

STUDENT FEEDBACK ANALYSIS REPORT AND ACTION PLAN

Session 2020-21

Feedback System:

Students are always an asset for any educational organization. Being central to conducive teaching-learning atmosphere, they are de-facto agents of growth, strength and continuous self-analysis of a College. Considering the high worth of their opinions and suggestions, B.L.M Girls College Nawanshahr framed a well-structured questionnaire ranging from Curriculum, infrastructure, teaching-learning environment, opportunities for leadership, innovation and relevance of the vision of the College. The responses obtained were critically analyzed and interpreted and their report is presented below.

Focus Area:

- Curricular Aspects
- Teaching-Learning and Evaluation
- Research, Innovations and Extension
- Infrastructure and Learning Resources
- Student Support and Progression
- Governance, Leadership and Management
- Institutional Values and Best Practices

Objectives:

1. To provide students a platform to share their opinions & perceptions in relation to Teaching-learning process and suggest improvement areas.
2. To provide the students a forum for healthy interaction with the administration regarding the weaker areas of learning environment.
3. To make the students critical thinkers.
4. To give students a sense of belongingness.

Phases of Student Feedback Mechanism:

- Collection of Student Feedback
- Interpretation & analysis of Results
- Communication of Results to Principal.
- Communication of Results to Person/In-charge/Department Concerned.
- Action Plan
- Action Taken Report

Interpretation & Analysis of Feedback for the Session 2020-21

Total Strength: 402

Sample Size: 60 students selected from across the streams of Commerce, Arts and Computer Application (15% of total Strength)

Student Selection Criterion: Students are selected on the basis of Attendance and Academic record.

Q. 1, How much of the syllabus was covered in the class?

Response: Majority of students agreed that 85 to 100 % syllabus is covered in the class.

Action Plan: Academic Committee has been instituted to keep a view on syllabus covered in each class.

2. How well did the teachers prepare for the classes?

Response: Yes, 76.7% teachers were very well prepared for the classes.

Action Plan: Effort will be made to achieve 100% satisfaction among the students.

3. Were you satisfied with communication skills of the teachers?

Response: Yes, up to 90% students were satisfied with the communication skills of teachers.

Action Plan: To Conduct more Seminars and Workshops to improve the communication skills.

4. The teaching and mentoring process in your institution facilitates you in cognitive, social and emotional growth.

Response: Yes, 91.7% students strongly agree.

Action: More Extra Curricular activities and Skill Development programs will be Introduced.

5. The institution provides multiple opportunities to learn and grow.

Response: Yes, up to 90%.

Action Plan: More Seminars and workshops will be conducted to upgrade their knowledge.

6. The teachers illustrate the concepts through examples and applications.

Response: Yes, Every time Teachers explained concepts with examples.

Action Plan: For better explanations ICT Facilities and E-content will be provided.

7. The teachers identify your strengths and encourage you by providing right opportunities for development

Response: Yes, 85% students satisfied that teachers are provided right information regarding development opportunities.

Action Plan: More debates and Competitions will be conducted in the near future to develop their personality.

8. Teachers are able to identify your weakness and help you to overcome them.

Response: Yes , very promptly.

Action Plan: Remedial Classes are organized for slow learner in order to improve their weakness.

9. Teachers encourage you to participate in extracurricular activities.

Response: .Yes , 85% students actively participate in extracurricular activities.

Action Plan: More College Level Competition and Inter College Competition will be organized to encourage maximum participation of students in different department.

10. Do you think your institute/teachers inculcate soft skills, life skills and employability skills to make you ready for the world of work.

Response: Yes, 65% students agreed.

Action Plan: Career Guidance Cell will be strengthened and more & more career counselling sessions will be provided in collaboration with District Employment Office.

11. What percentage of teachers use ICT tools such as LCD projector, Multimedia, etc. while teaching.

Response: Moderately.

Action Plan: Efforts will be made to encourage teachers to use ICT tools and training session will be organised to apprise the staff members with new ICT tools.

12. How do you rate the overall quality of teaching –learning process of your institution?

Response: Better. Teachers followed effective teaching learning process in the institution for improving overall quality.

Action Plan: Teachers will be motivated to adopt innovative techniques for effective teacher learning process.

13. The institute/ teachers use student centric methods, such as experiential learning, participative learning and problem solving methodologies for enhancing learning

experiences.

Response: To a great extent , Teachers use student centric methods for teaching .

Action Plan : Efforts will be made to improve teaching methods by evolving new techniques.

ALUMNI FEEDBACK ANALYSIS REPORT AND ACTION PLAN

Session 2020-21

Feedback System:

The College has a well flourished alumni having presence in every nook and corner of the world. They are always invited to visit the college during various functions and feedback is sought from them regarding various issues. Questionnaire are sent to them and even distributed to them during various college functions. Their valuable suggestions are also welcomed by the College as they explain the requirement and relevance of their knowledge in present working scenario.

Focus Area:

1. Curricular Aspects
2. Teaching Learning & Evaluation
3. Research Innovation & Extension
4. Infrastructure & Learning Resources
5. Student Support & Progression
6. Governance, Leadership & Management
7. Institutional Values and Best Practices

Objectives:

1. To provide alumni a platform to share their views & experiences in relation to teaching- learning process and suggest improvement areas.
2. To work on the precious suggestions by ex-students as their experience in the institution can be used for the development ofthe institution at all levels.
3. To develop the skill of critical thinking and evaluation amongst students
4. To give alumni a sense of belongingness.
5. Continual improvement of the College Infrastructure, Staffand Supporting Services.

Phases of Student Feedback Mechanism:

1. Collection of Student Feedback
2. Interpretation & analysis of Results

3. Communication of Results to Person/In-charge/ Department Concerned
4. Communication of Results to Principal
5. Action Plan
6. Action Taken Report

Interpretation & Analysis of Feedback for the Session 2020-21

Sample Size: 30 alumni selected from across the streams of Commerce, Arts and computers.

Student Selection Criterion: Students are selected on the basis of Attendance and Academic record.

Feedback Q-1: Do you feel proud to be associated with B.L.M. GIRLS COLLEGE as an Alumni?

Response: 96.6% of alumni feel proud.

Action Plan: More & more alumni meet will be encouraged to motivate the students to actively participate in college activities.

Feedback Q-2: Institute organizes various kind of activities for overall development of students.

Response: Yes, college organizes development oriented activities.

Action Plan: Novel programmes related to various themes will be introduced to diversify various activities.

Feedback Q-3: Are you willing to contribute in the development of the Institute?

Response: Yes, up to 96.6%.

Action Plan: More & more Alumni meet will be conducted so that they can be made partner in the development of institution.

Feedback Q-4. Institute handles student's grievance properly.

Response: Yes, strongly agree. The grievances are redressed quickly and timely.

Action Plan: Grievances Redressal Cell will be strengthened in order to handle to students' complaint.

Feedback Q-5. Is education imparted at B.L.M. GIRLS COLLEGE is useful and relevant in your present job?

Response: Moderate Support.

Action Plan: More job oriented courses will be introduced.

Feedback Q-6. Have you obtained sufficient technical knowledge (both in theory and practical) at B.L.M. GIRLS COLLEGE.

Response: Yes, up to 83.3% of alumni agree.

Action Plan: Efforts will be made to give more technical knowledge to students by organising.

Feedback Q-7, Is Institute providing good hospitality as Alumni after passing out?

Response: 76.9% of the alumni gave positive response.

Action Plan: College keeps in touch with the alumni and also plans to honour them while recognizing their achievements in different events.

Feedback Q-8. How frequently you come in college?

Response: Rarely.

Action Plan: Online and Offline Alumni meet will be organized & students will be motivated to visit the campus so that they can associate themselves with the institution.

TEACHER FEEDBACK ANALYSIS REPORT AND ACTION PLAN

Session 2020-21

Feedback System:

Teachers are the building blocks of an Institution. Their feedback on various aspects of the Institution is of tremendous importance. Faculty always tries for upgrading the standards of the Institution. Their suggestions and genuine feedback provides impetus for the growth of the Institution. Every year, they are asked to fill a questionnaire which is a tool for obtaining their feedback. The questionnaire includes every aspect of the functioning of the Institution.

Focus Area:

1. Curricular Aspects
2. Teaching, Learning and Evaluation
3. Research, Innovation and Extension
4. Infrastructure and Learning Resources
5. Student Support and Progressive
6. Governance, Leadership and Management
7. Institutional Values and Best Practices

Objectives:

1. To provide teachers a platform to share their views & experiences in relation to teaching-learning process and suggest improvement areas.
2. To boost their morale and confidence by giving them a chance to freely interact with the administration regarding the improvement of teaching and learning environment.
3. To develop the skill of critical thinking and evaluation amongst teachers.
4. To give them the sufficient time to pursue their research work
5. Continual improvement of the College Infrastructure, Staff and Supporting Services.

Phases of Teacher Feedback Mechanism:

1. Collection of Teacher Feedback
2. Interpretation & analysis of Results
3. Communication of Results to Principal

4. Communication of Results to Person/In-charge/Department Concerned
5. Action Plan
6. Action Taken Report

Interpretation & Analysis Feedback for the Session 2020-21

Total Strength: 29

Sample Size: All the teachers of the college of various streams of Commerce, Arts, Computer Science and Application.

Feedback Q-1 The College Vision, philosophy & objectives are referred to and reflected in college decisions.

Response: Yes, up to 91.6% teachers strongly agreed.

Feedback Q-2 Students are disciplined and respect the staff members.

Response: Yes, Staff members are strongly satisfied with behaviour of students.

Action Plan: ethics committee tries its best to encourage its moral, social and ethical values among students.

Feedback Q-3 College provides opportunities for continuous development of Staff .

Response: Yes, up to 66.7% of teachers feels college helped in continuous development.

Action Plan: Faculty Development Programs , Training programs will be organized and teachers will be motivated to attend the programs.

Feedback Q-4 Library is well equipped and is accessible.

Response: Yes, Well equipped.

Action Plan: Integrated Library Management Software to be installed in library. Organise library books through Library Classification Schemes.

Feedback Q-5 Computer facilities are made available for ICT based teaching to the teachers.

Response: .Yes, up to 79.2% of teachers use computer facilities for teaching.

Action Plan: ICT facilities will always be upgraded in order to enhance the teaching methods.

Feedback Q-6 The college provide adequate facilities and encouragement to the teachers for their research work.

Response: Majority of the people are keen in the work of research and college always encourage them.

Action Plan: Efforts will be made to encourage faculty members to undertakes various research projects.

Feedback Q-7 College pays attention to conservation of environment and has taken initiative on

implementing waste management practices.

Response: Yes.

Action Plan: Concepts like 'green and clean city' and 'ban on plastics' are promoted and will be continued.

Feedback Q-8 There is a mechanism for feedback, review and performance enhancement for the staff.

Response:. Yes.

Action Plan: . Collect regular feedback in every session. Improvements to be made according to responses.

Feedback Q-9: Data, documents, records and evidences are well maintained

Response: Yes.

Action Plan: Internal Audit will be conducted.

Feedback Q-10 Staff development needs are identified and programs initiated for the same.

Response. .Yes.

Action Plan: Faculty Development Programs will be conducted as per suggestion and need.

Feedback Q-11 Capabilities/ Potential of the staff are fully utilized

Response: Yes, up to 95.9% of teachers strongly agree.

Feedback Q-12 How would you rate the College in terms of medical facilities and is equipped to handle medical and other emergencies.

Response: Satisfactory.

Action Plan: Efforts will be made to improve medical facilities to handle emergencies.

ACTION TAKEN REPORT FEEDBACK COLLECTED

2020-21

Feedback was received from Students, Alumni and Teachers in 2020-21 on an annual basis. It was analyzed as presented in analysis report. Based on the action plan mentioned in the analysis pertaining to students , alumni, teachers a committee was formed to execute the desired Action plan at the earliest. The committee comprised as the Chairperson and five senior faculty members. Based on an action plan an agenda was framed and forwarded to the management. Prompt action was taken to implement the suggestion on the basis of priority. The action taken was then discussed in the board of meeting comprising of representative of Managing Committee, Principal and Staff Representatives.

Following actions were taken :

- Infrastructure to be improved.
- More books to be purchased for PG courses in library.
- Grievances Redressal Cell to announce its activities in morning assembly for the convenience of the students.
- Intensive information to SC/BC students about Govt. offering post matric scholarships to the above said students.
- Private bus operators to be conducted for the solution of the bus problems of students.
- Academic calendar to be improved and prepared in a more comprehensive manner.
- College campus was brought under CCTV surveillance for the safety of students, staff and premises.

Minutes of the Meeting of Governing Council, Board of Management for Action Plan and Action Taken on Feedback Collection from Stakeholders

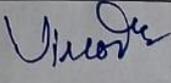
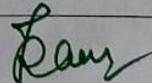
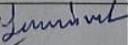
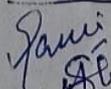
Session 2020-21

1. Welcome by the Chairperson
2. Discussion on feedback received and Analysis Report
3. Introductory Remark by the Chairperson
4. Discussion of Action Plan Analysis
5. Discussion on Action Taken

6. Following Actions were taken :

- Infrastructure to be improved. Computers with latest version to be purchased for the benefit of students.
- Books on diversified subjects to be purchased for UG/PG courses in library.
- Dean Cultural Affair Cell to announce college activities in morning assembly for the convenience of the students.
- Intensive information to SC/BC students about Govt. offering post matric scholarships to the above said students.
- Private bus operators to be conducted for the solution of the bus problems of students.
- Academic calendar to be improved and prepared in a more comprehensive manner.
- Seminar / Workshop/ FDP to be organised for the development of staff and students.
- Under privileged students were taught free of cost in the remedial classes.
 - Educational Trips to be organised in order to give students exposure to the outer world.

7. Vote of Thanks by Principal

Management Representatives	Mr. Vinod Bhardwaj	
Chairperson	Mrs. Taranpreet Kaur	
Faculty Representative	Mrs. Surinder Kaur  Mrs. Nivedita  Dr. Aruna Pathak  Dr. Gauri  Dr. Aruna Shukla 