

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college has a well-planned mechanism for effective delivery and documentation of the curriculum to achieve the mission of the institution by imparting high-quality education. The planning and implementation part of the curriculum is monitored by a two-tier system consisting of the Head of the Department and by the principal of the college. An academic calendar for the college is prepared before the commencement of the semester in consultation with members of senior staff to attain desirable outcomes. This academic calendar is distributed to all departments to guide the students as well as staff about the schedule of the academic and extracurricular activities. Before the commencement of each academic semester, the Timetable is prepared and displayed on the notice board. The head of the department allocates classes to other teachers for the upcoming session well in advance so that teacher can prepare their notes and required E-content. The schedule of work is prepared semester-wise by teachers to ensure the timely completion of the curriculum. Program outcomes and course outcomes have been conveyed to the students. A blended mode of teaching was adopted by the faculty during this session. For the successful delivery of the curriculum, various online methods such as use of WhatsApp, google meet, and Zoom App as well as offline methods like personal interactions with the students and group discussions were adopted. A list of books and resources is provided to the students and they are encouraged to consult these books for a better understanding of concepts. The monitoring of the performance of the students is done through regular written and oral tests. Various departments of the college ensure to organize extracurricular events such as quiz competitions, Webinars, Seminars, and debates to boost the cognitive and intellectual abilities of the students.