registering on this platform, the student would be able to open a credit account where his academic credit would be calculated on the basis of classwork and tutorials. This would ease the students' mobility between or within a HEI through credit recognition, credit accumulation, credit transfer and credit redemption for one course a year in one institution and switch to another institution for the next year. The College provides courses offered by the Guru Nanak dev University and the university is yet to implement the ABC-based system. Once the university approves it, the College is more than ready to incorporate it into its system.

17.Skill development:

The college for Skill Development and Career Planning was initially established to impart vocational skill training to the female students of BLM Girls College Nawanshahr and later extended to ex-students, external students and home makers. The College for Skill Development and Career Planning was created to help women/girls realize their potential and to make them independent.

The college has adopted the scheme of community college skill learning from 2019. This scheme was launched to motivate the students and its successful implementation has not only created enthusiasm about joining a skill programme but has also developed awareness and motivation among female students for their achievements and success.

The college provides opportunity to underprivileged women who can join these skill development courses and endeavours to provide knowledge and skill to underpriviledged women by organizing various Courses i.e M.Voc(Web Technology & Multimedia), DCA, UG & PG diploma in Cosmetology, UG & PG Diploma in Fashion Designing, Fashion Styling and Office Management. Workshops, Orientation and Awareness Programmes are conducted regularly at the college in order to apprise the students about these courses.

This college is a growing organization working steadily in the direction of women's empowerment.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our college uses the mother tongue/Local language as a medium of instruction and /or uses Bi-lingual (Hindi, Punjabi) teaching practices and thus promotes the strength, vibrancy and usage of Indian Languages. This also helps in building an equitable education environment and improves education standards in the college. The college believes this initiative will prepare our students to live harmoniously in a local, national and global society. Our institution has always stayed close to our cultural roots. Havans are performed within the premises on all important occasions. All Indian festivals and events of national significance are celebrated by the respective departments to keep the students abreast of the rich culture and traditions of India. The college, being affiliated with Guru Nanak Dev University, Amritsar follows the syllabi and the assessment criteria as given by the parent university. It would adopt whatever changes as and when the university introduces them as per the New Education Policy.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

OBE is considered a huge leap forward to improve the quality of higher education, particularly technical education and help Indian graduates compete with their global counterparts. It is a studentcentred instruction model that focuses on measuring student performances through outcomes. Outcomes, here, are usually expressed in terms of a mixture of knowledge, skills, abilities, attitudes and

understanding that a student will attain as a result of his/her successful engagement in a particular set of higher education experiences. Being affiliated with Guru Nanak Dev University, Amritsar, the institution follows the traditional method of teaching. Yet, it has always been institution's aim has always been to create employable individuals who would excel in their respective fields. Departments of computer and commerce make many efforts to train students so that they are well-placed by the end of the programme they have been pursuing. The college has clearly stated the learning outcomes of the Programmes and Courses. Hard copies of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students. These outcomes are also uploaded on the college website for reference. The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting.

20.Distance education/online education:

The college strictly follows the mode of education directed by the university. The university does not offer courses in the distance education mode or blended mode. However, during the pandemic phase, the institution immediately took to the mode of online teaching. Arrangements were made to provide uninterrupted education to the students through platforms like Zoom, Google meet etc. Wi-fi routers were installed at various locations on campus. The teachers took it as a challenge and successfully switched to the online mode of teaching. The institution, now, has adequate arrangements for using the mode of online teaching. As and when distance learning or education in the blended mode is adopted by the university, the institution can follow suit accordingly.

Extended Profile

1.Programme

1.1   **289**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **332**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2   **957**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **119**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **26**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **26**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**289**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**332**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**957**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**119**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**26**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**26**

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	**17**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**59.19278**
4.3 Total number of computers on campus for academic purposes	**54**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college has a well-planned mechanism for effective delivery and documentation of the curriculum to achieve the mission of the institution by imparting high-quality education. The planning and implementation part of the curriculum is monitored by a two-tier system consisting of the Head of the Department and by the principal of the college. An academic calendar for the college is prepared well in advance before the commencement of the semester in consultation with members of senior staff. This academic calendar is distributed to all departments to guide the students as well as staff about the schedule of the academic and extracurricular activities. Before the commencement of each academic semester, the Time table is prepared and displayed on the notice board. The head of the department allocates classes to other teachers for the upcoming session well in advance so that teacher can prepare their notes and required E-content. The schedule of work is prepared semester-wise by teachers to ensure the timely completion of the curriculum. Program outcomes and

course outcomes have been conveyed to the students. A blended mode of teaching was adopted by the faculty during this session. For the successful delivery of the curriculum, various online methods such as use of WhatsApp, google meet, and Zoom App as well as offline methods like personal interactions with the students and group discussions were adopted.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://blmgirlscollege.ac.in/1-1-1

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar is an essential document for the institution that outlines the schedule of various academic and co-curricular activities to be undertaken by the institution in that specific academic session for keeping the students as well as faculty members on the intended track. The institution adheres to the academic calendar for the conduct of Continuous Internal Evaluation. A tentative calendar for the semester is prepared in advance.The calendar highlights all important dates and academic events such as the Admission process, Commencement of classes, Conduct of midterm tests and university semester examinations and Duration of the ODD/EVEN semester, etc.A copy is issued to all Heads of department, coordinators, and deans. The academic calendar is posted on the college website. It is also accessible to the students through college prospectus and departmental notice boards. Additionally, departments are required to create their academic calendars and schedules for their departmental academic and extracurricular activities.The academic calendar of Guru Nanak Dev University is strictly followed by the institution. Due to COVID -19, pandemic university exams were conducted in online mode as per directions of the Punjab Government. Online Examination Committee has also been formed. The committee consists of the Principal, Dean Academics, Coordinator of the internal quality assurance cell (IQAC), and faculty members from different departments. The schedule of the dates of the online semester examination, online internal assignments, online practical examination, and online viva-voce is adhered to as mentioned in the academic calendar of Guru Nanak Dev university.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://blmgirlscollege.ac.in/1-1-2/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

55

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender: - The College from its inception to the present is a girl institute. To attain the objective of women's empowerment college organizes seminars and invites experts from district administration as well as legal experts to enlighten students about their legal and political rights. Internal Complaint Committee is there to address sexual harassment complaints. This cell interacts with students at regular intervals to identify any sort of issues

Environment and Sustainability –Several initiatives are taken by the college to make the campus eco-friendly. The curriculum includes Environmental Science as a mandatory course for all undergraduate students and is taught in Sem III and Sem IV students of all streams. To impart more practical knowledge, the college carries out various activities. College motivates the students to save water and paper. Environment day was celebrated by planting saplings of plants

Human Values and Professional Ethics- College imparts human values to the students through value education. Drug Abuse: Problem, Management & Prevention is compulsory for all undergraduate students and is taught in Sem I and Sem II of all undergraduate courses. The curriculum of M.A Political Science includes Human Rightsasamandatorycourse.. Anti-Ragging Committee has been constituted. To sensitize them towards various human values, college organize various Guest Lectures. The college organizes various blood donation and medical check-up camps.

Professional Ethics –. The college organizes interactive sessions for students as well as staff to develop professional ethics, loyalty, adherence to the laws, and accountability.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	[View File](#)
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

39

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://blmgirlscollege.ac.in/wp-content/uploads/2022/03/Student_feedback.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://blmgirlscollege.ac.in/student-feedback-action-plan-9-may-23-2/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

332

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

221

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students are provided with the academic calendar, the class timetable, and information about other planned academic programmes through an Induction meeting at the beginning of each semester of the academic session. Through an effective teaching-learning process in the class and interaction with the students, teachers can be able to identify the slow and advanced learners. In order to improve their competencies, advanced learners are also encouraged to take part in different kinds of virtually conducted Cultural programmes such as creative dance, Poster making, debates, students' seminars presentation, 'convey your ideas' through Powerpoint presentation. For the Slow learners, special attention is provided with additional explanations and concept-clearing questions by the faculty. They are also encouraged to discuss what they are taught with their peer students through a brainstorming process for better understanding. The performance of these learners is measured through the evaluation of home assignments. Every department has taken the initiative of the mentoring programme where all students are provided with advice about academic and college-related matters. Peer learning is

encouraged where the students teach the slow learners in vacant periods. Real life examples are used while teaching for explanation. Career Counselling and Guidance Cells provide guidance to these students.

File Description	Documents
Paste link for additional information	https://blmgirlscollege.ac.in/2-2-1-done-web-link/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
332	26

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college adopts various student-centric methods for effective Teaching- Learning process.

Following are some of the Course Delivery Methods:

* **Lectures**

* **Presentations in the class**

* **Tutorials**

* **Experimental exercises**

* **Written Assignments**

* **Online resources for self-learning**

* **Case Studies**

- **Webinars**

Experimental learning is made effective in four stages by applying the mode of sensing, watching (observation), thinking and doing (practical laboratory works supporting each theoretical learning and the field study mode). Students are given assignments to develop their problem solving skills. Projects as part of the syllabus are given to students in most of the departments to develop their mental and participative skills besides preparing them for further research purposes. Excursions of students according to the requirements of the students of each department are carried out to enhance the experimental, participative and life skills of the students, besides updating the knowledge base of the students. Group discussions among students are conducted by different departments of the institution as a part of participative learning, practiced as and when found required. Participative learning, problem solving strategies and learning experiences of the students are also developed through their active participation in extra-curricular activities conducted by the college. The college encourages teachers to use the latest pedagogical teaching technology including audio-visual teaching machines. Student learning is enhanced by adopting approaches / methods such as seminar and special lectures. The faculty members are encouraged to participate in State / National level seminars for which beneficial assistance is given by the college.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://blmgirlscollege.ac.in/2-3-1-done-web-link/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The following tools are used by the Institute

ICT Tools:

1. Projectors- 5 projectors are available in different class rooms/labs

2. Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus.

3. Printers- They are installed in Labs as well as in administrative office.

4. Scanners- Multifunction printers are available in the college campus.

5. Seminar Rooms- A seminar hall are equipped with all digital facilities.

6. Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom)

A. PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors.

B. Industry Connect- Seminar room are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.

C. Online quiz- Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS.

D. Video Conferencing- Students are counseled with the help of Zoom / Google meet applications.

E. Video lecture- Recording of video lectures is made available to students for long term learning and future referencing.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

`26`

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

`26`

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

`5`

File Description	Documents
Any additional information	[View File](#)
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

275

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Perseverance and practice should be the main motto of a student to be successful in life. To make these students understand, our college conducts a continuous assessment that evaluates students' academic development throughout the semesters. After completing a chapter, the teachers take unit tests or create questionnaires for the students. This helps assess the students' weaknesses and is resolved later by the teachers and mentors. An additional chance for the slow learners is given to improve their performance in the internal assessments.

During the pandemic situation, home assignments and internal assessments are given to the students through e-mails or WhatsApp groups and the answers are collected in the same way. In the pandemic situation, the teachers set the question papers for the internal assessments with conceptual and application-based questions such that the students cannot copy the answers from any book or any websites.

Examination Committee:

The examination committee performs following functions to maintain transparency and robustness of examination procedure:

For internal and semester end examinations:

- **Date sheet and seating arrangement for examination are displayed on the notice board adequately in advance.**
- **For internal examination, syllabus is declared by subject**

- teacher and semester end examination is conducted for most part of the syllabus.
- The question papers are verified to eliminate errors and stored in sealed envelope.
- Supervision duty chart is prepared and informed to teachers.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://blmgirlscollege.ac.in/2-5-1-house-tests-date-sheet-done-web-link/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

An internally formed examination committee ensures rigorous and transparent internal assessment.

- At the beginning of the academic year during a welcome meeting as well as at a special induction meeting at the beginning of the semester students are made aware of the evaluation pattern.

- After the internal assessment the teachers evaluate the answer scripts within a very short time and directly upload them to the university examination portal.

- Parent-teacher meetings are held, especially for first-year undergraduates to discuss problems and grievances of students that they cannot express out of shyness.

- In the event of any grievances expressed by the students, they are requested to enter them in the grievance redressal register maintained in the senior staff members of the college. Prompt action is taken to assuage the grievance within the shortest possible time period.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://blmgirlscollege.ac.in/2-5-2done-web-link/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated

and displayed on website and communicated to teachers and students.

Programme Outcomes (PO) were formulated reflecting the Vision, Mission and Strategies of the College and the UGC guidelines on Graduate Attributes. While formulating POs, the College considered academic excellence, research potency, scope of extension activities, human values, livelihood generation, and recent trends in the job markets. The suggestions of the alumni and other stakeholders were also taken into account. The entire curricula were restructured and the assessment pattern were modified in consultation with experts. The students were enlightened with the PO pattern through the College Website, Digital Board, Handouts and orientation by the concerned course teachers. The Programme Specific Outcomes (PSO) are designed by the concerned Departments with their respective vision, mission and scope of the programme. The Course Outcomes (CO) are formulated by the Department in consideration with the course teachers and with expected cognitive, affective and psychomotor learning levels. The OBE module consists of Topics (five-units), Hours needed to handle those Units, Books for Study and Reference, Teaching Methods, Course Outcomes, and Mapping of COs with PSOs and POs. Attainment of COs and POs are measured at different stages of the programme: the Course Outcomes are assessed at the completion of each course and the Programme Outcomes are measured at the time of completion of the programme. Evaluation system has been modified to evaluate the courses with respect to the desirable outcomes. It develops the optimistic attitude in the learners towards vertical development in their future endeavours.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://blmgirlscollege.ac.in/2-6-1-done-web-link/
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The course outcomes is measured through syllabus, completion of syllabus, continuous evaluation (internal evaluation), setting up of question paper, evaluation, and result.

At the Departmental level the Heads of the Department and the

teachers who are engaged in any class strive to complete the courses in time and in some cases extra classes are conducted for the students who they identify as relatively average. The 75 percent of compulsory attendance to qualify for writing the examination of the courses is adhered to, to ensure students participation in the class. The teacher complete data of the students who are taking that teacher's course is provided, so that the teacher can keep apprising the student about their progress. The continuous evaluation is done through tests, quizzes, written assignments, oral presentations, field work and so on. The end semester examination of every course is based on written examination of three hours.

Attainment of the Programme Specific Outcomes

The programme specific outcomes is measured by taking the aggregate result of all courses in a given programme of an individual student, and then the average performance of all the students in a given programme.

Attainment of the Programme Outcomes

At the Post Graduate level and Undergraduate levels, the attainment of programme outcomes is measured through students' progress to higher studies, either in college or in any higher educational institution in India or abroad. Another, measurement of attainment is students' placement in companies and institutions.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://blmgirlscollege.ac.in/2-6-2-done-web-link/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

117

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://blmgirlscollege.ac.in/2-6-3done-web-link/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://blmgirlscollege.ac.in/2-7/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

BLM Girls College encourages various outreach programmes for creation and transfer of knowledge. The college provides a propitious environment for the promotion of innovation and for dissemination of knowledge. The faculty members are allowed to take up research activities utilizing the existing facilities. Necessary support is also provided for documentation, publication of research papers.

Young faculties of the college are encouraged to do research in multi-disciplinary areas. Faculty members are encouraged to undergo professional developments programmes and are motivated toorganize and participate in seminars and workshops. Awareness meet, workshop, seminars on emerging trends in technology are also organized. All required facilities are provided and guidance is extended to the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://blmgirlscollege.ac.in/3-2-1-2/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

There are numerous extension activities organized by the college to sensitizing students regarding social issues, for the holistic development of students. The students enthusiastically participated in these activities. Various activities organized under national service scheme [NSS], which leads to students' enlargement. The students participated in different extension activities like quiz competition, covid-19 vaccination camp, diabetes level checking, inter college competition, hawan, poster making competition, clean and green city and vigilance awareness week, declamation competition, voter awareness pledge and rally, oath ceremony of Punjabi language, alumni meet, career counseling, book talk of 'Hamlet', women empowerment, environment awareness. Under nation service scheme a documentary film on martyrs was systematized. The college celebrated world polio day, world bi-cycle day, world blood donation day, library day, talent hunt, constitution day, lohri and youth day, women's day, holi with NSS, youth club, Red Ribbon Club and swachhta club etc. The departments of college successfully fulfilled their responsibilities towards creating awareness of social issues in students. Students

positively and actively participated in these activities resulting leadership qualities, enhancing self –confidence,awareness andcreativity.

File Description	Documents
Paste link for additional information	https://blmgirlscollege.ac.in/annual-activities-3-4-1/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

46

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3261

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate

houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

This institution is built in 0.922 acres of land. The College's infrastructure is maintained and developed as per the requirements of the students. The institution has proper infrastructure facilities such as CCTV surveillance, medical help desk and R.O. Purified drinking water at multiple locations, alternative energy systems such as generators/inverters, career counseling room, grievance room, etc. There are 16 spacious and airy classrooms with fans, lights, benches, blackboards, green boards and whiteboards, WI-FI connectivity and seating capacity for 30-60 students. Some classrooms are equipped with LCD projectors. The College has portable LCD screens and projectors for other classrooms. The collegehas several departments, a seminar room/lecture hall, library with reading room, gym room, dining room, staff room, IQAC room, admission cell, visitor room with security room, storage room , sickroom, a common room,and a small lawn. There are 6 toilets for girls and 5 toilets for staff, and they are always kept clean. There are several bulletin boards for students and staff to keep up to date with important information. It has a full-fledged computer lab, home science lab, music lab, fashion designinglab, and cosmetologylab, all equipped with the latest equipment, instruments, and devices. The seminar hall and auditorium are equipped with projectors and screens, sound system and internet connection. The library is well maintained and has a

capacity of 80 people. Our institute has a total of 7 air conditioners in different locations.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://blmgirlscollege.ac.in/4-1-1-4-1-2-additinal/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute has indoor and outdoor sports facilities. It features a well-equipped gymnasium and yoga center covering 927.98 square feet. Outdoor games include badminton, handball, cricket, and coco training. There is a common room for indoor games such as carom and table tennis. The institution conducts yoga and meditation courses for teaching, non-teaching staff, and students. At the end of each year, the annual Sports Day is celebrated to celebrate sporting moments, awarding certificates and medals to the best athletes at each game. The institution has a well-equipped 1830 sq.m auditorium and 600 sq.m seminar room for organizing various cultural and social activities. The auditorium is equipped with a state-of-the-art sound system and computers with LCD projectors and can accommodate 300 people. The institution offers a wall magazine where students present their work and innovative ideas in the form of sketches, drawings, paintings, poems, articles, etc. In order to discover and nurture the hidden talents of students, the institution annually organizes various events such as talent hunt, alumni gathering, Teej Celebration, convocation, athletic meet, quiz competition, essay writing, poster making, Independence Day, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://blmgirlscollege.ac.in/4-1-1-4-1-2-additinal/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

17

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://blmgirlscollege.ac.in/4-1-3-master-time-table/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.14

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS Software

Nature of automation

Version

Year of automation

E-granthalaya

Partially automated

3.0

December 2019

Libraries are an integral part of an institute. We offer an excellent collection of books, magazines, newspapers and electronic resources. E-books, e-journals and databases are subscribed through the N-LIST platform. Remote access is available for the electronic resources listed above. Library staff are currently working on automation processes using ILMS software E-granthalaya 3.0. The main task of the library is to ensure that students and staff are well informed and knowledgeable by supporting them with all kinds of materials. Encourage students to become competent and comfortable using the library. The three main areas of the library are: lending area, reference section, and a separate reading room. Lecturers and students have open access to all collections available in the library. The library has over 16,000 books in English, Hindi and Punjabi. Most of the books are in Computer Science, Commerce, Economics, Literature, Sociology, History, Political Science, Home Science, Music, Physical Education, Sanskrit, Mathematics, Fashion Design, Cosmetics, General Knowledge, and Inspirational Ideas. Related to The books are arranged systematically. Library staff act as a bridge between students, teachers and books and help both teachers and students to find books. The staff helps keep the library in a noise free zone. In addition, library committee members meet from time to time to improve and further develop the library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://blmgirlscollege.ac.in/4-2-1-additional/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

`0.34572`

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

`88`

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has well-developed IT facilities such as Wi-Fi, printers, scanners and a sufficient number of computers with high-speed internet. We have a biometric attendance system for students. There are approximately 56 computers in various locations throughout the facility. The college has installed

various CCTV cameras at vantage points to enhance security at the institution. The Computer Maintenance Committee reviews computer maintenance and updates from time to time. Information technology is also used in the institution for various kinds of administrative tasks. The college embarked upon a project of computerization of accounts and general administrative works many years ago. There are 5 LED projectors to aid teaching-learning among students. The library has a sufficient number of computers with stable internet connections. The university hall is equipped with 1 computer, 1 projector and screen with internet connection. Printers are located in the main office, administrative office, staff room, library, and computer lab. There are free continuous Wi-Fi facilities that cover most of the campus. The college has subscribed to N-LIST, E-Journals, Swayam Prabha, Swayamcentral and e-books to improve the knowledge of students and teachers.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://blmgirlscollege.ac.in/4-3-1-additional/

4.3.2 - Number of Computers

54

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	E. < 5MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

28.67059

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are various committees for the maintenance of infrastructure facilities and equipment, such as Advisory Committee, Acquisition Committee, Canteen Committee, Building Committee, and Library Committee. The management has developed policies and systems for the maintenance and use of academic and support facilities. Each year, a percentage of the total income is used to maintain laboratories (computer science, music, home science, fashion design, cosmetics), libraries, classrooms, etc.Damaged benches are repaired along with the upkeeping of tubelights and fans. New books are added each year due to routine curriculum changes. The gymnasium is constantly being upgraded to meet the needs of the students. The college undertakesmaintenance of water purifiers, electrical work, plumbing, etc. Daily dry and wet cleaning of classrooms, seminar rooms, staff rooms, offices, libraries, corridors and washrooms. Instruments and equipment are regularly cleaned, calibrated and maintained. Suppliers also provide equipment and equipment services. Qualified technicians for repairs are available as per the requirements of different departments.Home science lab equipment such as water taps, gas lines, and electrical installations are regularly checked by their respective lab managers and maintained with the help of technicians. Equipment such as fire extinguishers and first aid kits are checked regularly and restocked before they expire. Gardener is responsible for general maintenance and care of

gardens, plants, lawns, etc. Damaged books are taken careto prevent further damage. Computer technician is available for maintenance of computers and other materials.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[https://blmgirlscollege.ac.in/4-4-2-website-link/](#)

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

110

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

31

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to Institutional website	https://blmgirlscollege.ac.in/5-1-3/
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

200

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

235

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	**A. All of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

16

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

18

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

College Central Association is a statuary body which is an official platform for active and constructive participation of all the students with the representatives in the matters of academic and administrative significance .The students are the central focus of any educational system/institution,and their participation in its activities is undoubtedly essential within the overall perspective stated in the mission of Institution.

Selection criterion

The students can nominate the names for the post of class representatives and the office bearers of the student committees/societies are nominated by their faculty members. .

Office Bearers are as follows –

- **Head Girl PG Classes**
- **Head Girl UG Classes**
- **CRs for Graduate Classes**
- **CRs of Post Graduate Classes**
- **CRs of DCA & PGDCA**
- **President , English Literary Society**
- **President, Punjabi Literary Society**
- **President, Hindi Literary Society**
- **President ,Cultural Society**
- **President, Music Society**
- **President, Sports club**
- **President ,Youth Club**
- **President, Red Ribbon Club**
- **President, NSS**

Due to exceed words limit, the remaining content is attached in any additional inf.

File Description	Documents
Paste link for additional information	https://blmgirlscollege.ac.in/5-3-2/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

12

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a Alumni Association that Contribution significantly to the development of the institution through financial and/or other support services.

The Alumni are an institutions most loyal supporters. They serve many valuable roles, such as helping to build and grow through word-of-mouth marketing. B.L.M Girls College is also having an Alumni Association for solidarity building and to strengthen the bond between teachers and students, one of the meetings of Alumni Association was held in December 2021 for the entertainment of Alumni, the meeting were clubbed with cultural activity. The Alumni Association of the institution was significantly

contributed to the Welfare and Development through Financial and Non-financial means. The details are as follows:-

Non-Financial Contributions-

- Alumni also shared their personal experience with the students. They visit the campus at regular intervals to support the existing Batch of students .
- Apart from these, there are many other alumni are playing crucial role in the development of the college such as Ms. Hardeep Kaur (HOD in Political Science), Mrs. Sonia Angrish, Miss Pooja, Mrs. Roohi, Gurbhinder Kaur, Miss Kiran.

Financial contributions –

- Finanical Contribution by the alumni 35000 in the year 2021.

The institution will ensure to have a strong and healthy bond with alumni in the coming future.

File Description	Documents
Paste link for additional information	https://blmgirlscollege.ac.in/wp-content/uploads/2023/02/5.4.3.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) | **E. <1Lakhs** |

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

To achieve academic excellence and to empower the young women of the nation through the near the best level of education both theoretical and practical, ethical and modern, Oriental as well as

western in attitude.

Mission:

1. Quality education to women.

2. A well balanced futuristic teaching learning environment.

3. To empower women.

4. To promote and revive Indian tradition.

5. Channelize potential for excellence in academics and sports.

6. Upgrade knowledge and skills in keeping with the societal changes.

7. Uphold secular and democratic values.

8. Participate in outreach programs.

Nature of Governance:

The management of the institution up holds the vision and mission of the institute. It provides ample opportunities to the students of the college when the academic session begins with an induction program conducted by the head of the institution, wherein, the fresh entrants are introduced to the vision of the college. The College Prospectus, College Magazine "Swasti" and Newsletters depict the vision and mission of the institution.

Participation of Teachers in the decision making bodies

The College is taking adequate initiatives in making the teachers participate in the decision making bodies. The faculty members actively participate in all decision making policies. The Academic Council consisting of Staff members & Managing Committee discusses important issues and takes decision accordingly in the interest of the students and the institution. All the proposals and academic calendar are tabled in the meetings of the College Managing Body.

File Description	Documents
Paste link for additional information	https://blmgirlscollege.ac.in/6-1-1-5/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has reached the pinnacle of excellence in every respect related to the field of Education. We have a hierarchy of governing bodies which helps in decentralization for ensuring the participation of all.

1. The Governing body, the Principal, and staff work together towards the designing and implementation of the institutional quality policy. Several committees,/societies/clubs are constituted by the Principal of the college under the guidance of the Governing Body for the overall management, such as admission, academic coordination, conduct of examinations, development of infrastructure facilities.
2. The College has an Advisory Committee which in its meetings with the Principal assesses and reviews the implementations of policies and determines their usefulness or otherwise. A number of Committees, Cells, Societies, and Clubs are formed by the Principal with the help of Advisory Committee.
3. For effective implementation of quality policy and plans, the management ensures timely appointment and promotion of teaching and non-teaching staff.

Case Study – Alumni Meet

The concept of alumni association evolved for needs from both the ends, i.e. academicians and professionals, in the aim of building a bridge between college life and career life, so that the fresher graduates are made proactive to face the current challenges of competitive professional world.The idea took shape and formation of Alumni Association turned into reality.

Alumni Meet was organized in B.L.M. Girls College, Nawanshahr on March 12, 2022 to promote cultural, academic and literary advancement of its members.

File Description	Documents
Paste link for additional information	https://blmgirlscollege.ac.in/6-1-2-2/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The quality policy of the college is in alignment with the parent University and the UGC. All the strategic plan and deployment documents are sent by Guru Nanak Dev University Amritsar and UGC and many are available on the Guru Nanak Dev University website. Many of the academic quality policies are framed by the Staff Council and implemented through various committees of the Staff council. The college has regularly enhanced infrastructure and developed capacities for teaching and research of staff according to the changing academic and social environment.

Case Study – Sports Meet

Our college organized Annual Sports Meet on March 31st, 2022 & April 1st, 2022. The event took place in the spacious playground of the college. Ms. Vibha Arora, Director of Vision Way was the chief guest of the event. Students of various classes participated in the sports day. The four houses of the school cheered for their respective members. The Sports Day started with the march past of the four different houses. After the march past, the students of the four different houses competed against each other in sports. The Principal, President of Management Committee Mr. Desh Bandhu Bhalla, Secretary Vinod Bhardwaj, Jiya Lal Sharma and Chief Guest gave prizes to the winners. Points were given to the four houses depending on the performance of their representatives in the event.In the end, the Principal thanked everyone for their presence and support, and congratulated the students for their exceptional performances.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://blmgirlscollege.ac.in/6-2-1-2/
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure of the institution is making the college work smoothly and all the stake holder are striving hard towards achieving the respective goals. In this organizational structure, Managing Committee is the pivot of this institution.

RULES, POLICIES, RECRUITMENT PROCEDURES, PROMOTIONAL POLICIES

Promotions are given to staff members who excel in academics and research as per the rule of UGC and DPI Punjab Govt. The Institution attracts a good number of applications for the recruitment. However, sustained efforts are made to continue to hold quality faculty members at all levels. The recruitment procedure is as follows:

1. **Submission of staff requirements by HODs to the Principal.**
2. **Advertising the staff requirements in leading newspapers.**
3. **Constitution of the selection committee.**
4. **Short listing of applications received.**
5. **Calling eligible candidates for interview.**
6. **Interviews of candidates to assess their potential and skills**
7. **Selection based on the performance of candidates.**
8. **Issuing of appointment orders.**
9. **Reporting to duty on the mentioned date.**

File Description	Documents
Paste link for additional information	https://blmgirlscollege.ac.in/6-2-2_6/
Link to Organogram of the institution webpage	https://blmgirlscollege.ac.in/wp-content/uploads/2022/03/HIERARCHICAL_MODEL_OF_COLLEGE_ADMINISTRATION.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Our institution tends to provide better facilities and welfare measures to its teachers asthe faculty members are the foundation stones of any institution. Following welfaremeasures are provided to teaching and non-teaching staff:-

- **Wi-Fi facility: Wi-Fi available to all employees (Teaching, non-teaching and contract staff) as well as all the students.**
- **Subsidized Canteen: Eatables at canteen are available at subsidized rates to all employees (Teaching, non-teaching and contractual) as well as students as per B.L.M Girls College rules.**
- **Maternity leave: Maternity leave is given to the female employees of the college.**

- **Photocopy facility: We have tie up with Modern Photostat who provides us this facility at less than market rate.**
- **Free medical camps are organized for the benefit of students and staff.**
- **EPF Facility: Facility of EPF that is employees' provident fund for the staff is available.**
- **Duty Leave: Duty leave with salary is granted for attending workshops, seminars and refresher courses.**
- **Fee Concession: Fee Concession is given to the children of the faculty members and other employees.**

File Description	Documents
Paste link for additional information	https://blmgirlscollege.ac.in/6-3-1-2/
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A good employee is one who enhances one's work with his/her tremendous talent and never ending efforts. This enhancement improves their quality of work and proves beneficial for the institution. A Performa is provided to each staff member to be

duly filled in with self appraisal at the end of each academic session. It requires faculty members to provide self evaluation about his/her curricular, co- curricular, and administrative work done during the academic year. It also requires the teacher to furnish information about participation in seminars, workshops, conferences, refresher course etc. Principal herself goes through each self appraisal form personally and then suggests improvements to the faculty members for their professional growth. Employees are the fundamental part of any organization. The institution respects and acknowledges the contribution of all its members, it also rewards them duly. Performance Appraisal System is also followed by non-teaching staff. The Principal discusses all the self appraisal forms with the management and after the individual interaction; they suggest them to improve their weaknesses and keep up their good work.

File Description	Documents
Paste link for additional information	https://blmgirlscollege.ac.in/wp-content/uploads/2023/02/6.3.5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has two systems of auditing, internal and external. The internal auditor audits the income and expenditure of the college. The B.L.M Girls College Managing Committee has a CA on its panel. He audits the yearly accounts of the college. The CA audits the annual income and expenditure statement along with balance sheet of the college which is duly signed by him. External auditing is carried out by the audit teams from the office of the DPI colleges, Punjab

File Description	Documents
Paste link for additional information	https://blmgirlscollege.ac.in/6-4-1-2/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers

during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

10700

File Description	Documents
Annual statements of accounts	View File
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As a Part of institutional strategy the college has a motivating alumni and staff for its financial support. The institution is trying initiatives to bring updated facilities for the students. Though the college is getting limited funds different resources, yet makes wise utilization of the funds. There are different sources of funds. There are different sources for the institution.

Contribution from Alumni

Alumni are strong pillars of the college without which the college would remain incomplete and very kindly they are financially supporting the college. The Alumni are contributing Finances to Support the financially weak and marginalized students of the college.

Contribution of the non-government Organization

Non-government Organization is, at Small level benefactors of the college. Different organization is providing funds to the college each year and the funds are used for the different purpose for the betterment of the college.

Staff Fund

Staff members (teaching and Non-Teaching) also contribute financial Support to the college for different purposes.

File Description	Documents
Paste link for additional information	https://blmgirlscollege.ac.in/6-4-3-2/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college has established an IQAC cell. The IQAC was started in the year 2019 to monitor the quality of services being provided by the institution to its stakeholders. In order to enhance the quality of the institution in all spheres, various quality assurance strategies initiated by The IQAC of the institution are as under:

The faculty members are encouraged to participate in Orientation, refresher courses, Workshops, Seminars, and conferences related to the teacher-learning process and research. Teachers with Ph.D. are also encouraged and motivated to act as research guides for the research scholars. The poor and needy students are provided with financial aid out of the college local fund. The IQAC also provides guidelines, internet access, and verification processes for the students to get the post- Matric scholarships.

The college also provides a platform for the students to participate in Intra- College and Inter-College level debates, competitions; seminars etc. College has started new courses in computer science and fashion designing Department under the Community college. Regular meetings of IQAC are conducted under the chairmanship of a worthy Principal with the fixed agenda.

All the teachers are encouraged to use audio-visual teaching aids, charts, models etc. for effective teaching-learning processes.

File Description	Documents
Paste link for additional information	https://blmgirlscollege.ac.in/6-5-1-2/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of

operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The planning of IQAC begins with enlisting various plans for the session and ends with the comparison of actual work done with the planned one. The college has designed an inclusive feedback mechanism through well-structured questionnaires for assessing the teaching-learning process. The opinion of the students and alumni is an important input for the IQAC planning of the programs for the next session. All the staff members of each department participate in the analysis and evaluation of their departmental performance as well as the formulation of plans under the guidance of respective Heads of the Departments (HoDs). College had organized seminars/webinars where experts are invited to speak on various issues related to Quality Assurance procedures as required by Internal as well as External Quality Assurance Agencies. The IQAC assesses academic activities and identifies the limitations and suggests remedial measures. Some practices started, as a result, are: specific hands-on practice programs to learn recent advancements for improving communication skills of students, and add on course in computer science and fashion designing have been introduced for improving their skills. The Heads of the Departments design learning program for special classes of slow learner and advance learner and execute them through the mentors.

File Description	Documents
Paste link for additional information	https://blmgirlscollege.ac.in/wp-content/uploads/2023/02/6.5.2.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://blmgirlscollege.ac.in/annual-activities-3-4-1/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Equity means impartiality and justice as determined in the light of natural and nation's law. Since the college from its inception to the present day is a girls only institution with mostly female staff so the question of inequity does not arise. The students and staff, both enjoy the rights and natural powers of women in the college. Also, the college frequently invites for interaction the experts from district administration, fields of medicine, police, law, sports and self defence to enlighten the girls about the latest provisions for their betterment and empowerment and entrepreneurship. These initiatives are a regular part of routine activities in the college.Our girl students are sensible and sensitive. To enhance their abilities, the workshop and discussions during tutorials on the topic of gender equality, need of vocationalisation, benefit of self-reliance in every realm, self defence, laws in favour of women are held which make girls more aware of their rights and responsibilities. This empowerment, both external and internal, is important part of college values system.

File Description	Documents
Annual gender sensitization action plan	https://blmgirlscollege.ac.in/7-1-1-action-plan/
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://blmgirlscollege.ac.in/7-1-1-safety-security/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:

For Solid waste dustbins are placed in every class room and on both the sides of each floor. In the ground, two separate big dustbins are placed for biodegradable and non-biodegradable waste, where all the solid wastes are collected and disposes.Thecollege sweeper/ Gardnercollects the waste materials and disposes these at the municipal corporation dumping ground. Waste like plastic, papers etc. are collected and sold out to scrap vendors from time to time.

Liquid waste Management:

For the liquid waste management proper sewerage system is made and it is directly connected to the sewage system of the municipal corporation of the city. All waste water lines from toilets, bathrooms etc. are connected with Municipal drainage lines.

E- Waste Management:

Bin is placed outside college computer lab to collect e-waste. This helps to create awareness on e-waste among students. E-waste is collected and given to authorized agency (as per the MOU) for dismantling and recycling.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	<u>View File</u>
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

India is a multi religion and multi linguistic nation. Our institution believes in unity in diversity and we teach so that our students respect the different religions, languages and cultures. We feel that the college is our second home and all faculty members are like family members. We equally promote all religions to continue social unity. Havans are performed by the college staff and students on the Makar sankranti or Maghi. Makar Sankranti's Havana is performed to seek power, valour, wisdom and removal of obstacles for the whole academic year. To promote language, college celebrates Hindi Diwas annuallyon 14th of September. Seminars are organized by the Departments of English, Hindi, Sanskrit, Punjabi and students and teachers declaim and opine about the relevant social, cultural, environmental issues of the day. The college students and teachers belong to different castes, creeds, religions but never has there been a single incident of lack of harmony and mutual respect in the campus. This bespeaks of the strong value system of the institution.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college undertakes various efforts to sensitize the students

and employees of the institution to uphold the unity and integrity of the constitution. During the commencement of each session, the principal delivers an orientation lecture to the new batch of students to make them aware of the core values and ethos of the institution. The address highlights the need of maintaining harmony amongst all diversities, in developing scientific temper, humanism, and spirit of inquiry. Different programs are organized by the institution like Independence day and Republic day. The Students are taught to obey the supreme law of the land and respect the symbols of national unity like the National Flag And National Anthem. The department of political science of the college plays a vital role in developing human values and professional ethics by organizing events like celebration of human rights day, voter day, constitution day etc. the students earn practical knowledge about the obligatory and discretionary functions of the society and rights of the citizens. The NSS unit of the college undertakes different kind of activities and teach the students the importance of giving back to the society by believing in the principlesof equality, fraternity and societal justice. The students are also encouraged to participate in the youth welfare programme conducted by the youth club. The college encourages the students as these kinds of participations help in instilling positive qualities among the students like leadership, tolerance, problem solving and help in developing innovative thoughts on contemporary issues.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://blmgirlscollege.ac.in/7-1-9-additional/
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are

D. Any 1 of the above

organized

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Besides academic , the college students are encouraged to participate in various national events and activities. Here follows are details:

- oN 24/04/2021 NSS unit along with Social Scienceforum organized a 7 day yoga camp for students from 24/04/2021 to 30/04/2021
- On 28/8/2021, for celebrating saawan, a Havana was performed.
- On 1/9/2021, a vaccination camp for covid -19 was organized for the whole family of the institution as well as the residents of the town.
- On 3/10/2021, the NSS unit organized a National Nutrition Day and for that slogan writing and short video making contests were held.
- Physical education department organized a 3- day yoga camp for students .
- On 24/10/2022, the college NSS unit along with the rotary club celebrated the World Pulse Polio Day. Many doctors from civil hospital spoke on the occasion.
- 0n 26/10/2021, the college youth club held the Talent Hunt competition.
- From 30/10/2021 for a week the NSS unit organiseda cleanliness drive, National Integration day, Liberty awareness Day, Clean city- Green city drive, care for plants and environment day.
- On 11/11/2021 college Social Sciences Forum organized a seminar about the legal rights of children and women.
- In first week of November 2021, in the university zonal

youth festival, the college students participated in mimicry, on the spot painting, collage, poster making , henna application , cartooning, symposium , skit, mime and won laurels for college.

- On 26/11/2021, the department of Political Science, on the occasion of Constitution day, organized online quiz competition.

Rest of the details of this point are in Any other relevant information.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice: Management Of online teaching learning system.

Objective:

To ensure a smooth transition while imparting effective education during the long and recurring pandemic, the college adopted various methods, techniques and measures to equip the faculty for the required changes.

The context:

The problematic pandemic returned and continued its horror . The infrastructure again was geared for online teaching on both on the part of teachers and students.

The practice:

The online meeting through applications like Google Meet and Zoom were used by teachers to engage students in daily classes as per

the regular time table of the college. Attendance was compulsory and teacher marked attendance of students in her classes.

Evidence of success:

The attendance of students in the online classes was above 95%in general. It was a practice with teachers to check the students' attendance at random during a class.

Due to exceeding limit of words, Best Practice No. 2 is attached in the link given below.

File Description	Documents
Best practices in the Institutional website	https://blmgirlscollege.ac.in/7-2-1-best-practices/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The performance of the institution in one area is its distinctive vision. We are motivated by the ideals of both Swami Dayanand and our founder member, late Smt. Bhagwati Laroiya, visionaries, who believed in giving holistic education to girls to create good citizens who can contribute effectively towards nation building .This college is a girls college and situated in the semi urban area. Every year a number of rural students as well as students from marginalized section take admission in different courses. The college is running 19 departments and 4 community college courses. Our college is the only college in the district that is providing sanskrit as an elective subjects to the students so as to instill good values among students:

- Sanskrit is a repository of knowledge . The ancient Sanskrit literature holds much knowledge about society and the universe.
- Incredibly easy to learn.
- Mother of many languages.

Also it is the only institute in the district which is providing music instrumental as an elective subject to the students.

Learning a music instrument not only sustains and feeds the mental equilibrium but also improves so many other cognitive and physical aspects of the human body. It is a matter of great pride that our student Ms. Prabhdeep kaur who opted for both these subjects topped Guru Nanak Dev University, Amritsar in 2019 and brought laurels to our institution.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To strengthen the placement cell of the college.
2. Improvement in ICT enabled infrastructure.
3. To automate library material with integrated library management Software(KOHA).
4. To provide more facilities for differently abled students.
5. Continuation of efforts towards eco friendly practices.
6. More Awareness programmes on the intellectual property rights.
7. To motivate faculty members for the FDP programmes.
8. To organised National/ International seminar for the development of faculty members as well as students.