



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

B.L.M GIRLS COLLEGE NAWANSHAHR

B.L.M. GIRLS COLLEGE RAHON ROAD

144514

blmgirlscollege.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Punjab, the land of five rivers, called The Granary of the country, is a blessed state. People of this state are known for their valour and enterprising skills. B.L.M. Girls College, Nawanshahr is a premier institution affiliated to Guru Nanak Dev University, Amritsar. The college falls under the 95% grant –in-aid scheme of Punjab Government; it is run by Arya Vidya Parishad Sabha, Punjab. The institution was started in May 1959 with the inspiration of renowned philanthropists of Nawanshahr, Pt. Devinder Kumar, Sh. Dharam Chand Laroia, Pt Chiranji Lal Senger, Sh. Ram Narad and Dr. Asa Nand Bhalla. Along with them many other dignified citizens of the town rendered their co-operation with a missionary zeal, to educate the women of rural and backward areas of Nawanshahr Doaba. For this purpose Sh. Dharam Chand Laroia donated good amount in memory of his wife Smt. Bhagwanti Laroia after whom the college has been named.

The college made a humble beginning with a few students but with the time and efforts of the staff, the number has kept increasing.

B.L.M. Girls College, Nawanshahr took giant strides by acquiring permanent affiliation to G.N.D.U Amritsar in the year 1959. At present the college is having 7 U.G programmes {B.A., B.SC (Economics), B.Com, B.C.A, D.C.A, UG Diploma in Cosmetology, UG Diploma in Stitching and tailoring}, and 5 P.G Programmes (M.A. Hindi, M.A. Political Science, P.G.D.C.A, PG Diploma in Cosmetology, P.G. Diploma in Garment Construction and Fashion designing.)

B.L.M. Girls College is fortunate to be led by “Arya Pratinidhi Sabha” Punjab, (Regd.) Jalandhar, under the stewardship of Sh. Sudarshan Kumar Sharma as President, Sh. Ashok Pruthi (Registrar), Sh. Prem Bhardwaj (General Secretary) .

The college is an embodiment of the idea of women empowerment through education as stated by its vision and mission statements.

Vision

To achieve academic excellence and to empower the young women of the nation through the near best level of education, theoretical and practical, ethical and modern, oriental as well as western in attitude.

The college strongly believes in the empowerment of women through education. The courses are need-based which help in preparing women for self-employment as well as for various government and non-government jobs. The vision and mission of the college are reflected through curriculum which in general has the following objectives:

- To mould one’s personality according to the changing times.
- Setting new standards and adapting to the new trends in the field of education.
- B.L.M. Girls College aspires to disseminate information in such a way that it transforms the students

into better citizens.

- The college envisions being a leader in quality education.
- The college moulds young students through its global vision and makes them commit for building a 'Better India'.

Mission

To impart value based quality education to the young women in an environment conducive to their professional development, intellectual and emotional maturity.

We at B.L.M. Girls College commit ourselves to the creation of a society wherein the youth are characterized by intellectual stimulation, moral uprightness and spiritual enlightenment.

What it means to us:

B.L.M. Girls College, with all its systems and practices and co-curricular activities, aims to mould a generation of intellectually, morally and spiritually awakened youth. We expect that the awakened youth will act as responsible citizens with social commitment, and rise above the narrow confines of caste and religion. They must assimilate and champion the rich Indian culture and traditions. Along with this, we want them to cater to the ever widening horizons of the corporate world. The different departments, clubs and associations at B.L.M. Girls College evolve strategies to achieve these aims so that the youth in our College become the agents of change for a better India.

The college made a humble beginning with a few students but with the time and efforts of the staff, the number has kept on increasing and has reached over 700 students.

The college has well equipped laboratories not only to meet basic requirements but also to provide the best knowledge to the students with hands on experience in the fields of Computers, Home Science, Fashion Designing, Music, Cosmetology. A new Girls common room that is spacious and well furnished has been built along with a new cafeteria to meet the dire need of girl students.

The college has well qualified, experienced and dedicated staff selected on grounds of academic brilliance, integrity of character and efficiency in teaching. Their excellence in their fields is reflected in impressive results in University examinations.

The college is an exact embodiment of the idea of women empowerment through education as stated by its vision and mission statements. It creates aware and able women who can bring positive changes in the society.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Equipped with eligible, dedicated, knowledgeable and cooperative faculty.
- Good infrastructure with well equipped labs, with Wi-Fi enabled campus.

- Eco-friendly campus, teaching & learning through ICT, constructive and student-centric methodology.
- Scholarships are given to the students which help them in their studies.
- NSS, Youth Club, Red Ribbon, Cultural, Sports, Literary, Social Sciences, Home Science and IT Societies work together to awaken and better the students' varied skills.

Institutional Weakness

- Decreasing enrolment in the whole region due to an acute interest of parents and their children in going abroad immediately after schooling.
- Many students who belong to economically poor background decide to go for menial jobs.
- Lack of financial resources.
- Many regular posts are lying vacant due to Punjab Governments' years long ban on recruitment process.

Institutional Opportunity

- Start more courses especially Vocational Courses in the college.
- Initiate Research Programmes and organize Seminars.
- Organize more Faculty development Programmes.
- Initiate more Campus placement Programmes.
- Initiate Entrepreneurship Programmes.
- Under the Grant-in-aid scheme of Punjab Govt. a few regular posts, have been filled in.

Institutional Challenge

- Mushrooming of private academies, colleges and Universities.
- Lack of conveyance facility.
- Competition with neighboring co-educational institutions.
- Less enrolment in existing courses due to the trend of children going abroad at an early age.
- Same courses are running in 45 other colleges under GNDU.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Curriculum aspect is the backbone of any educational Institution. B.L.M. Girls College being an affiliated college of G.N.D.U, Amritsar follows a very well defined curriculum, developed and designed by the G.N.D.U, Amritsar. For effective implementation of curriculum, teachers prepare schedule of completion of curriculum well in advance .Curriculum delivery is enriched by arranging extension lectures, group discussions and debates etc. Monthly tests and house examinations are conducted as per the pattern of University Examination.

Five new courses including two post graduate courses and three undergraduate courses have been introduced in the last few years. One new course was introduced in the Session (2017-2018) i.e. D.C.A. (Diploma in Computer Applications).

B.L.M. Girls College integrates cross cutting issues related to gender, environment and sustainability, human values and professional ethics into the curriculum. Weekly classes on environmental studies and drug abuse are conducted for each student. To sensitize the students towards human values, value educations classes are conducted through NSS Camps. In order to save human lives, blood donation camps are organized every year. For enabling the teachers to be well versed in curriculum delivery, faculty enrichment programmes are organized by the college every year. Faculty is encouraged for implementing professional ethics by emphasizing punctuality, integrity and industrious temperament.

Proper feedback related to curriculum from students, teachers, alumni and parents of the students are collected by the administration and actions for improvement are taken by the Principal and Dean Academics.

Teaching-learning and Evaluation

B.L.M. Girls College Nawanshahr is known as ‘a college with a difference’. Not because we do different things but because we do the same things differently. College offers various courses like B.A. B.C.A, B.Sc., B.Com, and M.A Political Science, M.A.Hindi, P.G.Fashion Designing, U.G. Fashion Designing, D.C.A., P.G. Cosmetology, and U.G.Cosmetology.

The academic philosophy of the college is student-centric. Various methods are adopted to ensure that the students actively participate in teaching learning process. Many teachers use Projectors to enhance the learning level of students. In order to give personal attention, mentoring is done. The creativity is nurtured by the institution by adopting various teaching learning methods. College is having sufficient number of teachers for every course including some PhD teachers. Our college adopts academic calendar for the conduct of continuous internal evaluation. The mechanism of internal evaluation is completely transparent and grievances related to the examination are addressed by the faculty members.

The College is taking adequate initiatives in making the teachers participate in the decision making bodies. The faculty members actively participate in their respective department activities and in all decision making policy sessions. First of all, senior faculty members meetings are held with the principal and the management. Further these important issues, plans and decisions are discussed in the Academic Council consisting of Staff members & Principal. They decide the execution of final plans in the interest of the students and the institution. In this way, the teachers are involved in the planning and implementation of the decisions.

Both the long-term as well as the short-term plans of the institution are focused on the achievement of the twin goals of academic and infrastructural development of the institution. All the proposals and the blueprint of

academic calendar are tabled in the meetings of the College Managing Body and get the approval of the M.C. for the execution of the same. Undoubtedly, the financial assistance from different sources forms the backbone of the institution.

Research, Innovations and Extension

B.L.M. Girls College is involved in Research Innovations and Extension programmes. Institution has created an awareness regarding our ecosystem by way of transferring knowledge through various activities like tree plantation, lectures on green environment, and prohibition of noise and air pollution. Many seminars were conducted on Intellectual Property Rights and Academic Innovative Practices related with career counseling and E-commerce. To enhance personality development of students, workshops are organized from time to time. To polish their skills related to entrepreneurship, talks are organised.

College has established code of ethics to check malpractices. Research papers were published in the journals notified on UGC websites. Books, chapters and papers in National and International conferences were published during last five years.

College has also conducted extension activities related with social issues and holistic development of the students and the neighborhood community. Various outreach and extension programmes were conducted by NSS. Students actively participated in Swachh Bharat Abhiyan, AIDS Awareness, Gender related programmes.

The students of the college visited many places of historical importance related to art and culture of Punjab. It proved to be very beneficial for the students as it broadened their outlook towards life.

At present college has 10 functional MOUs (MEMORANDUM OF UNDERSTANDING) in the fields of industry, health, banking and charity.

Infrastructure and Learning Resources

The Institution has adequate facilities for teaching- learning in the form of classrooms, computer labs, sports and cultural activities. The college has Wi-Fi enabled computer labs, spacious and well-furnished classrooms, playground, multipurpose Seminar hall, common room for students etc. Plays are enacted on the open stage to create awareness among the students regarding current social issues. A certain amount of money is earmarked annually for the infrastructural development of the institution.

The Library is at present making use of E-Granthalaya 3.0 software and has a collection of 20862 books. Various journals and magazines are subscribed to every year. Annual expenditure for purchase of books and magazines is also earmarked. Approximately 71.52% of the teachers and students visit library every day.

Institution regularly updates its computer facilities including Wi-Fi in computer labs and administrative office. IT infrastructure has been augmented with the addition of computers, CCTV cameras, LCDs, Biometric Attendance System and improved internet connectivity.

A good deal of expenditure is incurred on maintenance of physical facilities and academic support facilities for

the betterment of the available infrastructure to ensure that it is in line with the academic growth and is optimally utilized. The management has devised a policy in the institution for maintaining and utilizing physical, academic and support facilities and a new milestone in the journey of the institution is the construction of a new block in 2018-19.

Student Support and Progression

B.L.M. Girls College provides three different (government and non-government) scholarships to the students. B.L.M. Girls College provides five capability enhancement and development schemes that include career counselling, yoga and meditation, remedial coaching, personal counselling & extra learning through value added courses.

In the last academic year approximately 20 students progressed from UG to PG courses.

The institution promotes active participation of the students in social, cultural, leisure and sports activities. During the last five years, the students took part in 45 cultural activities & during last three years in sports, students bagged more than 13 prizes at university level. The events were Hand-Ball, Table-Tennis, Badminton and Chess. College has a student council named Central Association which plays an active role in the academic, cultural and administrative activities.

The Institution has a well formed Alumni Association. We organized an Alumni Meet in 2017 for solidarity building and to strengthen the bond between the teachers and the students. The Alumni meetings are not formal. We keep on interacting with our old students and their parents to know about their progress, problems, needs and expectations. The financial contribution to college by alumni during last five years is Rs 41400. B.L.M. Girls College ensures proper participation of students in academics and local community in students support.

Governance, Leadership and Management

This college has left no stone unturned to stay abreast of times in tune with the vision and mission statements of the institute.

The sapling of this college has gained strength with the passage of time. The governance of the institution is reflected by its vision and mission. The college has decentralized governance. There is participation of management in the institution which helps the college in its smooth functioning.

The college has strategic plans which help in its smooth functioning. The service rules, welfare schemes, and promotion systems are well defined. The college provides adequate support to the faculty for professional development. The non-teaching staff is also moving towards higher realms of life, as college keeps on providing them facilities from time to time. The college has well-structured performance based appraisal system for teaching and non-teaching staff.

The college conducts internal and external audits regularly which help in maintaining the accounts. The documents are available with the Administration office. The resource mobilization is through staff fund, alumni fund and contribution by management and local donors.

The management of the institution upholds the vision and mission of the institution. It provides ample

opportunities to the students of the college. The academic session begins with an induction program conducted by the head of the institution, wherein, the fresh entrants are introduced to the vision of the college. It is the Principal who communicates the vision and mission of the college in the induction programme for new entrants. The policies, aims and expectations of the institution are also reflected in College Prospectus, College Magazine “Swasti” and Newsletters.

Institutional Values and Best Practices

The college plays a vital role in girls’ education. It takes initiatives to give better opportunities to the girls to participate in different events like youth festival, inter college competitions etc. College always ensures the safety and security of the girl students. The Campus has a robust security. We have a system with multiple checks at entry points for all persons and vehicles. Students wear ID cards at all times and outsiders are checked by security staff before allotting visitor IDs. The institute is committed to adopt environment-friendly policies with regard to tree plantation and waste management. The college helps in organizing various programmes in the vicinity which support with support human brotherhood. Ethical attitude is promoted by conducting value oriented programmes like motivational lectures, plays etc. for developing healthy relationship with the people around the college.

The college has instituted best practices like value education, outreach programme, scholarships, celebrating religious festivals and clean India mission etc.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	B.L.M GIRLS COLLEGE NAWANSHAHR
Address	B.L.M. GIRLS COLLEGE RAHON ROAD
City	Nawanshahr
State	Punjab
Pin	144514
Website	blmgirlscollege.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Taranpreet Kaur	01823-220026	9815336633	01823-509019	principalblmgirlscollege@gmail.com
Associate Professor	Nivedita	-	9814721095	-	niveditakumar94@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	For Women
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-01-1959

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Punjab	Guru Nanak Dev University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	01-01-1959	View Document
12B of UGC	01-01-1959	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	B.L.M. GIRLS COLLEGE RAHON ROAD	Semi-urban	0.922	1356

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/ Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arts	36	Sr. Sec.	English,Hindi,Punjabi	750	209
UG	BSc,Science	36	Sr. Sec.	English,Hindi,Punjabi	180	17
UG	BCA,Computer Science	36	Sr. Sec.	English,Hindi,Punjabi	180	87
UG	BCom,Commerce	36	Sr. Sec.	English,Hindi,Punjabi	225	109
PG	MA,Arts	24	B.A.	Hindi	120	17
PG	MA,Arts	24	B.A	English,Hindi,Punjabi	80	28
PG Diploma recognised by statutory authority including university	PGDCA,Computer Science	24	B.A. B.S.C. B.COM.	English,Hindi,Punjabi	40	18
PG Diploma recognised by statutory authority including university	PG Diploma, Fashion Technology	24	B.A. B.S.C.B.COM.	English,Hindi,Punjabi	40	4
PG Diploma recognised by statutory authority including university	PG Diploma, Fashion Technology	24	B.A. B.S.C. B.COM	English,Hindi,Punjabi	50	10

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				6				1			
Recruited	0	0	0	0	0	6	0	6	1	0	0	1
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				27			
Recruited	0	0	0	0	0	0	0	0	0	27	0	27
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				11
Recruited	5	2	0	7
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				8
Recruited	6	2	0	8
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				3
Recruited	3	0	0	3
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	3	0	1	1	0	5
M.Phil.	0	0	0	0	2	0	0	0	0	2
PG	0	0	0	0	7	0	1	0	0	8
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	2	0	2
PG	0	0	0	0	0	0	0	26	0	26
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	3	1	0		4

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	422	0	0	0	422
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	45	0	0	0	45
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	0	0	0	0	0
	Female	32	0	0	0	32
	Others	0	0	0	0	0
Diploma	Male	0	0	0	0	0
	Female	106	0	0	0	106
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	322	374	411	320
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	19	31	29	36
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	273	341	386	393
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		614	746	826	749

Extended Profile

1 Program

1.1

Number of courses offered by the institution across all programs during the last five years

Response: 275

File Description	Document
Institutional Data in Prescribed Format	View Document

1.2

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
12	11	11	11	11

2 Students

2.1

Number of students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
605	614	746	826	749

File Description	Document
Institutional Data in Prescribed Format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
266	341	405	440	356

File Description	Document
Institutional data in prescribed format	View Document

2.3**Number of outgoing / final year students year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
266	290	313	305	245
File Description		Document		
Institutional Data in Prescribed Format		View Document		

3 Teachers**3.1****Number of full time teachers year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
34	34	37	37	37
File Description		Document		
Institutional Data in Prescribed Format		View Document		

3.2**Number of sanctioned posts year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
34	34	37	37	37
File Description		Document		
Institutional data in prescribed format		View Document		

4 Institution**4.1****Total number of classrooms and seminar halls****Response: 17****4.2****Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
71.24716	69.52821	110.40543	110.92508	89.67865

4.3**Number of computers****Response: 56**

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The institution ensures effective curriculum delivery through a well planned and documented process

Response:

- The college thoroughly plans and develops action plans for effective implementation of the curriculum which is in line with the institution's goal to impart quality education with professionalism.
- Teachers prepare schedule of work for each subject semester wise and month wise for the completion of curriculum in time.
- The planning and implementation part of curriculum is checked by two tier system consisting of Head of the Department and by the Principal of the college.
- The House Examinations are conducted by the college and performance of the students is communicated to the parents through P.T.Ms.
- The college prepares the Academic calendar of activities like extension lectures, Seminar, Workshops, House examinations etc. for the semester to achieve the desired results.
- The curriculum delivery is effectively done through illustrative lectures, supported by Power Point Presentations, Assignments and use of Projectors and online material.
- Printed study material is also given to the students.
- To enhance the knowledge of the students, Guest lectures, Seminars, Debates, Student development programs, and Interactive sessions are also held.
- Educational trips and field trips are organized from time to time to supplement classroom teaching as well as to gain first hand practical knowledge.
- The quality of the education imparted to students is monitored and ensured through feedback system. Regular feedbacks obtained from the stakeholders, with respect to the quality of the education are analyzed and action are taken accordingly.
- Periodical assessment of the students is taken by the subject teachers in written form and sometimes in oral form and students are well informed about the schedule of tests and then results are displayed on the college notice board.
- All department heads prepare workload of the dept. for the coming session. The senior members allocates classes for the coming session at the end of the previous one so that each teacher can prepare notes, collect required material in advance for the effective delivery of curriculum.

In the beginning of each session college holds staff-meeting in which members are grouped into various committees like advisory committee, fee committee, cultural committee, canteen committee, examination committee, purchase committee etc. for effective implementation of the curriculum.

Students are motivated to participate in various co-curricular activities like-

Quiz Competitions, Debate, Declamation Contests, Creative writing, Essay Writing organized by different departments as well as colleges to enhance their cognitive and intellectual skills whereby students not only participate but also get good exposure for their overall growth.

File Description	Document
Link for Additional Information	View Document

1.1.2

Number of certificate/diploma program introduced during the last five years

Response:

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	2	1	3

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Details of the certificate/Diploma programs	View Document
Any additional information	View Document

1.1.3

Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response:

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	2

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1

Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response:

1.2.1.1 How many new courses are introduced within the last five years

Response: 1

File Description	Document
Minutes of relevant Academic Council/BOS meetings.	View Document
Details of the new courses introduced	View Document
Any additional information	View Document

1.2.2

Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response:

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3

Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response:

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
45	40	35	23	39

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

Gender Sensitization –

B.L.M. Girls College has initiated women empowerment by organizing seminars, lectures etc for making the students aware about their rights. College also celebrates women's day to give recognition to women. College arranges lectures on self defense especially for female students to make them feel safe and secure.

Environment and Sustainability-

Weekly classes are conducted for second year students of all streams to make them aware about the environmental issues. To impart more practical knowledge, college carries out tree plantation activities,

eco friendly celebrations, cleanliness drives etc. College motivates the students' to save water, power and paper by inculcating in them a desire to save these scarce resources for the future generations. We continuously strive to make our campus an eco-friendly campus. Students' nurture the plants planted by their seniors and plant new ones for the next generation. College presents plant saplings to the chief guests as a token of love.

Human Values and Professional Ethics-

College imparts human values in the students through value education classes once in a week. To sensitize them towards various human values like co-operation, belongingness, respect for elders, generosity, moral & societal values, Guest Lectures on value education are organized. To inculcate humanity, langar sewa on festivals is also done by students and staff. In order to save human lives college also organizes various blood donation camps. Our students and staff members have donated blood many times to save the lives of the needy. College conducts classes on drug abuse as part of their curriculum to make the students aware about the ill effects of drugs on their health.

Professional Ethics –

Professional Ethics includes principles that govern the behaviour of a person or a group in an organization's environment. Professional Ethics provides rules on how a person should act towards other people and institutions in such an environment.

Our institution promotes professionalism and follows professional ethics in the following terms:-

- B.L.M. Girls College conducts the interactive session every year among the staff members after vacations for the overall growth of the staff members.
- Department of computer science and commerce organized one day workshop on professional skills.
- All activities that are academic and extracurricular are carried out as per the concept of Professional Ethics.
- Meetings of Academic Council, Principal and staff members are conducted to discuss important matters of the college as per the rules given in University calendar.

File Description	Document
Any Additional Information	View Document
Link for Additional Information	View Document

1.3.2

Number of value added courses imparting transferable and life skills offered during the last five years

Response:

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 12

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document
Brochure or any other document relating to value added courses.	View Document

1.3.3

Percentage of students undertaking field projects / internships

Response:

1.3.3.1 Number of students undertaking field projects or internships

Response: 13

File Description	Document
List of students enrolled	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System**1.4.1**

Structured feedback received from

1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus- Semester wise/ year-wise

Response:

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View Document
URL for stakeholder feedback report	View Document

1.4.2

Feedback processes of the institution may be classified as follows:

Response:

File Description	Document
Any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Average percentage of students from other States and Countries during the last five years

Response:

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	1	0

File Description

Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2

Average Enrollment percentage

(Average of last five years)

Response:

2.1.2.1 Number of students admitted year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
605	614	746	826	749

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1095	1095	1095	1095	1095

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.3

Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response:

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
266	341	405	440	356

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1

The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

Candidates are admitted on the basis of the marks they are awarded in their examination. Class tests and tutorials are held regularly to assess understanding of the students. Slow and weak learners are identified through these tutorials.

The academic progress of the students is measured through continuous evaluation and term end examinations.

1. For Advanced Learners:-

I. Fast learners are encouraged to undertake various higher levels of academic development programmes. Students are made to participate in various youth festival programmes.

II. Extension lectures and workshops are arranged to make these students familiar with recent advancements in the concerned subjects.

III. Quiz programs are also arranged to enhance their general knowledge.

IV. Various inter-departmental competitions are conducted in the college to judge the potential of such students and they are made aware of various career opportunities in keeping with latest trends.

V. Various journals and magazines are subscribed in the library so that the advanced learners can get more information related to competitive exams and other career-oriented programmes.

2. For Slow Learners:-

(i) The Institution has student support -cell to support the slow learners. Cell provides adequate support to slow learners to overcome academic difficulties by:

- Organizing Extra classes during the semester
- Giving practice assignments
- Practical knowledge of the subjects

- Providing extra reading material to improve basic understanding of the subject

(ii) Bridge Course: - A bridge course is a university preparation—course with an academic curriculum that is offered to prepare students for the upcoming challenges. The students from Punjabi or Hindi medium are given free English classes.

(iii) Remedial Classes are conducted for the weak students. Teachers make efforts to identify the weaknesses of the students in the learning process which need to be improved upon.

(iv) Extra classes are arranged for the weak students by the institute to make them learn the relevant material very effectively. These extra classes run by the faculty members are a great chance to enhance the learning ability of the students and impart communication skills to them.

(3) The institution conducts counselling sessions for newly admitted students to make them aware of career opportunities in various courses. The BLM Girls College identifies the extent of student learning; assesses their preparation, requirements, and experiences; and take various measures to improve students' achievements in curricular, co-curricular activities. The College organizes various seminars/workshops to enhance the knowledge of the students regarding various vocational programmes too.

(4) Teachers are dedicated and they assist the slow learners with easy techniques and methods. The students enrich their knowledge with the assistance of the experienced teachers.

(5) Understanding of the students is assessed through interactive sessions and student seminars.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.2.2**Student - Full time teacher ratio****Response:**

File Description	Document
Any additional information	View Document

2.2.3**Percentage of differently abled students (Divyangjan) on rolls****Response:**

2.2.3.1 Number of differently abled students on rolls

Response: 1

File Description	Document
List of students(differently abled)	View Document
Institutional data in prescribed format	View Document
Any other document submitted by the Institution to a Government agency giving this information	View Document
Any additional information	View Document

2.3 Teaching- Learning Process**2.3.1**

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The academic philosophy of B.L.M.Girls College is student centric. The priority of the institution is its students who are given first –hand treatment in every sphere and field. The teachers act as facilitators and students play an active role in the learning process. Various methods of experiential and participatory

learning are adopted to ensure that students are active participants rather than remaining passive listeners in the teaching-learning process. The faculty members of the college are well –equipped to motivate and encourage the students to come up with their best efforts to achieve the desired goals.

Participative Learning

The participatory learning activities adopted by the faculty for the development of the students are as follows:-

(a) Group discussions

(b) Projects

(c) Presentations

(d) Seminars

(e) Home Assignments

- Eminent speakers are invited to give guest lectures. These experts bring their expert knowledge, which widens the horizon of the students.
- Students' participation is widely used for making the lectures interesting and informative.
- Students are allowed to think freely so the atmosphere in the classroom is vibrant.
- After the completion of any topic, the teachers give the assignment related to the topics taught, it enables the students to get better grip of the topic.
- The teachers organize various activities in the class, before commencing any new topic to check the level of the students.
- Innovative teaching methods allow them to deepen their knowledge.
- Presentations on various current topics are given by the experts as well as students to better the level of information.

Experiential Learning.

The college organizes various trips to the educational and historical places for the students every academic year with the objective that they will give the students an opportunity to learn things first hand. The visits to educative places give students a chance to get the unique knowledge of the places by themselves.

The College organizes inter -departmental activities on various subjects in order to enhance their skills in varied fields.

Problem solving methodology

Projects are assigned to a group and they are given specific task and they try to complete the project as a part of group exercise. In this exercise students develop confidence and learn to cooperate to achieve their goals. The students are guided on priority basis .

The college has also started, 'Buddy Programme' to address the problem of drugs and also holds

associated events related to it .The students are actively participating in this campaign to enlighten the people about the benefits of drug-free life. This buddy programme has come up with various new ideas to enlighten the youth about the hazards and harmful effects of the drugs. It also gives them various methods to tackle with their problem. “Every problem has its solution in itself,” is the objective of the programme.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.3.2

Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response:

2.3.2.1 Number of teachers using ICT

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document
Provide link for webpage describing the " LMS/ Academic management system"	View Document

2.3.3

Ratio of students to mentor for academic and stress related issues

Response:

2.3.3.1 Number of mentors

Response: 34

File Description	Document
Any additional information	View Document

2.3.4

Innovation and creativity in teaching-learning

Response:

Education is a light that shows the mankind the right direction to surge. The purpose of education is not just making a student literate but adds rational thinking, knowledge, ability and self sufficiency. When there is a willingness to change, there is hope for progress in any field.

In recent education, new technological and practice requirements necessitate curriculum innovations, while innovations in educational practice can improve students' learning and faculty's productivity

Innovation comes when the learning culture is encouraged. Innovative ideas and thoughts lead an institution to its new heights. The institution has designed its teaching methods to fulfill the requirements of all the students.

- Under collaborative learning, students are encouraged to help other students through interactive sessions. Effective tutorial system encourages students to improve their writing skills.
- In the beginning of every semester, a course plan is created by all the teachers. They divide the topics in order of succession, mention the time allotted to each topic, define tools and techniques etc. Each topic is completed within the timeframe to allow the students enough time to grasp the concepts.
- Teachers practice collaborative methods to invoke student participation in the classroom. Importance to practical knowledge is maintained throughout the semester.
- Another important teaching learning method is paying visits to Historical and Educational places. The college organizes one -day trips to various places to give the students first-hand experience of these places which further help them to enhance their knowledge.
- Time to time, the institution organizes the Workshops to teach, instruct or facilitate group interaction between small groups.
- The College Management supports the institution by all means. It provides required resources to run the institution. The library, computer lab, the use of ICT and other facilities are freely available to the teaching faculty, which encourages them to try out innovative teaching methods. Teachers adopt teaching methods that promote independent thinking and self learning amongst students. Teachers try to inculcate values such as respect for different cultures, peace and tolerance, democracy, justice and equality.

The college believes in the policy of giving freedom to the students to express and nurture their creative side under the guidance of the teachers. Teachers in their individual capacity encourage and guide the students to polish their talents. Students are free to express their views and ideas regarding any topic. Teachers are cooperative and well-versed to guide the students with the best of their abilities.

Different innovative activities are organized by various clubs and societies such as lectures on Road safety, Plantation Drive and Clean India Mission by Swachhta Committee.

The creativity is nurtured by organizing various competitions such as Poster making, Rangoli, creative writing, theatre etc. Students are motivated to showcase their creativity in the college magazine 'SWASTI'.

The college has always been active in the promotion of original and creative thinking among the

students. Lectures by experts are organized by the respective departments, to provide knowledge beyond the prescribed syllabus.

File Description	Document
Any additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Average percentage of full time teachers against sanctioned posts during the last five years

Response:

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2

Average percentage of full time teachers with Ph.D. during the last five years

Response:

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	3	4	4

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document
Any additional information	View Document

2.4.3

Teaching experience per full time teacher in number of years**Response:**

2.4.3.1 Total experience of full-time teachers

Response: 273

File Description**Document**

Any additional information

[View Document](#)**2.4.4****Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years****Response:**

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description**Document**

Institutional data in prescribed format

[View Document](#)

e-copies of award letters (scanned or soft copy)

[View Document](#)

Any additional information

[View Document](#)**2.4.5****Average percentage of full time teachers from other States against sanctioned posts during the last five years****Response:**

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	2	1	1

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1

Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

This is a two tier system:-

1. University defined
2. Institution defined

The college follows guidelines of Guru Nanak Dev University, Amritsar for internal evaluation and assessment procedure. For under graduate, post graduate and diploma programs, the institution conducts house tests. Assessment of performance is an integral part of teaching and learning process. As a part of sound educational strategy, the institution adopts Continuous Internal Evaluation to assess all the aspects of a student's development on a continuous basis throughout the year.

Also, the performance of a student is analyzed on the basis of their educational experience. Besides this, internal evaluation assessment refers to the evaluation of the performance of the students on the basis of their internal performance. Formative and summative assessment approaches are adopted by the institution to develop the various skills of the students.

For Theory and Practical courses

House tests are conducted on the completion of module. Retests are conducted for the students who have missed the exams. Those who have missed tests, are not eligible to appear for the university examination without clearing the retest. Practical evaluation is conducted internally by the faculty.

Seminar

Each student of B.Com has to give a seminar on a professional topic of current interest. The seminar topic should be approved by the concerned teacher and seminar coordinator. Student has to be ready with presentation slides at the time of seminar presentation, which should be approved by the concerned teacher.

Final semester Project

The project assessment analysis for BCA students is done by the faculty supervisor. BCA students

submit report soon after the completion of project. If the project work is incomplete, the BCA student has to appear again for assessment. If the student fails in the project, a fresh registration for the project for one semester is mandatory. The final evaluation and viva is done by the university appointed examiners for the students who have opted for practical subjects.

The students are evaluated through class participation, group discussions, presentations and class tests. Quizz are also held for some interesting and short topics. Debates in M.A classes provide the studnets an opportunity to express their views in favour or against the topic as per their opinions and facts.

Benefits/ Advantages

- Teachers provide helpful feedback to the students about their academic performance.
- CIE System places teachers at the center of all performance-assessment activities.

The institution is earnestly following the Continuous Internal Evaluation for the overall progress of the college as well as the students. The fair evaluation motivates the students to go further with their extra-curricular activities which improve their basic as well as communicative skills. It is the priority of every institution to ensure the smooth working of CIE because any malfunctioning of its system can hinder the progress of the college. Keeping this in view, the institution tries its best to evaluate the Continuous Internal progress of the students with its full vigour.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.5.2

Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The institution follows formative and summative assessment approaches as mechanisms of internal assessment. Academic performance of students is evaluated both by Continuous Internal Assessment and university semester examinations.

For internal assessment, the institution takes class tests and house tests of the students. The programme of these internal evaluation tests is strictly followed by the institution .All the departments accordingly conduct all these tests for each subject. In addition to this, the Departments organize departmental seminars, workshops and paper presentation activities to assess the student's attainment and progression.

According to scheduled programme, Mid Semester and Class tests are conducted in each semester and question papers are designed according to university pattern.Question papers are prepared by the individual faculty member. The question papers are submitted to the Examination-in-charge in a closed envelope, much prior to the examination. On the day of examination, the controller with the examination

committee gives the question papers to superintendent of the exam and the examinations are conducted under strict scrutiny of invigilators. The College examination committee frequently visits the examination hall during examination to check the transparency. The faculty members are asked to submit the award lists within a specific period of time.

The functioning of IA is as follows:-

- The schedules of internal assessment are communicated to students and faculty in the beginning of the semester through academic calendar.
- The internal assessment evaluation process is communicated to the students by the respective faculty.
- Students are given general instructions regarding the evaluation methods of university answer scripts.
- The periodic instructions issued by the university are promptly communicated to the students. Such instructions are read in the classrooms and the copy of the same is displayed on the students' notice board.
- The teachers of subjects of home science, physical education, music (Instrumental), computer science have been given the authority of awarding some marks to their students in the university examination under the title of internal assessment. These marks are awarded by the concerned teachers as per the students regular academic performance, attendance, ability, skills, performance in the routine practicals.
- The tutors are entrusted with the duty of providing awareness of proposed activities in the college among the students and faculty through circulars.
- Question papers are set based on course outcomes and are approved by senior teachers of the concerned departments.

Internal assessment marks include teacher's assessment, performance in assignments and sessional exams. An ongoing practice of internal assessment enables teachers to monitor learning as a part of their teaching process.

After that parents are informed about the result of their wards through PTM. If a student is absent from the examination because of any medical reason or any emergency, then she is allowed to write the examination afterwards. The weaknesses of the students are pointed out by the teachers. Suggestions are given how to improve their performance.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.5.3

Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The grievance redressal mechanism with respect to the evaluation system is student supportive. The Principal and the coordinator of the Examination Committee provide due hearing and consideration to any kind of grievance about the evaluation system. The authorities are ever willing to redress the grievances. In short, the grievances of the students are immediately addressed and sorted out. Grievances regarding the marks obtained in the various examinations are addressed as per the set procedure. The checked answer sheets are distributed to the students, if any student has any grievance related to the results then they can approach the concerned faculty member. The results of the students are informed to the parents through PTM. It is imperative to note that the grievance rate has been very low for the examinations conducted by the college. Parents teachers meetings are arranged to familiarize the parents of the students about the performance of their wards .It is done with the view that the parents can ensure better learning outcomes with the co-operation of the teachers.

There is proper provision for the redressal of grievances of the students' queries and problems concerned with the examination both at university and college level. The university has implemented Examination Grievance Monitoring System (EGMS) for redressal of grievances with reference to examination by Guru Nanak Dev University and its affiliated colleges. The students have the facility of re-evaluation of their answer sheets if they are dissatisfied with their score. Any grievance regarding the style of question paper or non- adherence to prescribed syllabus is dealt with at college level through formal representation to the GNDU examination committee.

At the college level, an examination committee, comprising of a senior teacher as convenor and other teaching and non teaching staff as members is constituted to handle the issues regarding evaluation process.

- The college follows strictly the guidelines and rules issued by the affiliating university while conducting internal and semester-end examinations.
- After evaluation of internal tests' answer scripts, the scripts are given to students to have an idea of their performance in the test.
- If a student comes across any doubts, clarification is given which enables her to fare better in future.
- If student has any grievances related to evaluation of university answer scripts are intimated to the subject handling faculty and head of the department if necessary.
- The office of the Controller Examinations is easily accessible to the students for the resolution of exam- related grievance.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.5.4

The institution adheres to the academic calendar for the conduct of CIE

Response:

The Academic calendar is an essential document for all the students, it contains important academic information. It is a great resource to keep the students as well as faculty members on the desired track. It is the collection of pre-conditions taken into account when scheduling the course for the coming or new session.

The institution strictly adheres to academic calendar for the conduct of CIE. Mid-semester exams are conducted as per the schedule. A committee is formed for the preparation of academic calendar. The committee consists of Principal, Dean Academics and Coordinator of internal quality assurance cell(IQAC) and faculty members from different departments. They prepare the academic calendar well in advance before the commencement of the semester.

Academic calendar of Guru Nanak Dev University is earnestly followed by the institution. Examination Board of the college decides on dates during which the internal assessment assignments are to be given to students and dates by which the mark sheets are needed to be submitted to the office. A tentative calendar for the semester is prepared in advance. The schedule of the dates of semester examination, internal assignments, practical examination, viva- voce is adhered to as mentioned in the academic calendar.

For the practical papers, the CIE is conducted in almost all classes. Dates for submission of assignments and marks obtained are all displayed on the notice board by the Academic Dean or Academic Advisory Committee.

The calendar outlines the Academic session's commencement and work schedule, mid- semester examination schedule and university examination schedule. The faculty members of the concerned department gather the lists of courses for the coming semester. The head of the institution finalizes the class allocation for the faculty members based on their choice and area of interest or expertise. The faculty members before the commencement of semester prepare the lesson plans, indicating the topics to be covered as per the time limit mentioned, they also include the evaluation process for each subject and all these are duly reviewed and approved by the senior member of the department. It is then, made available to the students. Timetable in-charge prepares the timetable as per the guidelines of the respective statutory bodies prior to the commencement of the semester. Time-table is displayed on the college notice boards. In addition to the tests, assignments, mini projects and quizzes are also the part of Continuous Internal Evaluation. The evaluated answer books are returned to the students and an opportunity is given to the students to discuss the evaluation with the teacher. The teacher rectifies any error on the spot, if any.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The College has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and the students.

- Hard Copy of syllabi and course Outcomes are available in the departments/ library for ready reference to the teachers and students.
- Programme Outcomes and Courses outcomes are displayed on the notice board of each department. Soft Copy of Programme Outcomes and Courses outcomes are also uploaded on the Institution's website for reference.
- The importance of the outcomes has been communicated to the teachers in every staff Meeting. The students are also made aware of their syllabi programmes through teachers.
- Department wise Programme Outcomes and Courses outcomes are attached in supporting documents.

File Description	Document
COs for all courses (exemplars from Glossary)	View Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.2

Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The assessment tools and processes used for measuring the attainment of each of the Program Outcomes and Program Specific Outcomes are as mentioned below. The program outcomes and Program Specific outcomes are assessed through direct and indirect methods.

Indirect assessment

Indirect assessment strategies are implemented by embedding them in Students' Surveys and Projects

Assignments

Assignments are given at the end of each chapter. The assignments are provided to students, such that students will refer to the good reference books to find out the answers and understand the expected objective of the given problem. It is the responsibility of the concerned subject teacher to ensure that most students are able to work out the assignments honestly. The questions asked in assignments are mostly aligned with Course Outcome of the respective Subject. The program outcomes and program specific outcomes are measured by conducting class tests.

After the completion of each unit and by conducting house test exams, the attainment of students is also measured by keeping surprise tests and asking spontaneous questions during the lecture. The college collects and analyzes data on student learning outcome through class tests, house examinations and tutorials. The previous year's results of various classes and the data collected by the result performance of students through departments are analyzed and discussed in the meeting of Staff and Principal and necessary actions are taken to overcome the barriers of the learning. Students' inadequacies in meeting the learning outcomes are dealt proactively through counselling and remedial classes for improvement in examinations.

As a result of continuous evaluation and monitoring of the learning outcome of various courses and programmes run by the institution through enthusiastic faculty members, the institution has been able to earn a distinct position in the area. The college takes pride in its meritorious students who have been achieving top university positions. Many of our former students have been serving as faculty members and some of them are pursuing higher education. A lot of students of our college have won various medals in the field of sports at inter-college competitions and at university level.

End of Session University Examination

At the end of each session, the university conducts examinations based on the syllabi published by university. The course outcomes are measured based on the GNDU result.

The Best Outgoing Students are evaluated on the basis of five criteria: Academic Performance, Attendance, behaviour inside the class room, in the campus and participation in Extracurricular activities.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.3

Average pass percentage of Students

Response:

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 229

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 266

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response:

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response:

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of project and grant details	View Document

3.1.2

Percentage of teachers recognised as research guides at present

Response:

3.1.2.1 Number of teachers recognised as research guides

Response: 1

File Description	Document
Any additional information	View Document

3.1.3

Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response:

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 179

File Description	Document
Any additional information	View Document

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Aim: To promote Entrepreneurship activities of College.

Objectives:

1. The institution is having a well-established Eco Systems for development of innovative activities.
2. The institution is having a very active Entrepreneurship Development Cell (EDC).
3. The activities like entrepreneurship development, skill development are carried under this cell.
4. The Research and development culture is inculcated in the BCA students through mini projects, Project Work, as a regular part of curriculum.
5. The students are encouraged to undertake design, development projects in place of study projects.
6. Various activities are conducted through departmental student associations for students and for faculties to promote innovation & creativity.
7. Creation and transfer of knowledge wealth is focused through activities like, publications of research papers, project works, innovation, consultancy and development activities.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

3.2.2

Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response:

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-

Academia Innovative practices year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
7	5	4	2	1

File Description	Document
Report of the event	View Document
List of workshops/seminars during the last 5 years	View Document
Any additional information	View Document

3.3 Research Publications and Awards

3.3.1

The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response:

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3.2

The institution provides incentives to teachers who receive state, national and international recognition/awards

Response:

3.3.3

Number of Ph.D.s awarded per teacher during the last five years

Response:

3.3.3.1 How many Ph.Ds awarded within last five years

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 1

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document

3.3.4

Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response:

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	6	8	8	7

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.5

Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response:

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
5	9	1	1	7

File Description	Document
List books and chapters in edited volumes / books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1

Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

BLM Girls College Nawanshahr Doaba has a NSS unit with a total strength of 100 students, affiliated to Guru Nanak Dev University. The unit was established with the objective to inculcate a spirit of social service in the minds of students and to make them responsible citizens.

Our NSS volunteers keep organizing yoga camps which help to manage stress through breathing and meditation technique. Yoga also helps to build concentration, increase confidence and create positive attitude towards life.

Faculty and students actively participate in Swachh Bharat Campaign organized by Swachhta club. The aim of campaign is to create awareness on cleanliness for a healthy environment under “Swachh Bharat” Mission. The Student volunteers organize the Cleanliness Campaign to make people aware about their role in cleanliness of the city. Through these campaigns people come to know the importance of keeping the environment clean and healthy.

Faculty and students participate in blood donation camps regularly under Red Ribbon club. Street Plays are presented by NSS volunteers of the college on social issues like dowry, drug addiction, violence against women, corruption, child abuse etc.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

3.4.2

Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response:

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	1	1

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document
Any additional information	View Document

3.4.3

Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response:

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
5	3	4	4	4

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document
Any additional information	View Document

3.4.4

Average percentage of students participating in extension activities with Government

Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response:

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
605	614	746	826	749

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1

Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response:

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document
Copies of collaboration	View Document

3.5.2

Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response:

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2018-19	2017-18	2016-17	2015-16	2014-15
1	4	0	0	0

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

B.L.M. Girls College, Nawanshahr Doaba was established in May 1959 with the inspiration of renowned philanthropists of the area. This institution is run by Arya Pratinidhi Sabha Punjab. The college is located on the Rahon Road, Nawanshahr (SBS Nagar) with campus measuring 0.922 Acres of land. For the development of the college, new infrastructure is added according to the need of the hour. The college keeps on maintaining, renovating the existing infrastructure. The institution is under CCTV surveillance. Medical help desk is available for students and doctor is available on call. There are 16 class rooms with the seating capacity of 30 to 60 students .The college has several departments , Seminar hall/Auditorium, Library cum reading room, Physical education room, canteen, Staff Room, IQAC room , Admission cell ,visitors cum security room, store room, sick room ,common room and small Lawn. Six toilets are provided for the girls and 5 for staff members and efforts are made to keep them neat and clean. The infrastructure of the college is being developed as per the policy of the Managing Committee and as per the requirements of the time. There is provision of R.O. purified drinking water at various places .There is an alternative power system in the college (Generator/ inverter etc.). Notice boards have been put up in the campus on which important notices meant for students are pasted from time to time.

Special features:-

- 1) Class rooms are big, airy and well lighted, with good ventilation to conduct classes. Classrooms are furnished with fans, lights, benches, Blackboards, Green Boards, White Boards and also some classrooms are equipped with LCD Projectors and WI-FI connectivity.
- 2) There is full-fledged Computer lab with internet connection, Home Science Lab, Music lab, Fashion designing Lab, Cosmetology Lab, fitted with latest instruments, devices and equipments.
- 3) The College has seminar hall/auditorium to conduct seminars, guest lectures, extracurricular activities, workshops and for hosting functions of the college. Seminar hall/Auditorium has projector and screen, sound system and stage with internet facility.
- 4) The institution has a Library, which is well developed and furnished with the capacity of 80 seats.
- 5) The college has air conditioned computer labs, staff room, Principal office and Administrative office. There are total 7 air conditioners at different locations in our college.
- 6) Career Guidance and Placement Cell are established to motivate and guide the students for gainful employment after studies.

7) The college has a grievance redressal cell. Senior most faculty member looks after the requirements of the students. The students are free to meet them at any time during college hours.

FACILITY	NUMBER
Class rooms	16
Seminar Hall	1
Computer Lab	2
Music Lab	1
Dress Designing Lab (UG)	1
Fashion Designing Lab (PG)	1
Cosmetology Lab	1
Home Science Lab	1
Physical Department Room	1
Common Room	1
Library	1
Reading Room	1
Principal Office	1
Administrative Office	1
Canteen	1
Store Rooms	3
Staff Room	1
Toilets	11
Playground	1
IQAC Room	1

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.1.2

The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities

Response:

The institution focuses on the overall personality development of the students and encourages them to participate in different sports and cultural activities.

SPORTS AND GAMES:

The institution has adequate facilities for sports and extracurricular activities. Extra-curricular activities impart meaningful dimensions to students' personality and help in fulfilling the desired purpose of education and learning. The institution not only encourages the students to actively participate in such activities, but also takes care to provide all physical facilities and infrastructure required to undertake these activities. Students are trained in sports under the guidance of qualified staff. The institution provides various facilities for indoor and outdoor activities like Badminton, Table tennis, Carrom Board, Chess, Handball, Cricket and Kho-Kho etc. The Institution conducts yoga and meditation classes for the teaching, non- teaching staff and students. At the end of every year annual sports day is celebrated to cherish the moments of sportsmanship where the best player in every game is awarded with a certificate and medal.

CULTURAL ACTIVITIES

The college believes in all- round development of students. The institution has a well furnished 1830sq.feet Auditorium having seating capacity of 300 persons. Here students carry out various extracurricular activities. To explore and nourish the hidden talent among the students, every year institution organizes various cultural events. To boost stage confidence and leadership abilities, students are trained for anchoring of various events. The college conducts cultural programs like Dance (solo and group), Ramp walk, Singing, Alumni Meet, Teej Celebrations, Convocation, Sports day, Fete, Assembly, quiz, essay writing, Debate, Poster Making, celebration of Independence Day , Women's day. Auditorium is fully equipped with latest sound system and computer with LCD Projector.

The institution offers a soft board for wall magazine where students display their creations and innovative ideas in the form of sketches, drawing, paintings, poems, articles etc.

Facilities	Details
Auditorium	For Conducting Events Like Seminars, Dance and Singing Competitions, Debates, Assembly etc.

ACHIEVEMENTS IN SPORTS:

SESSION	GAME	POSITION
2014-2015	Handball Inter College Tournament, G.N.D.U. Amritsar	2nd
2014-2015	Table Tennis inter College Tournament, G.N.D.U. Amritsar	3rd
2015-2016	Handball Inter College Tournament, G.N.D.U. Amritsar	2nd
2016-2017	Table Tennis inter College Tournament, G.N.D.U. Amritsar	3rd
2017-2018	Handball Inter College Tournament, G.N.D.U.	3rd
2017-2018	Table Tennis and Badminton inter College Tournament, G.N.D.U.	2nd
2017-2018	Chess inter college Tournament,	3rd

	G.N.D.U. Amritsar	
2018-2019	Table Tennis and Chess inter College Tournament, G.N.D.U. Amritsar	2nd
2018-2019	Handball Inter College Tournament, G.N.D.U. Amritsar	3rd
2018-2019	Badminton Inter College Tournament, G.N.D.U. Amritsar	2nd

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.1.3

Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response:

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 17

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
any additional information	View Document
Link for additional information which is optional	View Document

4.1.4

Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response:

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
4.19160	11.79800	18.91821	10.51584	7.75782

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document
Any additional information	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated using Integrated Library Management System (ILMS)

Response:

Library is the resource hub for knowledge and has a good collection of books, magazines, journals, periodicals. The main role of the library is to enable the students and staff to acquire adequate information and knowledge by supporting them with every kind of material. B.L.M. Girls College Library encourages students to become proficient, comfortable users of the library.

The library has three main sections: lending section, reference section, separate reading room. Faculty and students have the facility of open access to all the collections available in the library. The entire functions of the library are managed with the help of Library Software.

The Library has a collection of around 20862 books under different titles. Books are in English, Hindi and Punjabi. Sanskrit books are also available. Majority of the books are related to Computer Science, Commerce, Economics, Literature, Sociology, History, Political Science, Home Science, Music, Physical Education, Maths, Fashion Designing, Cosmetology, General knowledge and Inspirational ideas. The books are arranged in systematic manner.

The library staff acts as a bridge between students, teachers and books. It renders its help in locating books to both teachers and students. The staff helps keep library a noise free zone. It keeps a record of catalogue of books and shares it with teachers to help facilitate the purchase of new books. The other facilities offered by the library staff include:

- Availability of computers and internet
- Reference books
- Supporting staff to trace books.
- Separate tables for staff and students

- Timely issue/return of books
- Availability of old question papers
- Availability of copies of syllabi
- Maintenance of discipline and academic ambience
- Library remains opened during vacations
- Proper storage

Name of ILMS Software	e-Granthalaya
Nature of automation	Partially
Version	3.0(2007)

Total area of the library	1290sq.feet
Total seating capacity	80
Working Hours	9 am to 4 pm

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.2.2

Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

College library was established with collection of rare books to improve the knowledge of students, faculty and researchers in various subject fields. Institution gives importance to the preservation of these rare books considering their value. An almirah of the rare collection initiates positive progress in mindset of students. The information which the faculty and students are getting from the rare books are being best utilized in different aspects like continuation of research work in their respective fields, presenting papers in seminars, publishing new information by consolidating the work in different magazines etc. It is not possible for everyone to purchase the books, competitive books and magazines on every subject. A user can read a large number of books free of cost by utilizing this facility. It is a place for careful study on various fields of Arts ,commerce and computer science. Users can derive benefits from these books in the library through detailed and precise analysis of concepts. Library preserves various types of old and new rare book collections. Rare books enable the students and faculty members to gain knowledge which is out of the syllabus and difficult to find on internet. We hope that what we follow is helpful, which make

us proud to say what we are in the present situation.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.2.3

Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

Response:

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document
Any additional information	View Document

4.2.4

Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response:

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
54226	52170	1.50705	20470	27343

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.5**Availability of remote access to e-resources of the library****Response:**

File Description	Document
Any additional information	View Document

4.2.6**Percentage per day usage of library by teachers and students****Response:**

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 34

File Description	Document
Any additional information	View Document

4.3 IT Infrastructure**4.3.1****Institution frequently updates its IT facilities including Wi-Fi****Response:**

College aims at providing the IT facilities to its students so that they can utilize these resources to reach greater heights. To enable this, the Institution has well developed IT facilities including Wifi. Adequate number of computers with Printers, Scanners and high speed internet are available in Administrative office, Principal's Office, Library and Computer Labs. All Computers are enabled with internet bandwidth speed of above 50 mbps. There is Biometric system of attendance for students. There are around 56 computers at different locations in the Institution. The Institution has CCTV Cameras installed at vantage points to enhance the security of the college.

- Maintenance and upgradation of computers are looked after by computer maintenance committee from time to time.
- Information Technology is also used by the College for various kinds of administrative works. The college embarked upon a project of computerization of accounts and general administrative works many years ago.
- There are 5 LED projectors for Teaching aid.
- The Library has good number of computers with stable internet connectivity.
- The College auditorium is equipped with 1 computer, 1 projector and screen with internet facility.
- Printers are arranged in the Principal office, Administrative Office, Staff room, Library, Computer Labs.
- There is free-of-cost continuous Wi-Fi facility, which covers almost whole of College campus.
- The college has subscribed to N-LIST , e-journals, SwayamPrabha, Swayamcentral, e-books to improve the knowledge of students as well as teachers.

Utilization of ICT rooms

The college has established ICT rooms which are fully equipped with modern equipment like LCD Screens, LCD Projectors, Mikes, Speakers, etc.

Sr.No	Location	Description
1	PG LAB of Computer Science	20 Computers, 1 Printer/Scanner, 1 Projector, 1 Modem/WIFI
2	PGDCA LAB	22 Computers with internet connection
3	Library	4 Computers
4	Music Room	1 Computer
5	Administrative office	5 Computers, 5 Printers, 2 scanners, 2 CCTV Camera (with WIFI facility)
6	CCTV Cameras (Total 8 Cameras)	Main Entrance and back side of the College, Outside of the college, Administrative office, Canteen, Examination Centre
7	Website	Institution also has a maintained Website (www.blmgirlscollege.ac.in). The Website is regularly updated.
8	Wi-Fi Facility	Computer Labs, Principal Office ,Administrative Office, WIFI campus ,Lecture Rooms, Fashion Designing Lab, Cosmetology Lab, Music Lab, Home Science Lab
9	Principal Office	1 laptop (DELL), 1Printer/scanner with internet connection

10	Staff Room	1 Computer, 1 Printer
11	IQAC Room	1 Computer, 1 Printer
12	Seminar Hall	1 computer, 1 projector and screen, latest sound system with WIFI facility

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.3.2**Student - Computer ratio****Response:****4.3.3****Available bandwidth of internet connection in the Institution (Lease line)****Response:**

File Description	Document
Any additional information	View Document

4.3.4**Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)****Response:**

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1****Average Expenditure incurred on maintenance of physical facilities and academic support**

facilities excluding salary component, as a percentage during the last five years**Response:**

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
71.24716	69.52821	110.40543	110.92508	89.67865

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document
Any additional information	View Document

4.4.2

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Infrastructure facilities are maintained by the building and purchase committees of the college. The management has devised a policy and a system for the maintenance and utilization of academic and support facilities. Every year a certain percentage of the total income goes for the maintenance of the labs (Computer Science, Music, Home Science, Fashion Designing, Cosmetology), library and classrooms etc. Since its establishment in 1959 the College has been making efforts to augment its infrastructure to keep pace with its academic growth and achievements. Strategic efforts are made for the augmentation of the available infrastructure to ensure that it is in line with its academic growth and is optimally utilized. New benches are purchased and the damaged ones are repaired along with the upkeep of tube lights and fans. New books are added every year according to the prescribed changes in curriculum. The physical education room is updated from time to time in order to satisfy the requirements of the students.

1. **Dry and wet cleaning** of classrooms, seminar hall, staff room, office, library, corridors and wash rooms is done daily. Students are specifically instructed not to spoil the classroom walls.
2. Two sweepers have been engaged on a contract basis for regular cleaning of the college campus.
3. Blackboards are regularly polished.
4. An electrician and a plumber have been engaged on call basis for supervision and maintenance of infrastructural facilities. The overhead tanks are cleaned regularly. The water purifiers are under annual maintenance contract. The candle of the water purifier is regularly changed to ensure clean and germ free water.
5. **Music lab-** Sophisticated instruments and equipments are cleaned, calibrated and maintained on

regular basis. Also the instruments and equipments are serviced by the suppliers. Qualified Technicians are available for the services like repairing , restringing and other needs.

6. **Home Science Lab**-Facilities in laboratories such as water taps, gas pipelines and electrical fixtures are regularly checked by the respective laboratory incharge and maintenance of the same is done with the help of a technical person. Facilities like fire extinguishers and first aid kits are checked regularly and their refilling is done before their expiry date.
7. The gardener is appointed for overall maintenance and care of garden, plants, lawn etc. The plants and trees are maintained with proper care.
8. **Library**- The books in library are accessioned, stamped and then shelved according to classification. Book binding is done for damaged books to prevent further damage. Institution has constituted Library Committee for smooth functioning and efficient working of library.
9. The record for usage of sports and cultural facilities is maintained every year.
10. **Computers**- IT Department is responsible for maintenance of computers and network facility of the institution. Computer technician is available for maintenance of computers and other IT facilities on phone call.
11. Working of LCDs, Projectors are checked on regular basis
12. **Generator facility**- The campus has 1 diesel generator with capacity 19 KV for management / regulation of electricity and voltage.
13. **Fashion Designing Lab** - The Department is well equipped with labs and dedicated staff members. The various subjects taught under Fashion Designing are Garment Designing, Fashion illustration, Pattern Making etc. This diploma helps to encourage students to start their own entrepreneurship. The lab contains more than 20 good quality sewing machines. These machines and other equipments are cleaned and maintained on regular basis.
14. **Cosmetology Lab**- The primary purpose of Cosmetology is to train students in the theory and practical experience in hair design, cutting, coloring, nail art, skin care, make up that will prepare them for salon employment opportunities. During one year duration of course, student are trained on the norms of Professional Skills, Professional knowledge and Employability Skills.
15. **Classrooms**- The study environment of students plays a vital role in their performance. It becomes extremely necessary to provide them with a surrounding that is peaceful, comfortable and spacious. Furniture is maintained and windows are cleaned and mopping of the class rooms is done every day. In case of any damage to the projector, internet, the class mentor brings it to the notice of the Administration. The necessary follow up is done by the Administration and steps are taken to fix whatever is broken.

Various Staff Committees have been constituted for maintenance of infrastructure facilities and equipments.

1. **Advisory Committee** :Advisory Committee is the most important Committee with the Principal at its Chairperson. Other Senior Teachers such as Bursar, Controller of examination, Heads of departments are nominated as its members. This committee takes all important decisions. This committee monitors the activities of different committees and it takes decisions regarding development of the college.
2. **Purchase Committee** : The Principal is the chairperson of this committee. All the required items to be purchased for college use are discussed in the meeting of this committee. After that unanimous decision is taken regarding the purchase of all kinds of equipments, instruments and other items. Laboratory equipments are also purchased after prior approval and scrutiny by the Purchase Committee. Many senior staff members are its members.
3. **Library Committee**: This Committee takes care of matters related to the Library.

This Committee decides about purchase issues and up gradation of library facilities.

4. **Canteen Committee:** The Committee monitors, at regular intervals, the quality and quantity of services provided by the canteen and works together with the canteen in charge to improve the services with regards to quality of the food provided and finalizes timing of canteen, prices of articles etc.
5. **Building Committee:** The Building Committee is responsible for finalizing the plans and estimates of the building projects proposed by the advisory and development committee of the college and also for ensuring the completion of the construction of buildings in accordance with the finalized plan and estimates.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response:

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
296	331	409	440	356

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document

5.1.2

Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response:

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
29	22	07	03	05

File Description	Document
Any additional information	View Document

5.1.3**Number of capability enhancement and development schemes –****1.For competitive examinations****2.Career counselling****3.Soft skill development****4.Remedial coaching****5.Language lab****6.Bridge courses****7.Yoga and meditation****8.Personal Counselling****Response:**

File Description	Document
Details of capability enhancement and development schemes	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4**Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years****Response:**

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
436	118	352	564	150

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5

Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response:

5.1.5.1 Number of students attending VET year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of the students benefited by VET	View Document
Any additional information	View Document

5.1.6

The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response:

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document
Any additional information	View Document

5.2 Student Progression

5.2.1**Average percentage of placement of outgoing students during the last five years****Response:****5.2.1.1 Number of outgoing students placed year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
04	22	32	31	36

File Description**Document**

Self attested list of students placed

[View Document](#)

Details of student placement during the last five years

[View Document](#)

Any additional information

[View Document](#)**5.2.2****Percentage of student progression to higher education (previous graduating batch)****Response:****5.2.2.1 Number of outgoing students progressing to higher education**

Response: 29

File Description**Document**

Upload supporting data for student/alumni

[View Document](#)

Details of student progression to higher education

[View Document](#)**5.2.3****Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)****Response:****5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government**

examinations) year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
8	1	1	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
12	4	5	3	2

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document
Any additional information	View Document

5.3 Student Participation and Activities**5.3.1**

Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response:

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document

5.3.2

Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

College Central Association is one of the most important student bodies of any institution. It consists of class representatives of the various classes and office bearers of different committees/societies. The members of the societies are elected every year for the smooth functioning of the various programmes held in the college.

Selection criterion

The students can nominate the names for the post of class representatives and the office bearers of the student committees/societies are nominated by their faculty members. .

Office Bearers are as follows –

- Head Girl PG Classes
- Head Girl UG Classes
- CRs for Graduate Classes
- CRs of Post Graduate Classes
- CRs of DCA & PGDCA
- President , English Literary Society
- President, Punjabi Literary Society
- President, Hindi Literary Society
- President ,Cultural Society
- President, Music Society
- President, Sports club
- President ,Youth Club
- President, Red Ribbon Club
- President, NSS

Eligibility

For being the member of college council a student should have minimum 55% marks in previous classes and 75% attendance in the class. The office bearers of the college council can be debarred from the post if they are found guilty of any mischief and misconduct in the college or if they don't comply with the eligibility conditions. The names of the selected students are displayed on main notice board.

Contributions of the C.A to the institution

College council actively contributes towards the growth and development of the institution. The list of activities/events/contributions done by college council in session 2019-20 is as follows –

- Discipline duty performed in the morning along with checking of student ID Cards. Discipline duties on various floors is done by the office bearers.
- They helped Organizing Teacher’s Day and Independence Day .
- To bring the fervor , festivity and cheer, council played an important role in celebration of Teej Function in the college. A cultural programme was organized by the council with the help of teachers. Sweets were also distributed to everyone by the student council.
- Council arranged an exhibition and sale of handmade decorated Diyas & Candles made by the students of Fashion Designing and Cosmetology Department.
- Keeping in view the Swachh Bharat Abhiyaan, student Council contributed by arranging a rally through the town propagating the importance of cleanliness in our lives. Placards were also made to make people aware of the evil of drug abuse .and urgent need to save water and environment along with cleanliness to lead healthy lives. The Council enthusiastically works towards the betterment of the college.
- A rally in tribute to the first Guru of Sikhs i.e. Guru Nanak Dev was organized by the College C.A on the former’s 550th Birth Anniversary.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5.3.3

Average number of sports and cultural activities/ competitions organised at the institution level per year

Response:

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
14	15	08	08	07

File Description	Document
Report of the event	View Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1

The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The Alumni provides a strong support to the institution. Persons who have received degrees awarded by the institution are herein referred to as Alumni. An active Alumni Association can contribute in academic matters, student support as well as mobilization of resources – both financial and non-financial. B.L.M Girls College is having an Alumni Association. One of the meetings of alumni association was held in March 2017 for solidarity building and to strengthen the bond between the teachers and the students. The meetings were clubbed with cultural activities for the entertainment of alumni. The association has contributed significantly to the development of the institution through financial and non- financial means. The details are as follows –

Non-Financial Contributions-

- Ms. Pooja Arora a proud alumna of B.L.M Girls College has been teaching in the department of Computer Science. She is handling different responsibilities in college. She is in-charge of Trips & Tour committee, Computer Society, Examination Result Committee & so on.
- Ms. Sonia Angrish , another alumna of B.L.M College from Faculty of Arts, is serving as In-charge of Old Students Association of college. She helps in organizing academic & various extracurricular activities for the betterment of college.
- Ms. Gurbhinder Kaur, another alumna of B.L.M College, teaches in the college department of physical education. She is a professional Handball Coach (Gold Medalist). She gives special training to Athletes & students participating in other sports.
- Apart from these there are many other alumni who are teaching in this institution and are playing crucial role in the development of the college.

Financial contributions –

- Ms. Babita Jain, alumna from department of Hindi contributed Rs.5100 to the college in 2017. She is at present working as Lecturer in Hindi in Govt . Sen. Sec School, Rahon (Nawanshahr).

- Ms. Harinder Brar, alumnus from Faculty of Arts contributed Rs.11000 to the College in 2017. She is at present working as Excise & Taxation Commissioner Punjab.

The institution will ensure to have a strong and healthy bond with alumni in the coming future.

File Description	Document
Link for Additional Information	View Document

5.4.2

Alumni contribution during the last five years(INR in Lakhs)

Response:

File Description	Document
Any additional information	View Document
Alumni association audited statements	View Document

5.4.3

Number of Alumni Association / Chapters meetings held during the last five years

Response:

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	1	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document
Any additional information	View Document
Report of the event	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

B.L.M College envisions to become a torchbearer in quality education and it strives to provide the moral values to its students in order to make them better human beings. The Vision and Mission of the college are stated below:

Vision:

To achieve academic excellence and to empower the young women of the nation through the near best level of education both theoretical and practical, ethical and modern, oriental as well as western in attitude.

Mission:

To impart value based quality education to the young women in an environment conducive to their professional development, intellectual and emotional maturity.

The college is an exact embodiment of the idea of women empowerment through education, as stated by its vision and mission statements. It creates aware and able women who can change the society in a positive way.

1. To provide quality education to women thus blending modernity and tradition.
2. To provide a well balanced futuristic teaching learning environment.
3. To empower women so that they can fulfill the role of nation builders.
4. To promote and revive Indian traditions through various learned discourses.
5. To channelize potential for excellence in academics and sports.
6. To upgrade knowledge and skills in keeping with the societal changes.
7. To preserve heritage and promote traditional values.
8. To uphold secular and democratic values.
9. To adopt eco-friendly practices to conserve the environment.
10. To participate in outreach programs.

Nature of Governance:

The management of the institution upholds the vision and mission of the institution. It provides ample opportunities to the students of the college for their all round growth. The academic session begins with an induction program conducted by the head of the institution, wherein, the fresh entrants are introduced to the vision of the college. It is the Principal who communicates the vision and mission of the college in the induction programme for new entrants. The College Prospectus, College Magazine "Swasti" and

Newsletters depict the vision and mission of the institution.

Participation of Teachers in the decision making bodies

The College is taking adequate initiatives in making the teachers participate in the decision making bodies. The faculty members actively participate in all decision making policies. The Academic Council consisting of Staff members & Managing Committee discusses important issues and takes decisions accordingly in the interest of the students and the institution. In this way, the teachers are involved in the planning and implementation of the decisions. Both the long-term as well as the short-term plans of the institution are focused on the achievement of the twin goals of academic and infrastructural development of the institution. All the proposals and academic calendar are tabled in the meetings of the College Managing Body and get their approval for the execution of the same. Undoubtedly, the financial assistance from different sources forms the backbone of the institute.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.1.2

The institution practices decentralization and participative management

Response:

The college has reached the pinnacle of excellence in every respect related to the field of Education. We have a number of governing bodies which helps in decentralization for ensuring participation of all. With the help of all the constituents the college is striving to achieve new milestones in every field.

Case Study:

The Alumni provide a strong support to the institution. Persons who receive degrees awarded by the institution are referred to as Alumni . The Alumni meet, MILAN 2017, was organised on 25th March 2017 at B.L.M Girls College Nawanshahr. The idea of the Alumni Meet for that year was proposed by Secretary of Managing Committee and also by Madam Principal in the meeting which was held on 15th February 2017. This proposal was approved in the meeting and it was decided that Alumni Meet will be held in the last week of March 2017. It was also decided that the last date for the registration will be 10th March,2017 The second meeting was conducted on 2nd March,2017 and in this meeting different committees such as Welcome Committee, Refreshment Committee, Cultural Committee etc. were formed comprising of teaching and non-teaching staff members as well as a few alumni for MILAN 2017. The Third meeting was conducted on 21st March, 2017 and in this meeting the final Duty List was presented. It was also decided that the Chief Guests of different Events of the meet will be Ms. Harinder Brar (Excise & Taxation Commissioner), an alumnus of this institution, Ex M.L.A Guriqbal Kaur Babli and Mr.Angad Singh M.L.A. The management conducted meetings with different staff committees time and again for the smooth conduct of the event. All the members of college student council were involved

in the meet and they were assigned various duties. A total of 100 alumni participated in the event. All the alumni were welcomed by the Head Girl in a traditional way. There was a Cultural programme prepared by College Youth Club to entertain them. First interactive session was held where alumni shared their experiences with teachers. In the second session, the alumni interacted with the college students and encouraged them to choose a professional area of their interest and pursue it with full integrity and passion and they also shared their own life experiences with current students. The Chief Guests addressed the students and motivated them. All dispersed after having lunch. Overall, it was a nostalgic experience for the members of the college as well as alumni. At the end of this event, Principal and Managing Committee of the institution congratulated the staff members on the successful culmination of the event.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2 Strategy Development and Deployment

6.2.1

Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The quality policy of the college is in alignment with the parent University and the UGC. Many of the academic quality policies are framed by the Staff and implemented through various committees of the Staff. The college has regularly enhanced infrastructure and developed capacities for teaching and research of staff according to the changing academic and social environment.

Fashion Show

Progress, at times slow, at times steady, is an ongoing process in every college. The Managing Committee always encourages and supports improvement in the college. This improvement is deployable only with the help of strategic plans that chalk out the required actions to be taken for the desired improvement and development. The first step is intensive discussions on the suggested ideas and inputs provided by the concerned departments to the Principal.

To build more confidence in the Fashion Designing & Cosmetology students, it was decided, during the first meeting of the departments with the Principal, to organise a fashion show as a joint venture of the twin departments of cosmetology and fashion designing in the college. For us, it was a brave and new idea.

In the second meeting it was decided to encourage the budding designers to model their

garments themselves. The creator knows the creation's merits best. At the same time, confidence in the creators would increase with this decision. It was decided to add new rounds in this year's Fashion Show, in which parents and prominent members of the local society would also be warmly invited.

The plan was that as designers would themselves present and model their garments; the students of Cosmetology would do the required and continuously changing makeup and hair styles of the models, their garments' draping and setting. The students of department of Cosmetology were to handle two responsibilities at the same time. They were making ready the fashion designing department models and they themselves were getting ready to present their own rounds in the show.

This new venture would have ten rounds i.e. (i) Bridal (ii) Embroidery (iii) Skirt (iv) Innovative (v) Face Painting (vi) Tie and Dye (vii) Garara & Sharara (viii) Kids' Garment (ix) Lehenga (x) Night Wear Round. Innovation Round in the Fashion Show presented glamorous dresses created with the use of brown paper, news papers, disposable spoons and plates, bowls, straws, card board, balloons, matchsticks, playing cards, bandages, tissue papers and bangles etc.

To help the economically poor students of the diplomas two manufacturers: (i) Ansh Lehenga House, Jagraon (ii) Just For You Nawanshahr sponsored the required accessories for the Fashion Show. As a result of this event, our work was getting recognition in the surrounding area. It is a proud fact for the college that the students of the both the departments through their services and use of their learning are earning a goodly amount for the institution. We are growing at a happy pace.

File Description	Document
Any additional information	View Document
Strategic Plan and deployment documents on the website	View Document

6.2.2

Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The organizational structure of the institution is making the college work smoothly and all the stake holder are striving hard towards achieving the respective goals. In this organizational structure, Managing Committee is the pivot of this institution.

Members of Administrative Council:-

1. Advocate Desh Bandhu Bhalla (President)
2. Mrs. Taranpreet Kaur Walia (Acting Principal)
3. Mrs. Surinder Kaur (Dean Cultural Affairs)

- 4.Dr. Aruna Pathak (Bursar)
- 5.Dr. Gauri (Dean Academic Affairs)
- 6.Dr. Gauri (Registrar Examination Conduct)
- 7.Dr. Brahm Parkash Dahiya (Maintenance Officer)

IQAC members:-

1. Mr.Vinod Bhardwaj, Secretary
2. Mrs.Riya Arora Management, Representative
- 3.Mrs.Taranpreet Kaur,Principal
- 4.Mrs. Surinder Kaur, Associate Professor Punjabi Dept.
- 5.Mrs. Nivedita, Associate Professor English Dept.
- 6.Dr.Aruna Pathak, Associate Professor Hindi Dept.
- 7.Dr. Gauri, Associate Professor Music Dept.
8. Dr.Aruna Shukla, Associate Professor Sanskrit Dept.
9. Dr. Brahm Prakash Dahiya, Assistant Professor Computer Science Dept.
10. Mr.Onkar Singh, Instructor in Music Dept.
11. Mr. Manoj Kumar, Clerk
12. Ms.Rajni, Assistant Professor English Dept.
13. Mr.Gurcharan Arora External Member
14. Mrs.Laali Saini, External Member

RULES, POLICIES, RECRUITMENT PROCEDURES, PROMOTIONAL POLICIES

Promotions are given to staff members who excel in academics and research as per the rules of UGC and DPI Punjab Govt. The Institution attracts a good number of applications for the recruitment. However, sustained efforts are made to continue to hold quality faculty members at all levels.

The recruitment procedure is as follows:

- 1.Submission of staff requirements by the senior faculty to the Principal.
- 2.Advertising the staff requirements in leading newspapers.
- 3.Constitution of the selection committee.
- 4.Short listing of applications received.

5. Calling eligible candidates for interview.
6. Interviews of candidates to assess their potential and skills
7. Selection based on the performance of candidates.
8. Issuing of appointment orders.
9. Reporting to duty on the mentioned date.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2.3

Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

Response:

File Description	Document
Screen shots of user interfaces	View Document
ERP Document	View Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document
Any additional information	View Document

6.2.4

Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Various committees, cells and bodies are constituted as per the norms for the smooth functioning of academic and administrative operations of IQAC, Academic Council, Sexual Harassment Committee, Placement Cell, Grievance Redressal Cell, NSS, and Admission Cell etc. Members of these committees discuss important issues and work on the implementation of all the decisions for the welfare of the

college.

Case Study: Athletic Meet

There is no greater wealth in the world than healthy mind in a healthy body. B.L.M Girls College best illustrates it by providing ample opportunities to all the students for exhibiting tremendous vigour in varied sport events organized during the year. The plan of Athletic Meet for this year was proposed in the Sports Committee meeting held on February 5, 2019. In this meeting it was decided that the Athletic Meet will be held in the last week of March 2019. In this meeting it was also decided to add Cultural events in this Athletic Meet. This proposal was approved in the next meeting with Principal and Sports Committee which was held on February 11, 2019 and it was decided that Athletic Meet will be conducted on 25th March and 26th March ,2019 .In this meeting it was decided that the chief guest of the event will be Dr. J.S Sandhu. In this meeting Duty list was prepared. It was decided that along with Gidha, Bhangra too will be included as a cultural event. In the 3rd meeting on March 8, 2019 Sports events were finalized and students were put into four houses that were Kasturba Gandhi House, Sarojini Naidu House, Lakshmi Bai House and Mother Teresa House. The event was started with our honorable chief guest Dr. J.S Sandhu's hoisting of the college flag and taking the salute from the cadets of our four houses. In the Oath taking ceremony the leaders along with their teams raised the right hand for the oath. After that March past began. The sports meet started according to the schedule. At the end of two long, fun-filled, vibrant days the chief guest addressed the students and motivated them. All the students assembled in front of the stage for the Prize Distribution Ceremony. The winners of the university level Sports competitions were awarded with the trophy and medals. The award of best athlete was secured by Tajinder Kaur and Kirandeep Kaur. At the end of this meet, cultural activities were performed. In the end Principal and Managing Committee of the institution congratulated the staff members and students on the successful culmination of the event.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has effective welfare measures for teaching and non-teaching staff

Response:

Our institution tends to provide better facilities and welfare measures to its teachers as the faculty members are the foundation stones of any institution. Following welfare measures are provided to

teaching and non-teaching staff:-

- **Wi-Fi facility:** Wi-Fi is available to all employees (Teaching, non-teaching and contract staff) as well as all the students.
- **Subsidized Canteen:** Eatables at canteen are available at subsidized rates to all employees (Teaching, non-teaching and contractual) as well as students as per B.L.M Girls College rules.
- **Maternity leave:** Maternity leave is given to the female employees of the college.
- **Photocopy facility:** We have tie up with Modern Photostat who provides us this facility at less than market rate.
- **Free medical camps** are organized for the benefit of students and staff.
- **EPF Facility:** Facility of EPF that is employees' provident fund for the staff is available.
- **Duty Leave:** Duty leave with salary is granted for attending workshops, seminars and refresher courses.
- **Fee Concession:** Fee Concession is given to the children of the faculty members and other employees.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.3.2

Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response:

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	View Document
Any additional information	View Document

6.3.3

Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**Response:**

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	1	1	1

File Description**Document**

Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff

[View Document](#)

Any additional information

[View Document](#)

6.3.4

Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response:

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	1	1	0	1

File Description**Document**

Details of teachers attending professional development programs during the last five years

[View Document](#)

Any additional information

[View Document](#)

6.3.5

Institution has Performance Appraisal System for teaching and non-teaching staff**Response:**

A good employee is one who enhances one's work with his/her tremendous talent and never ending efforts. This enhancement improves their quality of work and proves beneficial for the institution. A Proforma is provided to each staff member to be duly filled in with self appraisal at the end of each academic session. It requires faculty members to provide self evaluation about his/her curricular, co-curricular, and administrative work done during the academic year. It also requires the teacher to furnish information about participation in seminars, workshops, conferences, refresher course etc. Principal herself goes through each self appraisal form personally and then suggests improvements to the faculty members for their professional growth. Employees are the fundamental part of any organization. The institution respects and acknowledges the contribution of all its members, it also rewards them duly. Performance Appraisal System is also followed by non-teaching staff. The Principal discusses all the self appraisal forms with the management and after the individual interaction; they suggest them to improve their weaknesses and keep up their good work.

File Description	Document
Any additional information	View Document

6.4 Financial Management and Resource Mobilization**6.4.1****Institution conducts internal and external financial audits regularly****Response:**

The college has two systems of auditing, internal and external. The internal auditor audits the income and expenditure of the college. The B.L.M Girls College Managing Committee has a CA on its panel. He audits the yearly accounts of the college. The CA audits the annual income and expenditure statement along with balance sheet of the college which is duly signed by him. External auditing is carried out by the audit teams from the office of the DPI colleges, Punjab.

Internal: In the college there is an internal Financial Committee constituted which would examine the budget proposals, receipts, bills and vouchers and supporting documents for the current year. The financial committee after the scrutiny, they may advice concerned departments for any possible improvement.

External: The College submitted the budget proposals and income and expenditure statements to the Audit Committee for the necessary audit. The Accounts were audited by External Auditor under the Income tax Act.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.4.2**Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)****Response:**

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
3.07036	1.82470	4.79630	0.54015	6.76962

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document
Any additional information	View Document
Annual statements of accounts	View Document

6.4.3**Institutional strategies for mobilisation of funds and the optimal utilisation of resources****Response:**

As a part of institutional strategy the college has a motivating alumni and staff for its financial support. The institution is trying initiatives to bring updated facilities for the students. Though the college is getting limited funds from different resources, yet it makes wise utilization of the funds. There are different sources of funds for the institution:-

Contribution from Alumni

Alumni are strong pillars of the college without which the college would remain incomplete and very kindly they are financially supporting the college. The Alumni are contributing finances to support the financially weak and marginalized students of the college.

Contribution of the non-government organizations

Non-government organizations are, at a small level benefactors of the college. Different organizations are providing funds to the college each year and the funds are used for the different purposes for the betterment of the college.

Staff Fund

Staff members (teaching and Non-Teaching) also contribute financial support to the college for different purposes.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The college has established an IQAC cell. The IQAC was started in the year 2019 to monitor the quality of services being provided by the institution to its stakeholders. It comprises of two management representatives, principal, a co-ordinator, senior members of teaching staff, one prominent industrialist of the area and a representative of local society and an alumnus.

It plans, implements and monitors all the academic and co-curricular activities in the college. In the higher education, teaching and learning governance, students support and progression, collaboration with other institutions for mutual sharing of human & infrastructure resources are ardently followed.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5.2

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

IQAC is a pivot of our institution. It guides and motivates the college to adopt new teaching methodologies and teaching learning processes. Two such quality initiatives are given below:

1) ICT Based Learning

IQAC takes initiatives of ICT based classrooms to make our students Tech-Savvy so that they can compete with the world with their soft skills. Faculty members are going beyond the lecture method and adopting new techniques e.g. Power point presentations are being shown on different concepts to clarify the basics to the students and videos regarding different subjects are regularly shown to the students to give them first hand knowledge.

2) Learning by Doing

Our college strives to give firsthand knowledge to our students and therefore, regular educational trips are organized. NSS camps, Youth Seminars, Tree Plantation, Swachhta Abhiyan are a few ways, in which participating actively students learn to serve society, college, environment and generate within themselves the feeling of self respect. The initiative was taken by IQAC to ensure the overall development of the students.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5.3

Average number of quality initiatives by IQAC for promoting quality culture per year

Response:

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
IQAC link	View Document

6.5.4**Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
- 2.Academic Administrative Audit (AAA) and initiation of follow up action**
- 3.Participation in NIRF**
- 4.ISO Certification**
- 5.NBA or any other quality audit**

Response:

File Description	Document
Details of Quality assurance initiatives of the institution	View Document
Any additional information	View Document

6.5.5**Incremental improvements made during the preceding five years (*in case of first cycle*)****Post accreditation quality initiatives (*second and subsequent cycles*)****Response:**

Incremental improvement is an approach to process improvement in which institution and its staff focus efforts on smaller solutions that slowly but surely move the institution towards success. This is the era of competition and college is steadfastly growing in all the aspects. We strive to progress in curricular, as well as extracurricular fields. Our college is bringing new courses since its inception. Our college is surviving the competition with different colleges and therefore, we try our level best to maintain the quality of education. The governing body, college faculty members of various departments, students, stakeholders, administration are jointly contributing for pursuing excellence. The college focuses on outcome based knowledge and therefore, teachers are professionally developing themselves in the research field. Some of our teachers are pursuing Ph.D while some have completed their degree of doctorate and are contributing to the college efficiently. Keeping the pace with the research field, some of our teachers have got their papers published in UGC sponsored journals.

File Description	Document
Any additional information	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Number of gender equity promotion programs organized by the institution during the last five years

Response:

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
5	3	3	2	2

File Description

Document

Report of the event

[View Document](#)

List of gender equity promotion programs organized by the institution

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security

2. Counselling

3. Common Room

Response:

1) Safety and security

- For the safety and security of the students the college organizes seminars and awareness programs and also self defence programme in each semester. The college invites advocates and police personnel to give awareness about the girls' rights and rules.
- The college took initiatives for helmet wearing campaign. Security guards male and female are appointed for the safety in the campus. Moreover the college gate remains closed from 9:30 AM to 2:30 pm which also ensures the security of the students in the campus.
- There is anti ragging committee in the college, it is a three member committee to which the

students can put their complaints. In case of any mishappening , the anti harassment cell hears the problem and finds solutions.

- Institute displays emergency contact numbers in college campus.
- The institute provides the CCTV Surveillance throughout the campus for safety and security purpose.
- The Campus has a robust security & safety system with multiple checks at entry points for all persons and vehicles. Students wear ID cards at all times and outsiders are checked by security staff before allotting visitor IDs.

2. Counselling

• Academic Counselling:

- The members of faculty in all the departments monitor the girls' academic progress throughout the year. Formal and informal interactions help identify their strengths and weaknesses and help teachers in providing guidance accordingly. House tests and class tests help the faculty to do academic counseling. Personal mentoring and group mentoring are also conducted regularly to make a strong bond between the student and the teacher.

• Personal counselling:

- The faculty of the college carried out the responsibility of taking personal care of students on the individual level. Senior faculty look after the welfare of students by providing necessary guidance and assistance.
- The college provides counselling to the students from time to time. The Counselling Committee in the college counsels the students. There is a separate counsel room where students can meet the committee whenever they are free.

3. Common Room

- Separate common room where girls can relax whenever they feel free or in need. Common room is spacious and airy. It has various indoor games facilities like carom board and chess. Washrooms are maintained properly.

File Description	Document
Any additional information	View Document

7.1.3

Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response:

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 63.202

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document
Any additional information	View Document

7.1.4

Percentage of annual lighting power requirements met through LED bulbs**Response:**

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 16.2

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 63.202

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document
Any additional information	View Document

7.1.5

Waste Management steps including:

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:**Solid waste management:**

- For Solid waste dustbins are placed in every class room and both the sides of each floor. Outside the building two separate big dustbins are placed for biodegradable and non-biodegradable waste, where all the solid waste are collected and disposed.
- A person is permanently appointed for the same on the payment basis. He visits the college every day and collects the waste materials and disposes these at the Municipal Corporation dumping

ground. Waste like plastic, papers etc. are collected and sold out to scrap vendors from time to time.

Liquid waste Management:

- For the liquid waste management proper sewerage system is made and it is directly connected to the sewage system of the municipal corporation of the city. All waste water lines from toilets; bathrooms etc. are connected with Municipal drainage lines.

E- Waste Management:

- Bins are set up in college campus to collect e-waste. This helps to create awareness on e-waste among students.
- E-waste is collected and given to authorized agency (as per the MOU) for dismantling and recycling.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.6

Rain water harvesting structures and utilization in the campus

Response:

Even though Punjab is blessed with five rivers and natural resources, and follows the national policy “Save water and Save Earth”, Still College has initiated its own water harvesting system at B.L.M Girls College Nawanshahr. Institution is having rain water harvesting system in its building. All rain water, which is captured or is received directly through rainfall from the roof of the institution building, is collected through the pipelines in underground rain harvesting pit. It helps to increase the level of water table of the Earth. Blue print of the rain water harvesting system together with administrative block is attached.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.7

Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

- **Student and staff using**

a) Bicycle

- The college promotes and encourages the students who come from local area to make use of the bicycle, and the college does not charge any payment for cycle parking.
- As a policy the college provides cycles to the poor girls.

b) Public Transport

- The teachers coming from outside the city prefer public transport like trains and buses.
- Some of the teachers and students coming from the same areas share vehicles.

c) Pedestrian Friendly Roads.

- The college campus is totally a pedestrian friendly campus with sufficient number of trees to provide shade.

• Plastic Free Campus

- College has taken a lot of positive measures to maintain an eco-friendly campus. The campus is a plastic free campus, for the evidence of this the college provides carry bag made with clothes or canvas during the time of admission. The students and teachers do not use polythene carry bags and other plastic materials.
- Notice and posters related to avoiding plastics are also placed on the notice board.

The college promotes **paperless** academic and administrative functioning. Some of the examples are:

- Uploading of university examination date sheets on college website
- Admissions through online portal.
- Students' submission through online mode.
- Practical results are uploaded through online portal.
- Online students' feedback for teaching-learning process.
- Faculty interact about college functions inter college competition etc. through e-mails.

- **Green landscaping with trees and plants**

- In the college campus many fruit trees have already been planted and are being maintained.
- Very innovatively, we celebrate the birthdays of the staff members by planting saplings in their names.
- In addition to this, the NSS unit of the college carries out tree plantation in the nearby areas.
- The college is associated with “Go Green Club” to promote green practices in the college and nearby areas.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.8

Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response:

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
.356	.195	.302	.309	.198

File Description	Document
Green audit report	View Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9

Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students

8. Any other similar facility (Specify)**Response:**

File Description	Document
Resources available in the institution for Divyangjan	View Document
Any additional information	View Document
link to photos and videos of facilities for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years**Response:**

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
6	3	1	1	1

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document
Any additional information	View Document

7.1.11

Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response:

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Report of the event	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response:

File Description	Document
Any additional information	View Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13

Display of core values in the institution and on its website

Response:

File Description	Document
Any additional information	View Document
Provide URL of website that displays core values	View Document

7.1.14

The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response:

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15

The institution offers a course on Human Values and professional ethics**Response:**

File Description	Document
Any additional information	View Document
Provide link to Courses on Human Values and professional ethics on Institutional website	View Document

7.1.16**The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions****Response:**

File Description	Document
Any additional information	View Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17**Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years****Response:**

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18**Institution organizes national festivals and birth / death anniversaries of the great Indian personalities****Response:**

- The college celebrates national festivals like Republic day and Independence Day every year to promote national integration. Cultural programmes and different competitions are also conducted on these days.
- Departments also organize various competitions on the birth / death anniversaries of the great Indian personalities like Abdul Kalam, Sardar Vallabhai Patel, Bhagat Singh, Pt. Jawahar Lal Nehru etc.
- The college also celebrates Birthday of Dr. Radhakrishnan as Teacher's day in a grand way.

File Description**Document**

Any additional information

[View Document](#)**7.1.19****The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions****Response:**

- Transparency in academic and administrative functions.
- The functions of the institution and its academic and administrative units are governed by the principles of participation and transparency. The college works on three tier system. Every decision and suggestion is discussed at the meetings of senior staff then they are discussed in the Academic Council meeting and finally are taken in the staff meeting.
- At the time of admission the rules, regulations and the policies of the college are clearly explained to the stake holders.
- House examination mark sheets are distributed to the students. Parents- teachers' meets are also conducted in each semester.

The institution has developed strategies for mobilizing resources and ensuring transparency in financial management. Budget requirements are submitted to the college management and it is implemented according to the final approved budget.

File Description**Document**

Any additional information

[View Document](#)

7.2 Best Practices

7.2.1

Describe at least two institutional best practices (as per NAAC Format)

Response:

The college conducts many innovative and best practices every year and some are listed below:

- Special Awards
- Blooming Flowers
- Mission Clean India: Campaign begins from home town.
- Value Education
- Parents' Teachers Meetings
- Celebration of most religious festivals
- Outreach programmes
- Scholarships
- Mission Clean India: Campaign begins from home town.

1. Title of the practice:-Special Awards for the meritorious Students.

• **Objectives:**

- To assist the economically backward students of the college
- To inculcate the academic virtues among the students of the college so that they may spread the noble cause of education.
- To involve the alumni of the college to lend a comforting hand to the needy students.

• **The Context:**

The aim of the college is to equip all the students with global competencies, making them academic achievers as well as socially aware citizens. In the year 2016 we streamlined some awards and added new freeships and scholarships for the poor and meritorious students.

• **The Practice:**

The main objective is to support the needy and poor students. The money collected for the purpose is deposited in the bank and a separate account is maintained for this purpose. The money accumulated is not used for any other purpose. It is kept for giving financial help to the needy students. If the money collected is not fully utilized during the session then automatically it will be carried forward in the next academic session.

Certain guidelines and criteria are set up to avail these awards and scholarships. On the basis of the criteria the students can apply for the scholarship. The student may submit the application for the same to the class teachers who will forward it to the concerned committee after the recommendation of the former. The beneficiary student must have 75% attendance in all subjects and 50% marks in house

examination. The beneficiary student must be of a good character. The deserving students are to be identified with the help of the class teachers. The rules and regulations for availing these scholarships are intimated to the students through notices. The concerned committee communicates the final applications to the Principal.

A unique aspect of our effort to financially assist poor students is the genuine and considerable economic help by the college teaching staff. Most of the regular staff helps financially the poor students by paying their fee, buying their books and uniforms without asking for any receipts in their own names and without expecting any formal acknowledgement of the help provided.

- **Evidence of Success:**

Many more schemes/ scholarships were successfully added and carried on which made it possible for larger number of girl students to receive the required financial aid.

- **Review Result**

- 1.Pt. Davinder Kumar Scholarship of Rs. 2100/- (every year) for the student who scores the maximum marks in aggregate in University examination. The student can be of BA-I, BA- II or BA- III. The highest scorer will get this award.
- 2.Dr. Asanand Bhalla Scholarship of Rs. 1100/- (every year) for the student scoring the maximum marks in the subject of Punjabi (Elective) in University Examination. The student can be of BA-I, BA- II or BA- III. The highest scorer will get this award.
- 3.Smt. Kulwant Kaur Scholarship of Rs. 1100/- (every year) for the student scoring the maximum marks in the subject of General English in University Examination. The student can be of BA-I, BA- II or BA- III. The highest scorer will get this award.
- 4.Shri Jai Gopal Bhuchar Memorial Scholarship for Excellence in Academics.
- 5.Harkrishan Scholarship of Rs. 19200/- distributed among students in session 2016-17 and twenty students got Harkrishan Scholarship of Rs. 2400 each in session 2017-18.
- 6.Nishkam Scholarship of Rs. 10000/- has been received by 5 students in session 2017-18
- 7.Mangalsen Scholarship of Rs 5000/-has been received by 1 student in session 2015-16, Rs. 5000/- has been received by 5 students each in session 2017-18.

- **Results**

The result indicates that B.L.M Girls College is achieving the goals and objectives to promote less privileged, marginalized and poor students of the society.

- **Problems Encountered and Resources Required**

At present the major contribution to this programme is from the Honourable Managing Committee. As there is not much fund we cannot give scholarships to all students, only certain selected students as per the criteria receive the scholarships. But the college Management is seeking to increase this corpus fund from some generous people, well wishers and benefactors.

2.Title of Practice: Blooming Flowers

- **Objectives:**

- To nourish and develop fresh talents by holding numerous brain storming activities
- To extend the commitment of B.L.M Girls college to serve the community
- To infuse competitive spirit in the budding youth of today
- To mould and awaken the youth intellectually and morally.

- **The Context:**

Blooming flowers is a college level talent hunt programme that provides an opportunity where flowers of varied streams come together for widening their capacities. The programme hunts fresh talents amongst the college students for showing their skills, building relationships, creating opportunities and infusing a wholesome competitive spirit in the budding youth of today. It is an opportunity for all students to come together to present their talents not only in academics but also in extracurricular activities.

- **The Practice:**

To identify and fetch best talent among young brains, competitions are conducted every year in the month of September in different categories. Top three students from each category make it to the final level. The final level is conducted with the concentration on the personality development and confidence building. The winners are awarded with prizes and certificates. Resource persons from various fields are invited to talk on current and universal issues. Arrangements are made for the same. Students are informed about the event. In the case of seminar, students are given outlay of the subject area which is going to be dealt with in the seminar. A list of various seminars organized in last four years are given below:

- **Evidence of Success**

Students and faculty wholeheartedly participate in these activities. They are made aware of the future prospects of the latest trends in their respective fields which help them in shaping their varied interests.

- **Review Result**

The students who got 90% or above marks in their 10+2 examination are getting free education in the college, only University Examination Fees is taken from these students and they are exempted from paying their college fee. Where extra-curricular activities are concerned, Dean cultural affairs and her team have found that the number of participants has increased every year and more confident talent was coming forth in each year.

- **Result:**

The result indicates that B.L.M Girls College is achieving the mission with its planning, practices and co- curricular activities that mould and awaken the youth culturally.

- **Problems Encountered and Resources Required:**

- The institution relies on grants from government agencies – UGC, DPI and Directorate of social Justice and Welfare. When grants are delayed, the system does not work smoothly.
- This college is located in a semi-rural area where resources are limited, where students are not

much willing to get into the portals of higher education despite persistent efforts to convince them about the benefits of education.

In spite of the problems, College Managing Committee and Principal are very keen about holding different curricular activities, competitions and academic / extension lectures and they provide every kind of support for the same. Faculty and students are encouraged to participate and benefit from such events held in the institution.

Scholar	Area	Department
i) Adv. Brij Nandan & Adv. Sapna Jaggi	Police Incharge, Nsr.	Social Sciences Forum
ii) Dr. Mamta Joshi & H.S. Bains (Consultant, C.M Sh. Parkash Singh Badal	Celebration of Women's Day	Department of Music
iii) DSP Nsr. Sandeep Kaur Saini	Legal Rights of Women	Social Sciences Forum
iv) Dr. Amarjeet (Civil Surgeon)	Lecture delivered	Youth Club
v) Dr. Narinder Singh Kapoor (Retd. Prof. of Pbi. University)	Lecture delivered on good personality development	Punjabi Department
vi) Dr. Chaman Lal (Medical Officer)	Lecture delivered on Drug De-Addiction	Red Ribbon Club
vii) Dr. Renuka Ghambir (Associate Prof. in Govt. College, Hisar)	Lecture delivered on Importance of Music. (Sitar Vadan)	Department of Music
viii) Dr. Kanchan Mehra (Best Make Up & Hair Stylist, New Delhi)	Lecture delivered on New Techniques used in Make up	Department of Cosmetology
ix) Ms. Sandeep Saini (DSP, NSR)	Importance of Yoga	Youth Club
x) CJM Parinder Singh	Information on Women's Rights	Social Sciences Forum
xi) Dr. Gurmeet Singh (PU Chd) & Dr. Rajinder Sofi (AS College, Khanna)	Hindi Diwas	Department of Hindi
xii) Sh. Bakhtawar Singh (ADC NSR)	Stress management	Youth Club

- **Mission Clean India: Campaign begins from home town.**

The Prime Minister of India presented the nation with the vision of Swachh Bharat on 2nd October, 2014. For years our college has been holding NSS camps in which cleanliness drives and tree plantation have been major activities of the volunteers. Ten days and later seven days NSS camps have been organized in many nearby villages and slum areas in the past years. The areas like Begumpur, Hiyala, Saloh, Barnala Kalan etc. have benefited from these camps. During these camps, volunteers carried out survey regarding open defecation by villagers. The villagers in assemblies are informed that government grants Rs. 15000/- per household to construct toilets. The panchayat members are requested to encourage

and support the families to get the flush toilets constructed. The Punjab government was informed about this.

The college has 'Swachhta Club' with two officers; Mrs. Sonia Angrish and Mrs. Aastha and fifty volunteers. Our college Principal is designated Brand Ambassador of our District's Swachhta Abhiyan. It is a proud feeling that our town Nawanshahr (SBS Nagar) has been placed first in North India and fifth in all over India in 2019 Swachhta Survekshan. Under Swachhta Abhiyan the 'Swachhta Club' organised a city rally on 17.01.2018 in which district DC Mr. Amit Kumar, M.L.A Angad Singh, President Municipal Council Sh. Lalit Mohan Pathak too all actively participated along with college Swachhta Sewaks. All took hold of brooms, sickles, dustbins, dust pans, buckets and waterhoses and cleaned the area.

Swachhta Club undertook the complete and intensive cleanliness drive around DC office. In this activity College Principal, teachers, students took hold of brooms, pails, sickles, water hoses and enthusiastically participated to make the area clean and tidy. The teacher-officers Mrs. Sonia and Mrs. Aastha visited each school of Nawanshahr to explain the concept of segregation of garbage, dry and wet, the proper management of waste disposal, the beneficial ways by which the waste material can be used to make dustbins and carry bags. Swachhta Club even organised a district level exhibition in Shivalik Public School, Nawanshahr in November 2017 to present how Swachhta Sewaks have made useful household items like dust bins, collages, decorative items, foot mats from waste materials. This way the quantity of garbage decreases and useful usage increases.

College's Social Sciences Forum keeps participating in cleanliness campaigns. Student-members of the forum cleaned each hook of the college premises in one day camp on 23.09.2017 with the mission 'Apne Ghar Se Swachhta ki Shuruat.'

In 2018, extensive tree plantation was undertaken by NSS volunteers in nearby Zafarpur village.

With the help of Municipal Council the forum inspired each student to download Swachhta application and participate in Governmental survey.

Social Sciences Forum sends teachers to deliver lectures in every institution on hygiene and harms of using plastic, how its use can be avoided and use of its alternatives. Brand ambassador of district Swachhta Abhiyan, our Principal herself goes to make presentations on the issues of cleanliness and wisdom in avoidance of plastic.

In college fashion show, in the Innovation Round, budding designers of our college create dresses made from the use of waste materials.

Most importantly, our college has a huge pit on the side of college ground for beneficial management of wet garbage. The fallen leaves, twigs, thrown away food, canteen waste are put in the pit, with time, organic manure gets ready. The college not only uses this manure for itself, this manure is distributed too. The government teams from various parts of other states like Haryana, Himachal Pradesh, Thane (Maharashtra) have visited to check the working of this disposing, decomposing honey comb compost making unit. The college has received appreciation certificates from administrative authority. This way our contribution to the nation's Swachhta Abhiyan is another of our best practice.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.3 Institutional Distinctiveness

7.3.1

Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

The most distinctive feature of our college is the endless efforts to achieve academic excellence which is proved through top positions in the University Merit List. It gives us immense happiness when our college students achieve first position in the University in both UG & PG degrees. Each year our results prove to be far better than the other colleges of the area. The academic environment of our small institution is very serious, disciplined & moral based. Nobody is a shirker and none is allowed to act irresponsibly.

B.L.M Girls College always strives to achieve its vision, mission and goals. It adheres to its motto “Academic excellence and all round development of the Girl students of the area”, Every year the college selects one objective and then tries to achieve the desired results. Through this objective the college provides opportunities for innovation, creativity and responsibility. Right from the beginning of its establishment, the college has left no stone unturned in incorporating in all the best plans and programmes which have gone a long way in making B.L.M Girls College stand tall and become a college with a difference. Human life has different dimensions; physical, intellectual, social, spiritual and so on. A person has to place himself evenly in all these spheres of existence if one has to evolve oneself into a worthy human being of excellence.

Every year the college organizes “Havan Yajna” for the faculty members and new students in the beginning of the session for the all round spiritual purification. Every Monday morning at 10:00 A.M all staff members and students gather in the College Auditorium for assembly, prayer and college pledge (*Gayatri Mantra*).

The college departments regularly hold remedial classes for the weak and slow learners. These classes facilitate the students with easy study material and notes which help them to attempt well in their exams.

To provide value based and value added education and training to the students for their holistic development the college runs buddy/ tutorial classes on every Saturday for 45 minutes. It is compulsory for all the classes. Many values are clarified in these interactive classes. With the help of this our students live a life based on Indian ethos and core values. Mentoring is the tool for achieving these objectives which causes closeness between student and teacher. The parents are also invited in the college to strengthen the bond between college and parents.

The main aim of the college is to provide higher education to all. The majority of the students studying in

this college are from less privileged and poor economic background. So the college provides concessions in fee and stipends to economically weak and deserving students to promote them in the education field. Staffs members are providing considerable financial aid to the poor and needy students every year and many students are benefited by their noble efforts. College is granting fee concession to the sports students as well.

To make the staff and teachers more humanitarian, each department organizes outreach programme. The teachers and students visit slum areas and other destitute people and help them. They also distribute clothes, money, eatables and other needed things to them. The college also gives a platform to students to rise above the narrow confines of caste and religion by celebrating all the religious festivals in the college campus.

By conducting all these activities the college strives to achieve its mission to mould a generation into intellectually, morally and spiritually awakened youth, so that the awakened youth will act as responsible citizens with social commitment. Thus they will assimilate and champion the rich Indian culture and tradition.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5. CONCLUSION

Additional Information :

It was unimaginable for the citizens of Punjab, the land of the five rivers, to believe that Punjab could face water scarcity one day, mainly due to excessive planting of paddy for before the arrival of the monsoons. This unwise and irresponsible usage of water, have brought Punjab to a grave situation. The water levels have gone down considerably and Govt. has no practical plan for ground water recharging during the monsoons. In such scenario, our College started a vigorous campaign in the year 2016 in the town for the Save Water. Almost each household was approached by the College students, divided into small groups.

All the students of the college were engaged into one group or another. They went to humbly request and make aware each family of Nawansharh how the water availability would soon be a rarity, resources were fewer and future bleak and how these circumstances can be improved by the responsible manner of water usage. Stickers informing the wisdom in saving water were pasting at each door after the family's consent. People were given miniature plants in pots to awaken in them the benefits of plantation. Rallies in the town were taken out to make residents practically aware of the present negative reality and how it can be made positive. Guests in the College functions are given posters and framed sketches conveying the importance of saving water. This campaign of the college is still going strong since its inception.

Concluding Remarks :

With a dedicated group of faculty members, hardworking students and supportive non-teaching staff, B. L. M. Girls College, Nawanshahr, Punjab which made its humble beginning in the year 1959, is taking definite strides towards achieving the primary goal of creating a conducive space for women and mentor them in their journey, to become empowered citizens of this country. The college recognizes the challenges ahead, but believes that with the right framework and positive attitude of the institution, such hurdles can be overcome.

The Institute always promotes a culture of delegation of powers through strategic policies. The Principal of Institute is assisted by senior faculty members, Administration Department and coordinators of various committees in decision making process at the Institutional level. The governance comprising Governing Body, Local management committee, Internal Quality Assurance Cell, Academic Monitoring Committee and various institute level committees play vital role in positioning the Institute in the preferred list of all stake holders.

The Institution has well prepared curriculum design, effective teaching & learning process, governance, leadership and Management in line with its Vision, Mission and Quality policy, with which it is able to establish some best practices uniting students and staff, serving the society to the level best. The Institution is genuinely grateful to the Apeejay College of Fine Arts, Jalandhar for mentoring our preparation for NAAC under UGC sponsored Paramarsh scheme.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.2	<p>Number of certificate/diploma program introduced during the last five years</p> <p>1.1.2.1. Number of certificate/diploma programs introduced year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>3</td> <td>2</td> <td>2</td> <td>3</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>3</td> <td>2</td> <td>1</td> <td>3</td> </tr> </tbody> </table> <p>Remark : HEI input edited according to provided information.because there is 3 certificate course in 2018-2019 and 2015-2016 one certificate course .are there</p>	2018-19	2017-18	2016-17	2015-16	2014-15	4	3	2	2	3	2018-19	2017-18	2016-17	2015-16	2014-15	3	3	2	1	3
2018-19	2017-18	2016-17	2015-16	2014-15																	
4	3	2	2	3																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
3	3	2	1	3																	
1.1.3	<p>Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years</p> <p>1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>4</td> <td>4</td> <td>4</td> <td>4</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>0</td> <td>0</td> <td>0</td> <td>2</td> </tr> </tbody> </table> <p>Remark : HEI input edited according to provided data. paper setting, moderation, subject expert appointment should not considered in this metric.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	3	4	4	4	4	2018-19	2017-18	2016-17	2015-16	2014-15	1	0	0	0	2
2018-19	2017-18	2016-17	2015-16	2014-15																	
3	4	4	4	4																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
1	0	0	0	2																	
1.2.1	<p>Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years</p> <p>1.2.1.1. How many new courses are introduced within the last five years</p> <p>Answer before DVV Verification : 30</p> <p>Answer after DVV Verification: 1</p>																				

Remark : HEI input edited according to one additional new course included for year 2018-2019.

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

1.2.3.1. Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
78	77	77	75	72

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
45	40	35	23	39

Remark : HEI input edited according to provided information. student list of value added courses are not considered here.

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

1.3.2.1. Number of value-added courses imparting transferable and life skills offered during the last five years

Answer before DVV Verification : 12

Answer after DVV Verification: 12

1.3.3 Percentage of students undertaking field projects / internships

1.3.3.1. Number of students undertaking field projects or internships

Answer before DVV Verification : 31

Answer after DVV Verification: 13

2.1.2 Average Enrollment percentage

(Average of last five years)

2.1.2.1. Number of students admitted year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
605	614	746	826	749

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
605	614	746	826	749

2.1.2.2. Number of sanctioned seats year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1765	1715	1715	1715	1715

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1095	1095	1095	1095	1095

Remark : HEI input edited according to provided information. In the session 2018-19, increased sanction seats are not provided.

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

2.2.3.1. Number of differently abled students on rolls

Answer before DVV Verification : 02

Answer after DVV Verification: 1

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

2.3.2.1. Number of teachers using ICT

Answer before DVV Verification : 30

Answer after DVV Verification: 0

Remark : HEI input edited because there is no any facilities for effective ICT teaching and no any details of LMS and other websites are provided hence, not considered here.

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

2.4.5.1. Number of full time teachers from other states year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	2	1	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	2	1	1

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

3.2.2.1. Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
7	12	4	5	2

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
7	5	4	2	1

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

3.3.3.1. How many Ph.Ds awarded within last five years

Answer before DVV Verification : 1

Answer after DVV Verification: 0

3.3.3.2. Number of teachers recognized as guides during the last five years

Answer before DVV Verification : 1

Answer after DVV Verification: 1

Remark : HEI input edited according to provided data. In 3.3.3.1, students awarded with Ph.D. under the supervision of any faculty member only should considered here.

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
7	9	9	9	9

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
4	6	8	8	7

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	1	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	1	1

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
15	14	13	14	8

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
5	3	4	4	4

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

3.5.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15

2	1	2	0	0
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Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1	4	1	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	4	0	0	0

4.2.5 Availability of remote access to e-resources of the library

Answer before DVV Verification : Yes

Answer After DVV Verification: No

Remark : HEI input edited because there is no any supportive documents are provided by HEI.

4.2.6 Percentage per day usage of library by teachers and students

4.2.6.1. Average number of teachers and students using library per day over last one year

Answer before DVV Verification : 457

Answer after DVV Verification: 34

Remark : HEI input edited according to provided number of teachers and students using library per day.

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

Answer before DVV Verification : ≥ 50 MBPS

Answer After DVV Verification: < 5 MBPS

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government

year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
291	357	424	440	356

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
296	331	409	440	356

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

Answer before DVV Verification : A. 7 or more of the above

Answer After DVV Verification: B. Any 6 of the above

Remark : HEI input edited according to provided information.

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

5.1.4.1. Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
500	118	352	564	150

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15

436	118	352	564	150
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5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

5.1.5.1. Number of students attending VET year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
192	161	133	154	113

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

6.3.2.1. Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
7	5	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : HEI input edited because there is no any supportive documents provided by HEI.

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

6.3.3.1. Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	1	1	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15

2	2	1	1	1
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6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
5	1	1	0	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
3	1	1	0	1

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	2	2	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

7.1.15 The institution offers a course on Human Values and professional ethics

Answer before DVV Verification : Yes

Answer After DVV Verification: No

Remark : HEI input edited because provided cuourse structure is not about professional ethics it is professional skill.so,not considered .

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous

conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
7	10	6	4	4

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

2.Extended Profile Deviations

ID	Extended Questions																				
1.3	<p>Number of outgoing / final year students year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>305</td> <td>287</td> <td>340</td> <td>329</td> <td>282</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>266</td> <td>290</td> <td>313</td> <td>305</td> <td>245</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	305	287	340	329	282	2018-19	2017-18	2016-17	2015-16	2014-15	266	290	313	305	245
2018-19	2017-18	2016-17	2015-16	2014-15																	
305	287	340	329	282																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
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